
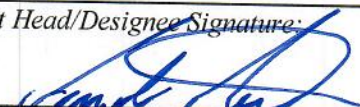


PLEASE COMPLETE ALL SECTIONS IN YELLOW. WHERE DOLLAR AMOUNT DOES NOT APPLY LEAVE AT \$0.00  
THIS FORM IS FILLABLE. AMOUNTS & TOTALS WILL CALCULATE AUTOMATICALLY

## TILLAMOOK COUNTY TRAVEL AUTHORIZATION

2021

Please complete this form and obtain required signatures **before** traveling.

1. Name of Employee/Traveler: Traci Hillstrom		2. Date: 11/24/21	
3. Training Related/Conference (if yes, attach Agenda): <input checked="" type="radio"/> Yes <input type="radio"/> No		4. Airfare/Railfare: \$700.00 Confirmation Number:	
5. Name of Conference or Training: 2021 Women in Law Enforcement Summit		6. Conference/Training Cost: \$1,145.00	
7. Itinerary: Destination (City, State): Nashville, TN		8. Lodging Reservation Information: Hotel Name: The Omni Nashville Address: 250 5th Avenue South Nashville, TN 37203 Phone number: 615-782-5300 Confirmation Number:	
Est. Departure	Date: 3/19/2022 Time: 6:30am		
Est. Return	Date: 3/23/2022 Time: 10:30pm		
9. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.)		10. Lodging Rate:	
a. \$60.00 cab	c. \$60.00 checked bag	Amount per Night: \$269.00	
b. \$60.00 airport parking	d. \$0.00	Tax per Night: \$67.25	
		Total per Night: \$336.25	
11. Meals: (Please CHECK which rate you are using in ONE box below)		Number of Nights: x 4	
Daily Meal Rate without receipts (See policy): <input checked="" type="checkbox"/>		Total Lodging: \$1,345.00	
CONUS Rate with detailed receipts and accounting: <input type="checkbox"/>			
*Daily Rate: \$40 *(Standard rate or City Conus Rate)		12. Cost of Trip:	
		Airfare/Railfare: \$700.00	
		Lodging: \$1,345.00	
		Meal Per Diem: \$168.00	
		Personal Car Miles: \$95.16	
		Training/Conference Cost: \$1,145.00	
		Miscellaneous: \$180.00	
		Total Not To Exceed: \$3,633.16	
13. Personal Car Miles			
Total miles round trip: 169.92 x IRS Rate 0.560 \$ 95.16			
14. Purpose of Trip (Be Specific): To attend the 2021 Women in Law Enforcement Summit. I will be driving my personal vehicle to the airport. OSSA will be reimbursing \$2,000.00 for expenses.			
15. Approved for Payment:			
Meal Per Diem: \$168.00		Transportation: \$700.00	
Personal Car Miles: \$95.16		Training/Conference: \$1,145.00	
Misc: \$180.00		Total: \$3,633.16	
Lodging: \$1,345.00			
16. Employee/Traveler Signature: 		Date: 12/9/21	
17. Department Head/Designee Signature: 		Date: 12-7-2021	
18. Board of Commissioner's Signature (Required for Out-Of-State)		Date:	

## RATES

Proof of **Negative COVID-19 Test** or **Proof of Vaccination** Required to Attend

Only 25 Super Early Bird tickets available!

REGISTER TODAY

Law Enforcement & Government

### SUPER EARLY BIRD

Conference: \$795  
Conference + Workshop: \$945

Only 25 Super Early Bird tickets available!

Service Providers & Consultants

### SUPER EARLY BIRD

Conference: \$1,695  
Conference + Workshop: \$1,995

Only 25 Super Early Bird tickets available!

REGISTER NOW

Law Enforcement & Government

### EARLY BIRD

Conference: \$995  
Conference + Workshop: \$1,145

Service Providers & Consultants

### EARLY BIRD

Conference: \$1,895  
Conference + Workshop: \$2,195

ENDS JANUARY 28

ENDS JANUARY 28

REGISTER NOW

Law Enforcement & Government

## STANDARD

Conference: \$1,195  
Conference + Workshop: \$1,345

ENDS MARCH 19

Service Providers & Consultants

## STANDARD

Conference: \$2,095  
Conference + Workshop: \$2,395

ENDS MARCH 19

REGISTER NOW

Law Enforcement & Government

## DAY OF EVENT

Conference: \$1,395  
Conference + Workshop: \$1,545

ENDS MARCH 20

Service Providers & Consultants

## DAY OF EVENT

Conference: \$2,295  
Conference + Workshop: \$2,595

ENDS MARCH 20

REGISTER NOW





## GROUP DISCOUNTS ARE AVAILABLE

Group discounts are available. For more information, please contact Terrence Johnson at 704.341.2647 or [tjohnson@fraconferences.com](mailto:tjohnson@fraconferences.com). To secure a group discount, all delegates must place their registrations at the same time. Group discounts cannot be issued retroactively. For information regarding refund, complaint and/or program cancellation policies, please view our [terms](#).

REGISTER TODAY

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CONTACT US



## VENUE



### The Omni Nashville

250 5th Avenue South  
Nashville TN 37203  
(615) 782-5300

[Visit the website](#)

Located on Fifth Avenue between Demonbreun and Korean Veterans Boulevard, Omni Nashville Hotel's design is a modern expression of the city's distinct character. In a modern building attached to the Country Music Hall of Fame and Museum, this upscale hotel in Downtown is 8 minutes' walk from the renowned Ryman Auditorium.

