



TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS

BOARD OF COMMISSIONERS:

Mary Faith Bell, Chair mfbell@co.tillamook.or.us
David Yamamoto, Vice-Chair dyamamoto@co.tillamook.or.us
Erin D. Skaar, Commissioner eskaar@co.tillamook.or.us

CONTACT:

201 Laurel Avenue
Tillamook, Oregon 97141
503.842.3403
www.co.tillamook.or.us

LEADERSHIP TEAM TELECONFERENCE

**Tillamook County Board of Commissioners
Elected Officials & Department Heads**

MONDAY, JANUARY 3, 2022

9:00 a.m.

TELECONFERENCE: 1-971-254-3149

CONFERENCE ID: 736 023 979#

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' LEADERSHIP
TEAM MEETING – Monday, January 3, 2022
Page 1**

COMMISSIONERS PRESENT:

Mary Faith Bell
David Yamamoto
Erin D. Skaar

STAFF PRESENT: Denise Vandecoeveering, Assessor; Joel Stevens, County Counsel, Rachel Hagerty, Chief of Staff; Ryan Connell, Justice of the Peace; David McCall, Program Manager, Solid Waste; Marlene Putman, Administrator, Health and Human Services; Kelly Fulton, Executive Assistant; Jeanette Steinbach, Administrative Specialist, Public Works; Damian Laviolette, Director, Information Services; Sarah Absher, Director, Community Development; Matt Thenell, Director, Juvenile Department; Geri Godber, Director, Library; Nick Torres, Director Veterans Services; Shawn Blanchard, Treasurer; Lorrie McKibbin, Chief Appraiser, Tax and Assessment; and Tassi O'Neil, Clerk.

CALL TO ORDER Monday, January 3, 2022 9:01 a.m.

NEW BUSINESS

ITEM NO.1: ANNOUNCEMENTS AND INTRODUCTIONS:

Commissioner Bell introduced the new Emergency Management Director, Randy Thorpe. Randy discussed his previous work history and how it applied to Tillamook County.

ITEM NO. 2: DISCUSSION CONCERNING FISCAL 2021/2022 BUDGET UPDATE MEETING: Shawn Blanchard discussed the fiscal year 2021/2022 mid-year Budget Committee meeting scheduled for January 20, 2022.

ITEM NO. 3: DISCUSSION CONCERNING FISCAL 2021/2022 BUDGET: Shawn stated that the budgets for next fiscal year would be going out the first week in February, with a deadline of March 7, 2022.

ITEM NO. 4: DISCUSSION CONCERNING ADP TRANSITION & TRAINING: Shawn Blanchard stated that ADP registration emails would be going out to staff with user instructions and that trainings would be held shortly afterwards.

ITEM NO. 5: DISCUSSION CONCERNING HUMAN RESOURCES UPDATE: Shawn Blanchard discussed current county staff vacancies.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' LEADERSHIP
TEAM MEETING – Monday, January 3, 2022
Page 2**

OLD BUSINESS

**ITEM NO. 6: NEWSWORTHY DEPARTMENT UPDATES/ELECTED OFFICIALS,
DEPARTMENT HEADS**

Sarah Absher shared the upcoming Oceanside Incorporation hearings and that a FEMA community visit had been completed and went well. Sarah added that she thought the county flood insurance rate could perhaps see a reduction of approximately 10%.

Sheriff Josh Brown discussed staffing shortages in the Sheriff's Office and that his department was close to having a Teamsters union contract finalized. Josh added that he had seen an increase in applicants for open positions, and that interviews for Control Technicians were currently underway.

Rachel Hagerty gave an update on the American Rescue Plan ARPA and that 107 project applications had been received, and that ECONorthwest was compiling the requests. Rachel added that there was close to \$100 million requested.

Geri Godber stated that the library was gearing up for an operational levy renewal and that there were staff members who were currently out on extended leave.

Judge Ryan Connell stated that he had no updates to share other than his office was continuing to hold remote hearings.

Nick Torres stated that in December his department processed 22 claims and 47 in-person appointments including transportations to medical appointment. Nick also provided an update on the status of the recent gun locker raffle.

Damian Laviolette shared that the county needed 90% participation before the end of April/May for the Ninjio training. Damian added that the new password policy change would begin in February and that the recently approved GIS Analyst position would be posted soon.

Commissioner Yamamoto stated that the Ninjio Training was very important, and that the county could not afford to have a cybersecurity event happen again.

Gordon McCraw welcomed the new Emergency Management Director, Randy Thorpe, and gave a weather update.

Tassi O'Neill stated that her department was busy with AOC election items, the Oceanside Incorporation petition, and the District 16 Senate seat.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' LEADERSHIP
TEAM MEETING – Monday, January 3, 2022
Page 3**

Chris Laity stated that Public Works successfully replaced four emergency bridges, in addition to relocating a road. Chris also provided an update regarding winter storms, road maintenance, slides, and downed trees.

Matt Thenell stated that his department was busy with processing reports and court appearances.

Denise Vandecoevering wished everyone a happy new year and spoke about staff shortages.

JoAnn Woelfle stated that her department was chasing storms and clearing debris and shared an update regarding the Army Corps of Engineers Barview Jetty project.

Rachel Hagerty shared an update on the status the exchange of meeting rooms for Circuit Court and Board of Commissioners. Rachel stated that the renovation of the meeting rooms would be completed by late spring and discussed more information about long-term options as well as ADA access.

Commissioner Skaar stated that she continued her work on behavioral health, housing and childcare issues and wished everyone a happy 2022.

Commissioner Yamamoto shared that he continued his work on the forest management plan and the Linn County class action lawsuit. He added that he would like to see in-person meetings again for the Leadership Team.

Commissioner Bell stated that she also missed seeing people in person and suggested that they may be held at the at the library. She updated the group on the District 16 Senate seat, since Senator Johnson was running for Governor, the seat is open. She also thanked the Public Works department for their work on the roads during the snowstorm.

Joel Stevens updated the group on mandates being challenged on the federal level, and that he would monitor information from Oregon OSHA.

FUTURE BUSINESS

ITEM NO. 7: DATE AND TIME OF NEXT MEETING: Monday, February 7, 2022 at 9:00 a.m.

ADJOURN – 10:22 a.m.

AGENDA

CALL TO ORDER Monday, January 3, 2022 9:00 a.m.

NEW BUSINESS

1. Announcements/Introductions
2. Fiscal Year 2021/2022 Budget Update Meeting/Shawn Blanchard, Treasurer
3. Fiscal Year 2022/2023 Budget/Shawn Blanchard, Treasurer
4. ADP Transition and Training/Shawn Blanchard, Treasurer
5. Human Resources Update/Shawn Blanchard, Treasurer

OLD BUSINESS

6. Newsworthy Department Updates/Elected Officials, Department Heads

FUTURE BUSINESS

7. Date and Time of Next Meeting – Monday, February 7, 2022 at 9:00 a.m.

ADJOURN

OTHER MEETINGS AND ANNOUNCEMENTS

New Year's Day is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse and the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics will be **CLOSED** on **Friday, December 31, 2021**.

The Commissioners will hold a Board Briefing on **Wednesday, January 5, 2022** at **2:00 p.m.** to discuss weekly commissioner updates. The meeting will be held at the Courthouse in the Nestucca Room, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

Martin Luther King Jr. Day is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse and the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics will be **CLOSED** on **Monday, January 17, 2022**.