Proof of Negative COVID-19 Test or Proof of Vaccination Required to Attend

### Room Block Information:

Special rate from \$269/night

To receive a room at the negotiated rate, book ASAP and mention "Women in Law Enforcement" when placing your room reservation by phone. Upon sell out of the block, room rate and availability will be at the hotel's discretion.

To book within the designated room block please call 1-800-THE-OMNI.

BOOK YOUR ROOM

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CONTACT US





## Karen Kronoff

---

**From:** Traci Hillstrom  
**Sent:** Tuesday, November 23, 2021 8:35 PM  
**To:** Karen Kronoff; Matt Kelly; Josh Brown; Fernando Silveira; Paul Fournier  
**Subject:** FW: EXTERNAL: Women in Law Enforcement SUMMIT  
**Attachments:** Women in Law Enforcement SUMMIT Agenda March 20-22 2022.pdf  
**Importance:** High

Here's the new Conference info. Yay!!!

---

**From:** jim@oregonsheriffs.org <jim@oregonsheriffs.org>  
**Sent:** Tuesday, November 23, 2021 6:59 PM  
**To:** jorendorff@norcor.co; rbonine@co.lake.or.us; sheriff@co.marion.or.us; ruiz.iesha@co.polk.or.us; kendra.dietz@lanecountyor.gov; ruby.alesia@deschutes.org; jhepner@hoodriversheriff.com; Traci Hillstrom <thillstr@co.tillamook.or.us>; matlocks@co.yamhill.or.us; cpittman@josephinecounty.gov; dicostma@jacksoncounty.org; jmarcum@clackamas.us; clarissa\_conway@co.washington.or.us; jester.amanda@co.polk.or.us; melissa.werdell@co.benton.or.us; maria.trask@columbiacountyor.gov  
**Cc:** oregonsheriffs@oregonsheriffs.org; 'Jason Myers' <jason@oregonsheriffs.org>  
**Subject:** EXTERNAL: Women in Law Enforcement SUMMIT  
**Importance:** High

[**NOTICE:** This message originated outside of Tillamook County -- **DO NOT CLICK** on links or open attachments unless you are sure the content is safe.]

Hello Everyone: As I notified you in September, the *Women in Law Enforcement Conference (WLEC)* that was to be held in Nashville, Tennessee & sponsored by the Tennessee Highway Patrol (THP) in October 2021 was cancelled due to COVID restrictions. Unfortunately, the next WLEC sponsored by THP won't be held until **March 2023**.

However, OSSA has been made aware of another similar leadership conference, the "**Women in Law Enforcement Summit**" being held **March 20-22, 2022** also in Nashville, Tennessee at the Omni Hotel. While a different conference from the WLEC and not sponsored by the Tennessee Highway Patrol, the agenda for the March 2022 *WLE Summit* is similar to the WLEC and has a robust schedule of contemporary instructors and workshops. The tentative summit agenda is attached to this email.

We have worked out details with DPSST to apply the previous 16 grants of \$2000 each for the WLEC to this summit, in lieu of waiting for 2023 to provide an opportunity for training. So, as one of the 16 identified grant recipients, **the first step is to check with each of you and ask you to answer the following questions:**

1. **Are you interested in attending the Women in Law Enforcement Summit in March 2022?**
2. **Do you have permission/authorization from your Sheriff to attend?**

**Please respond with answers to the above questions no later than Tuesday December 7, 2021.** Once I receive notification of who can attend, I will provide further details and next steps.

Wishing you all a safe and Happy Thanksgiving,  
Jim

**Jim Ferraris | *Training Coordinator***



**Oregon State Sheriffs' Association**

330 Hood Street NE

Salem, OR 97301

(503) 939-7899

[www.oregonsheriffs.org](http://www.oregonsheriffs.org)

**Join.Serve.Protect.**

[jim@oregonsheriffs.org](mailto:jim@oregonsheriffs.org)





# WOMEN IN LAW ENFORCEMENT SUMMIT



March 20th - 22nd, 2022  
Nashville

## SUNDAY, MARCH 20<sup>TH</sup>, 2022

---

12:30PM-6:00PM

*Registration Open*

1:30PM-3:00PM

### **RISE UP! Overshadow Competitors when Preparing to Achieve Promotion**

- Assess your long-term career goals by researching all positions available to you to identify a clear and precise path towards future success
- Capitalize on mentorship to understand proven strategies to stand out in a crowded arena and shine above
- Utilize experiences from colleagues and upper management to help achieve a competitive edge
- Prepare by conducting mock interviews and obtaining feedback from experienced professionals
- Practice for written exams, panel interviews, and scenario-based training to achieve success as part of the difficult promotion process
- Analyze and improve documentation to ensure that it sits top of the pile when reviewed by decision makers
- Dress to impress in a professional manner to leave a positive impression during the interview
- Prepare for post interview feedback as an opportunity to improve your approach for future interviews

**Diana Clevenger, Lieutenant, Special Operations Division - Tactical  
Mesa Police Department**

3:00PM-3:30PM

*Networking Break*

**3:30PM-5:00PM**

### **Effective Mentorship - Impact Lives Through Knowledge Transfer and Guidance**

- Utilize your knowledge and experience to become a mentor for the future generation of female police officers
- Identify young eager professionals with a drive to learn
- Create a positive working relationship to offer guidance and support throughout their career
- Improve listening skills to ensure you are hearing valuable information which may need support
- Pass down wisdom to the mentee to enable them to impact the careers of future professionals and positively influence the profession

Antionette Tull, *Chief Executive Officer*

**Hurtle, LLC**

Lindsey Alli, MBA, CLEE, *Sergeant, Cadet Program Coordinator, Recruiting Unit*  
**Columbus Division of Police**

Yasmin Brown, *Captain, Assistant Chief, Support Operations*  
**Maryland-National Capital Park Police**

**5:00PM- 6:00PM**

### **Networking Cocktail Reception**

## **MONDAY, MARCH 21<sup>ST</sup>, 2022**

---

8:00AM - 9:00AM    *Registration and Networking Breakfast*

9:00AM - 9:10AM    **Welcome Remarks**

9:10AM - 10:10AM    **Keynote Address**  
**Shaping the Future of Women in Law Enforcement**

- Assess the long-term future and growth of the number of females joining the police force
- Analyze unique strategies to promote, engage, and empower young professionals to reach their career goals and positively impact the policing profession
- Explore opportunities to guide, mentor, and help develop young minds with the goal of increasing the number of females in high-ranking positions across the country

Jean Kanokogi, Ph.D., *Senior Special Agent*

**U.S. Government**

*Director of Mental Health and Peer Support Services*

**Federal Law Enforcement Officers Association**



**10:10AM - 10:55AM Case Study: Analyze Results of an Industry Survey for the Betterment of Women in Law Enforcement**

In collaboration with York College of Pennsylvania, FRA generated and distributed a survey to identify areas of success and potential improvement for women in law enforcement across the country. The survey was answered anonymously and offers insight into the thoughts of female law enforcement professionals with the goal of distributing the knowledge to improve departments and empower female professionals.

- Discuss the process of generating the survey, the reason behind the survey, and how it was distributed
- Evaluate the demographics behind the responses received to identify the regions from where the responses came from, the number of years in the profession, and the ranks of the individuals
- Analyze and discuss the responses to identify the information provided which can be harnessed for positive change

Moderator

PJ Verrecchia, Ph.D., Professor of Criminology and Criminal Justice  
**York College of Pennsylvania**

Panel

Natalie Lokey, Deputy Chief  
**Metro Nashville Police Department**  
(invited)

Sabrina E. Richardson B.S., Captain  
**New Orleans Police Department**  
(invited)

Lindsey Alli, MBA, CLEE, Sergeant, Cadet Program Coordinator, Recruiting Unit  
**Columbus Division of Police**

**10:55AM - 11:10AM Networking Break**

**11:10AM - 11:55AM Distinguish Ideal Qualities When Searching for a Mentor**

- Understand the value and importance of seeking guidance through a mentor to help you progress through your journey in law enforcement
- Examine which qualities you are looking for in a mentor that can support your own attributes to ensure a strong and valuable relationship
- Discover best practices when searching for a mentor to confirm you find the best fit
- Analyze your own qualities to identify your mentorship capabilities to give back to others

Rhonda Glover, Retired, Program Manager, Unit Chief  
**Federal Bureau of Investigation**  
CEO  
**The Rhonda M. Glover Group LLC**



11:55AM-12:40PM

### **Mentor and Mentee Fireside Chat: Evaluate the Experience**

Hear from the mentor and mentee on how they began their relationship, which positive aspects both parties have received, and how it has benefited the career of the mentee.

- Analyze the beginning of the relationship including how the relationship began, how often they would meet, and the first impressions of both parties
- Discuss major milestones within the mentorship that helped propel the mentee to success
- Assess difficult obstacles that the mentee faced and how the mentor was able to help them overcome the hurdles to achieve career goals

Yasmin Brown, *Captain, Assistant Chief, Support Operations*

**Maryland-National Capital Park Police**

Speaker to be announced

12:40PM-12:50PM

### **Tools and Technology Spotlight**

Leading service providers will showcase their offerings in a quick-pitch setting. Evaluate the latest and greatest tech tools to bring back to your organization.

12:50PM-1:00PM

### **Tools and Technology Spotlight**

Leading service providers will showcase their offerings in a quick-pitch setting. Evaluate the latest and greatest tech tools to bring back to your organization.

1:00PM - 2:00PM

*Networking Lunch*

2:00PM - 2:45PM

### **Creating Opportunities Through Closed Doors**

- Avoid losing a valuable asset after a missed promotion by creating an action plan on how to achieve career goals
- Engage with staff on a regular basis to identify and rectify potential issues that could cause an officer to transfer seeking alternative opportunities
- Remain engaged with strong employees and offer guidance on resources that can be utilized to enhance employees opportunity for future promotions

Antionette Tull, *Chief Executive Officer*

**Hurtle, LLC**

2:45PM - 3:30PM

### **Guidance for Professionals Balancing Work and Home Life to Achieve Total Success**

- Assess which areas of your home life are important to your success at work and how they may be impacted due to your profession
- Utilize communication strategies to positively address work life balance needs with supervisors, or as a supervisor, with valuable members of your team
- Generate an action plan to assure that you can achieve personal and professional goals and maintain a positive mindset

Melanie A. Talia, J.D., *President & CEO*

**New Orleans Police and Justice Foundation**

Katherine Zaimis, *Master Police Officer*

**Prince William County Police Department**

3:30PM - 3:45PM

*Networking Break*

3:45PM - 4:30PM

### **Strategies to Guarantee Continued Self Growth**

- Assess personal attributes that can be improved to help you grow within your profession
- Identify potential hazards, including social media, circle of friends, and extracurricular activities that could become destructive towards your profession
- Set career targets and small objectives of self-development that are necessary to achieve professional goals

Diana Clevenger, *Lieutenant, Special Operations Division - Tactical*  
**Mesa Police Department**

Sofia Contenta, *Deputy, Enforcement Division*  
**Marion County Sheriff Department**

4:30PM-5:15PM

### **Case Study: Overview of a Male Supervisors Experience Guiding Female Professionals**

- Analyze different leadership styles when overseeing a balanced workforce consisting of male and female professionals
- Assess lessons learned through experience that will be useful to other leaders to incorporate into their daily routines
- Explore communication techniques that have been successful to generate positive experiences within the department

Mike Boward, *Sergeant*  
**Fort Collins Police**

5:15PM - 5:30PM

### **Closing Remarks**

5:30PM - 6:30PM

### **Networking Cocktail Reception and Concurrent Roundtable Discussion**

5:30PM-6:25PM

### **Champagne Roundtables**

During this breakout session select two 25-minute, interactive roundtable topics and join its more intimately sized discussion group, led by a facilitator who will ask provocative questions and synthesize insights.

#### **Roundtable 1 - Communication Skills and Networking**

Hear from industry specialists on proven techniques to advance your communication skills and the value of networking with likeminded professionals.

Sofia Contenta, *Deputy, Enforcement Division*  
**Marion County Sheriff Department**

#### **Roundtable 2 - Strategies to Combat Negative Stereotypes**

Examine best approaches and communication skills when faced with negative stereotypes to achieve successful outcomes and show your value to the organization.

#### **Roundtable 3 - Use of Force - Preparation is Key**

Incorporate training techniques mimicking real life situations to prepare physically and mentally to achieve successful and safe outcomes.

Mandy Nice, *Tactical Program Manager*  
**National Strength and Conditioning Association**



#### Roundtable 4 - Capitalize on Social Media Platforms to Reach New Hires

Maximize visibility on all social media platforms to reach candidates while improving your branding and messaging to achieve recruitment goals.

## TUESDAY, MARCH 22<sup>ND</sup>, 2022

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8:00AM - 9:00AM *Networking Breakfast*

9:00AM - 9:10AM **Opening Remarks**

9:10AM - 9:55AM **Physical and Mental Preparation for Success**

- Create and implement training exercises both physical and mental, to improve your overall health and be prepared for the stresses of the profession
- Understand and adapt the needs of your body that changes over time, to ensure personal health and physical ability to perform through micro learning
- Incorporate meditation and yoga into your routine to help both body and mind to release unwanted tension
- Assess your sleep schedule to ensure you are achieving the required amount of sleep for your body to recover, and identify opportunities to improve quality of sleep when necessary

Brandi Burque-DeCarlo, Ph.D., *Psychologist*

**Bexar County Sheriff's Office**

*Owner*

**PRO Wellness Services PLLC**

Mandy Nice, *Tactical Program Manager*

**The National Strength and Conditioning Association**

9:55AM - 10:40AM **Nutrition Guidelines for Optimal Performance**

- Generate and implement a dietary plan for all meals throughout the week based on personal needs, including timing of meals based on shift pattern, type of meals, and a calorie goals
- Incorporate food preparation into your schedule to ensure that your meals are ready when needed and avoid disrupting your meal plan
- Assess which foods are available to you that stick within your budget, are nutritious, and offer a variety throughout the work week

Speaker to be announced

10:40AM - 10:55AM *Networking Break*



**10:55AM - 11:40PM Strategies to Avoid Professional Burnout**

- Capitalize on self-awareness and support of family and friends to identify changes to your attitude and character that can be linked with stress related to the profession
- Incorporate techniques to help reduce stress such as meditation, breathing exercises, and relaxation techniques to alleviate negative energy
- Open positive communication with colleagues and supervisors to obtain support and guidance to enable yourself to return to peak performance

Katherine Zaimis, Master Police Officer  
Prince William County Police Department

Speaker to be announced

**11:40AM-12:25PM 30 X 30: Tested Strategies to Increase the Number of Female Professionals in Law Enforcement**

- Discuss the 30 X 30 initiative and the importance of growth of females in the industry
- Examine the current percentage of females within your department, and set goals on how you can increase by adding highly qualified professionals
- Explore the advantages of hiring highly motivated female professionals as part of your organization and the qualities they bring to your team

Speaker to be announced

**12:25PM 12:35PM Tools and Technology Spotlight**

Leading service providers will showcase their offerings in a quick-pitch setting. Evaluate the latest and greatest tech tools to bring back to your organization.

**12:35PM-12:45PM Tools and Technology Spotlight**

Leading service providers will showcase their offerings in a quick-pitch setting. Evaluate the latest and greatest tech tools to bring back to your organization.

**12:45PM - 1:45PM Networking Lunch**

**1:45PM - 2:30PM Targeted Recruitment Campaigns Designed for a New Generation of Female Professionals**

- Analyze your current recruitment campaign materials and marketing efforts, to identify areas of improvement that are more likely to reach your target audience
- Utilize the professionals currently in your department to examine your recruiting efforts and provide guidance for improvement
- Capitalize on data points to enhance your approach to reach aspiring female professionals to join your team

Speaker to be announced

2:30PM-3:15PM

### Incorporate Psychological Recruiting Methods to Achieve Organizational Goals

- Analyze which characteristics are most successful for long-term success within your department
- Examine each candidate to identify if their personality traits are a good match with your characteristic assessment to avoid poor hires
- Explore current psychological tests that are available and utilize testing accurately to ensure positive outcomes

Brandi Burque-DeCarlo, Ph.D., Psychologist, Owner, PRO Wellness Services PLLC  
**Bexar County Sheriff's Office**

Mike Boward, Sergeant  
**Fort Collins Police**

3:15PM - 3:30PM

### Closing Session

Natalie Lokey, Deputy Chief  
**Metro Nashville Police Department**


Due to our commitment to bring you the best program possible, our agenda is constantly evolving. To access the most up-to-date version, please visit our website.

Leave 6:30am  
Arrive 10:30am

	B	L	D
19	X	Y	Y
20	Y	Y	Y
21	Y	X	Y
22	Y	X	Y
23	Y	Y	Y

## YOUR TRIP TO:

Portland International Airport (PDX)













**1 HR 39 MIN | 85.0 MI** 

**Est. fuel cost: \$9.21**

Trip time based on traffic conditions as of 11:08 AM on August 19, 2021. Current Traffic: Light



Print a full health report of your car with HUM vehicle diagnostics **(800) 906-2501**

-  1. Start out going **east** on Hubert Rd toward Sollie Smith Rd.  
Then 0.25 miles  
0.25 total miles
-  2. Turn **right** onto Sollie Smith Rd.  
Then 0.03 miles  
0.28 total miles
-  3. Take the 1st **left** onto Wilson River Loop.  
*If you are on Latimer Rd and reach Alla Ln you've gone about 0.8 miles too far.*  
Then 1.55 miles  
1.84 total miles
-  4. Turn **left** onto Wilson River Hwy/OR-6.  
Then 49.15 miles  
50.99 total miles
-  5. Take US-26 E.  
Then 20.23 miles  
71.22 total miles
-  6. Merge onto I-405 S toward **Salem**.  
Then 0.98 miles  
72.20 total miles
-  7. Merge onto I-5 N toward **Seattle/The Dalles/I-84 E**.  
Then 0.91 miles  
73.11 total miles
-  8. Merge onto I-84 E via EXIT 300 toward **The Dalles/Portland Airport**.  
Then 6.88 miles  
80.00 total miles
-  9. Merge onto I-205 N via EXIT 8 toward **Seattle**.  
Then 2.21 miles  
82.20 total miles
-  10. Take the **Airport Way W** exit, EXIT 24A, toward **Portland Airport**.  
Then 0.81 miles  
83.01 total miles
-  11. Merge onto NE Airport Way.  
Then 1.72 miles  
84.73 total miles
-  12. Turn **slight left** toward **Deliveries**.  
Then 0.14 miles  
84.87 total miles





13. Turn left.

Then 0.03 miles

84.90 total miles



14. Take the 1st left.

*If you reach NE Airport Way you've gone about 0.2 miles too far.*

Then 0.04 miles

84.94 total miles



15. Turn right.

Then 0.03 miles

84.96 total miles

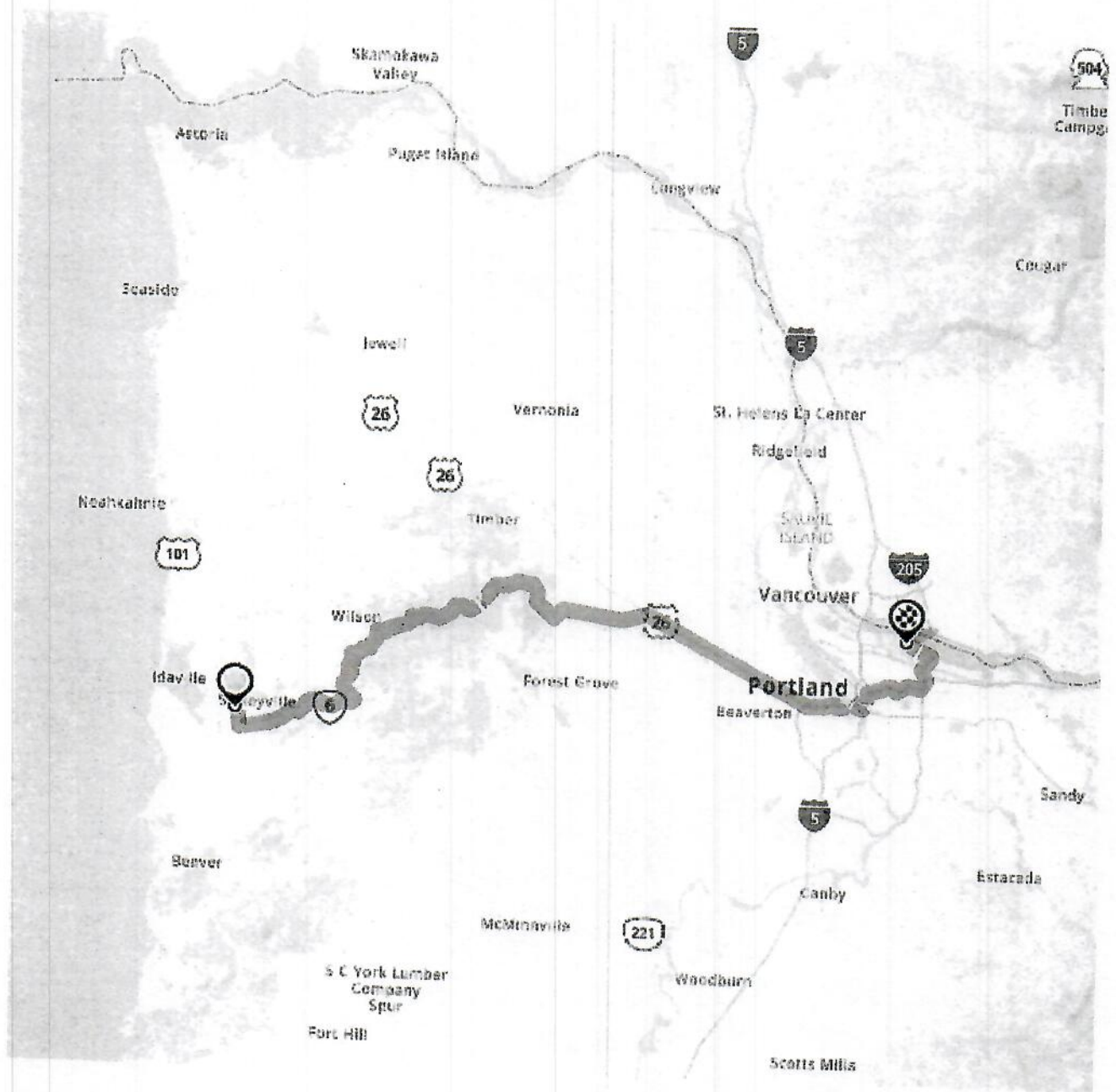


16. Portland International Airport (PDX), 7000 NE Airport Way, Portland, OR,  
7000 NE AIRPORT WAY.



Save to My Maps

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.



How much does it cost to park at PDX?

Newsroom

	<b>Hourly Rate</b>	<b>New Rate</b>
Gold Key Valet	\$10	\$35/day
Short-Term Garage	\$3	\$27/day
Long-Term Garage	\$3	\$24/day
Economy Parking Lot	\$3	\$12/day



# Bag fees

All published bag fees apply at each check-in location and are base rates according to travel dates and destination; applicable taxes are not shown.

## Carry-on bags

You're allowed 1 carry-on bag and 1 personal item in all cabins.

Carry-on bags

## Checked bags

Bag regions

Checked bag policy

Bag limitations

### First bag

Regions	Basic Economy	Main Cabin^	Premium Economy	Business Class	First Class	Notes
Within and between U.S., Canada, Puerto Rico and U.S. Virgin Islands	\$30	\$30	\$0	\$0	\$0	

APPENDIX D

TILLAMOOK COUNTY

REQUEST APPROVAL FORM TO UTILIZE EMPLOYEE/AGENT  
PRIVATE VEHICLE FOR COUNTY BUSINESS  
*APPROVAL REQUIRED PRIOR TO USAGE OF PRIVATE VEHICLE*

Destinations:

TO: Portland Airport FROM: Tillamook OR

I request approval to use my private vehicle on 3 /19 /2022 to 3/23 /2022 for  
Tillamook County business purpose of:

Driving to the Portland Airport. I will be flying to Nashville for a Conference.

Reason for using private vs. County owned vehicle is:

I will be leaving the vehicle at the airport for 5 days.

I am (X) am not ( ) requesting mileage reimbursement. Insurance terms remain the same  
whether or not mileage payment is requested. This form must accompany the  
reimbursement request.

**Personal or Private Vehicle Liability.** If you authorize your employees/agents to use a personal  
or private vehicle on County business, he/she is responsible to carry the minimum liability insurance  
required by law (must provide proof before department head/designee approval). If employees operate a  
personal or private vehicle on County business, their personal liability insurance policy is primary and  
County coverage is excess. If the amount of liability to third parties exceeds their private policy limits, the  
County will provide excess liability coverage.

The County does not cover collision or comprehensive insurance for personal vehicles. When utilizing a  
personal vehicle for County purposes, the employee/agent is 100% responsible for collision or  
comprehensive damage incurred to the vehicle.

The rationale of having County employees/agents complete a vehicle usage form is for their own  
knowledge pertaining to County vehicle coverage, and liability protection from the County. Plus, the  
signed form may give their department head/designee a heads up as to who will be using their own vehicle  
on County business and committing department funds when claiming reimbursement for personal vehicle  
mileage. The signing of the personal vehicle usage document will inform the County employee/agent that  
their insurance is the first to be used in the event of a vehicle accident. Each department should keep a  
copy of the signed form on file.

If involved in an accident while on official County business, I will advise the Human Resources  
Department within twenty-four (24) hours by calling 503-842-3418.

Employee: \_\_\_\_\_ Date: \_\_\_\_\_


Department Head/Designee \_\_\_\_\_ Date: \_\_\_\_\_

# YOUR TRIP TO:

Omni Nashville Hotel

Scan this QR code for  
directions on your mobile  
device:



**14 MIN | 8.0 MI** 

**Est. fuel cost: \$0.96**

Trip time based on traffic conditions as of 11:35 AM on November 24, 2021. Current Traffic: Moderate



Print a full health report of your car with HUM vehicle diagnostics (800) 906-2501



1. Start out going **south** on Terminal Dr.

Then 0.08 miles

0.08 total miles



2. Take Terminal Dr toward **Baggage Claim/Arrivals**.

Then 0.83 miles

0.91 total miles



3. Keep **left** at the fork to continue on Terminal Dr.

Then 1.14 miles

2.05 total miles



4. Turn **slight right** onto I-40 W.

Then 5.10 miles

7.15 total miles



5. Take the **2nd Ave** exit, EXIT 210C, toward **US-31A S/4th Ave/US-41A S**.

Then 0.14 miles

7.30 total miles



6. Merge onto 2nd Ave toward **Convention Center**.

*If you reach 4th Ave you've gone about 0.1 miles too far.*

Then 0.50 miles

7.79 total miles



7. Turn **left** onto Korean Veterans Blvd.

*If you reach Molloy St you've gone a little too far.*

Then 0.20 miles

8.00 total miles



8. Turn **right** onto 5th Ave.

*5th Ave is just past 4th Ave.*

*If you reach 6th Ave you've gone a little too far.*

Then 0.00 miles


8.00 total miles



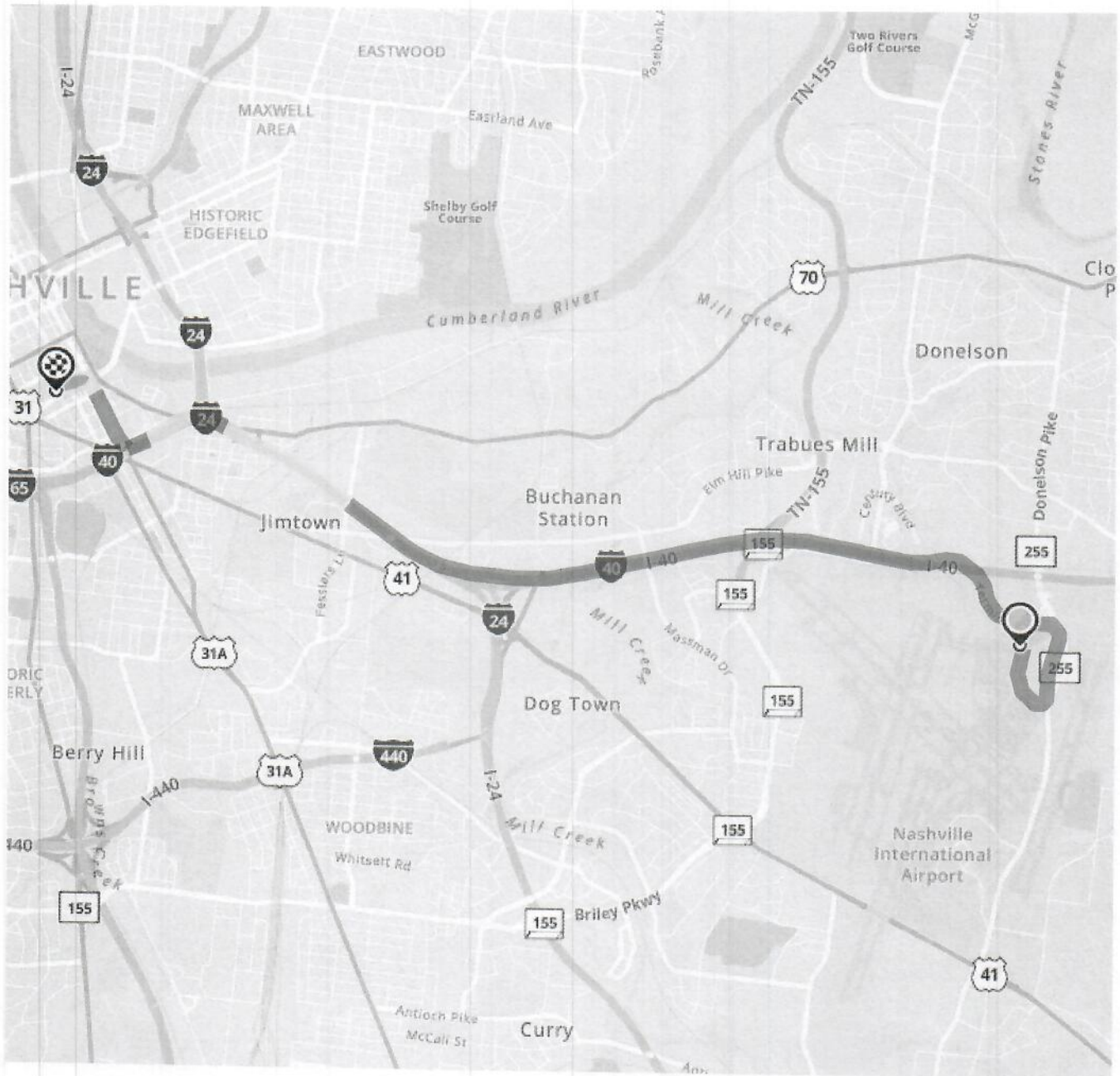
9. Omni Nashville Hotel, 250 5TH AVE S.

*If you reach Demonbreun St you've gone about 0.1 miles too far.*



 Save to My Maps

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## People also ask :

---

How much is a taxi from Nashville airport to downtown?

The Metropolitan Government of Nashville and Davidson County sets the taxi rates. There is a **flat rate of \$25 (plus \$1 per extra passenger)** to/from the airport to Downtown Nashville and to the Opryland area.

## BNA Pickup Instructions For Uber

### uberX


Downtown <-> Airport	\$13-17
----------------------	---------

Midtown <-> Airport	\$14-19
---------------------	---------

Franklin <-> Airport	\$29-38
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Murfreesboro <-> Airport	\$34-45
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## Portland to Nashville

 Alaska Airlines · Sat, Mar 19

10:35am - 8:22pm

7h 47m (1 stop)


2h 20m in Dallas (DFW)

[Show details](#) **Fare: Main**

Your selection applies to this flight only

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## Nashville to Portland

 United · Wed, Mar 23

1:10pm - 8:21pm

9h 11m (1 stop)

1h 49m in Washington (IAD)

[Show details](#) **Fare: Economy**

Your selection applies to this flight only

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Cleaning and safety practices ▼


**Your flight has separate tickets**  
Your flight is a combination of two one-way fares, each subject to its own rules and restrictions. If one of your flights is changed or cancelled, it will not automatically alter the other flight. Changes to the other flight may incur a charge.

Price summary

Traveler 1: Adult	\$601.40
Flight	\$516.28
Taxes and fees	\$85.12
Booking fee	\$5.16

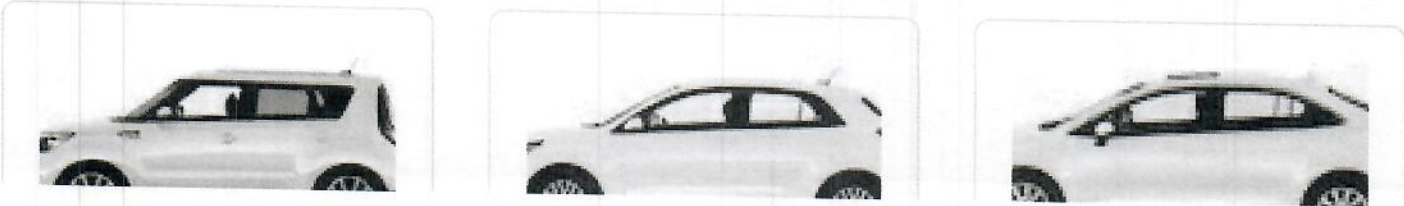
**Trip total** **\$606.56**  
Rates are quoted in US dollars

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There's no fee to cancel within 24 hours of booking.

Book a car with your flight and save

Total trip price will be reflected in checkout. Trip savings include any individual item discounts, as well as savings from reduced taxes and service fees.





### Compact car from Budget

Kia Soul or similar

**\$1,076**  
with flight

Add to trip



### Economy car from Budget

Kia Rio or similar

**\$1,076**  
with flight

Add to trip



### Midsize car from Budget

Toyota Corolla or similar

**\$1,090**  
with flight

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**Karen Kronoff**

**From:** United Airlines <unitedairlines@united.com>  
**Sent:** Thursday, September 16, 2021 8:31 AM  
**To:** Karen Kronoff  
**Subject:** EXTERNAL: Your flight cancellation is confirmed

[NOTICE: This message originated outside of Tillamook County -- **DO NOT CLICK** on links or open attachments unless you are sure the content is safe.]

Add [UnitedAirlines@news.united.com](mailto:UnitedAirlines@news.united.com) to your address book. [See instructions.](#)



Thursday, September 16, 2021

Thank you for choosing United

Now that your travel plans have changed, here's what to do next:

Go to [My trips](#) and enter the confirmation number from this email and last name on the reservation - or [book with credit](#) now.

We look forward to seeing you on your next flight.

Confirmation number:

**IGG6QS**

Book with credit

Transaction summary

Credit

Ticket value

**\$313.20**

Change fee

\$0.00



A travel waiver is in effect for your reservation. [Read the details of the waiver](#) to see if fees may be waived for any changes made to your reservation.

**Begin travel by** Dec 31, 2022

## Travelers

Traci Hillstrom

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United MileagePlus  
900 Grand Plaza Dr.  
Houston, TX 77067 USA

## Karen Kronoff

---

**From:** Expedia.com <NoReply@expediamail.com>  
**Sent:** Thursday, September 16, 2021 8:44 AM  
**To:** Karen Kronoff  
**Subject:** EXTERNAL: Flight cancel confirmation

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## You've canceled your flight

**And you're all set.** We've issued you an airline credit that you can use later for a new flight with American Airlines. No need to call us to confirm.

For more on airline credit, please see the additional info below.

### Canceled itinerary: Nashville to Portland



#### Travel dates

Oct 13, 2021 - Oct 13, 2021

#### Itinerary #

72152373139089

#### Total airline credit:

\$228.20

#### Airline confirmation

TGSBIX (American Airlines)

---

When you're ready to book a new trip, we're happy to help.

**Go to itinerary**

---

## Flight overview

### **Departure** Wed, Oct 13

American Airlines 1100 operated by American Airlines

**Nashville (BNA)**



**Dallas (DFW)**

3:36PM

5:55PM

2h 19m duration

American Airlines 1986 operated by American Airlines

**Dallas (DFW)**



**Portland (PDX)**

6:50PM

8:59PM

4h 9m duration

**Total duration 7h 23m**

---

## Traveler(s)

**TRACI HILLSTROM**

Ticket # 0017662927569

---

## Price summary

### **Airline credit total:**

Traveler 1: Adult: TRACI  
HILLSTROM

**\$228.20**

All prices are quoted in USD.



## Additional information

- Airline credit comes with a travel-by date, which is generally 12 months from your original travel date. **Due to Coronavirus, this may vary.** We'll follow up with details in the next 30 days.
- Each person on an itinerary gets airline credit if they cancel, and only that person can use it.
- Your new flight needs to leave from the same country listed on your original ticket.
- To refund additional services, such as baggage fees or seat-assignment fees, please contact your airline.
- If this flight was part of a package or you booked additional flights or travel segments, you will need to cancel those separately.

---

## More help

Go to your itinerary to manage your trip.

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