



# TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS

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## **BOARD OF COMMISSIONERS**

**David Yamamoto**, Chair  
*dyamamoto@co.tillamook.or.us*

**Erin D. Skaar**, Vice-Chair  
*eskaar@co.tillamook.or.us*

**Mary Faith Bell**, Commissioner  
*mfbell@co.tillamook.or.us*

## **CONTACT**

Tillamook County Courthouse  
201 Laurel Avenue  
Tillamook, Oregon 97141  
503.842.3403  
[www.co.tillamook.or.us](http://www.co.tillamook.or.us)

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## **COMMUNITY UPDATE MEETING**

**Tuesday, March 29, 2022 at 8:00 a.m.**  
*Teleconference and KTIL-FM at 95.9*

## **BOARD MEETING**

**Wednesday, March 30, 2022 at 9:00 a.m.**  
**Commissioners' Meeting Rooms A & B**  
*County Courthouse, Teleconference, and Live Video at [tctvonline.com](http://tctvonline.com)*

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## JOIN THE BOARD OF COMMISSIONERS' MEETINGS

The board is committed to community participation and provides opportunity for public attendance during meetings via in-person and teleconference. Teleconference options are listen-only. Due to Oregon COVID-19 recommendations for public gatherings, the maximum capacity of the board meeting room is limited to 12 persons, not including staff and commissioners.

- **Community Update Meetings: Tuesdays at 8:00 a.m.**
  - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
  - Radio: KTIL-FM at 95.9
  
- **Board Meetings: Wednesdays at 9:00 a.m.**
  - County Courthouse: Commissioner's Meeting Rooms A & B, 201 Laurel Avenue, Tillamook
  - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
  - Live Video: [tctvonline.com](http://tctvonline.com)

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## MEETING INFORMATION AND RULES

- Matters for discussion and consideration by the board shall be placed on an agenda prepared by the staff and approved by the board chair. Any commissioner may request items on the agenda.
- Public hearings are formal proceedings publicized through a special public notice issued to media and others. Public hearings held by the board are to provide the board an opportunity to hear from the public about a specific topic. Public hearings are therefore different regarding audience participation at board meetings.
- Commissioners shall be addressed by their title followed by their last name.
- Commissioners shall obtain approval from the chair before speaking or asking questions of staff, presenters, and public. As a courtesy, the chair shall allow an opportunity, by the commissioner who has the floor, to ask immediate follow-up questions.
- A majority of the board shall constitute a quorum and be necessary for the transaction of business.
- All board meeting notices are publicized in accordance with public meeting laws.
- All board meetings shall commence with the Pledge of Allegiance.
- The chair will utilize the gavel as needed to maintain order, commence and adjourn meetings, and signal approval of motions.
- The board reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1).
- The courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing visual, or manual impairments who wish to participate in the meeting, contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

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## **PUBLIC COMMENT**

- Providing public comment is an opportunity for constituents to be heard and express their views to the board.
- The board allows public comment at board meetings during the public comment period designated on the agenda.
- Comments are limited to one per person and per agenda item.
- Comments must be related to the agenda item(s) previously registered to comment on.
- The allotted time for public comments is two minutes per person; this time may not be allotted to another speaker. The chair may, at their sole discretion, further limit or expand the amount of time.
- The public comment opportunity is not a discussion, debate, or dialogue between the speaker and the board, which may or may not respond.
- Members of the public do not have the right to disrupt the meeting; the board may prohibit demonstrations such as booing, hissing, or clapping.
- Remarks containing hate speech, profanity, obscenity, name calling or personal attacks, defamation to a person, people, or organization, or other remarks the board deems inappropriate will not be allowed.
- Failure to follow all rules and procedures may result in not being able to provide public comment and/or being removed from the meeting.

### **In-Person Procedures**

- Sign in before the meeting begins and indicate your desire to provide public comment and which agenda item you would like to comment on. When your name is announced, please come forward to the table placed in front of the dais and for the record, first identify yourself, area of residence, and organization represented, if any.

### **Virtual Procedures**

- Register by sending an email to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us) by 12:00 p.m. on the Tuesday prior to the board meeting. The email must contain all of the following information:
  - Full name, area of residence, and phone number.
  - Agenda item(s), you wish to comment on.
- Once registered, and before the start of the meeting, board staff will email a Microsoft Teams meeting link.
- When logged in to the meeting you must remain muted with your camera off until your name is called, then you unmute and turn on your camera.
- The chair may require those providing virtual comment to turn on their camera while providing comment or testimony.

### **Written Procedures**

- Written comments may be mailed to 201 Laurel Avenue, Tillamook, Oregon 97141 or emailed to: [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us).
- Written comments received by 12:00 p.m. on the Tuesday prior to the board meeting will be distributed to the board and posted online. All written comments submitted become part of the permanent public meeting record.

## **AGENDAS**

### **COMMUNITY UPDATE**

CALL TO ORDER: Tuesday, March 29, 2022 8:00 a.m.

1. Welcome and Board of Commissioners' Roll Call
2. Adventist Health Tillamook
3. Coastal Caucus
4. Tillamook County Community Health Center
5. Nehalem Bay Health Center & Pharmacy
6. Tillamook Family Counseling Center
7. Sheriff's Office
8. Emergency Management
9. Board of Commissioners
10. Cities
  - a. Manzanita
  - b. Nehalem
  - c. Wheeler
  - d. Rockaway Beach
  - e. Garibaldi
  - f. Bay City
  - g. Tillamook
  - h. South County

### **ADJOURN**

## **MEETING**

CALL TO ORDER: Wednesday, March 30, 2022 9:00 a.m.

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items

## **CONSENT CALENDAR**

5. [Annual Liquor License Renewal Applications](#): Beaver Firearms & Grocery, Beaver Shell, Bunkhouse Restaurant, By the Sea Grocery, Center Market #26, Chester's Hometown, Grateful Bread Bakery & Restaurant, JAndy Acres, Kelly's Brighton Marina, Lee's Camp Store, Los Caporales Restaurant, Manzanita Lighthouse, Megpies Bakery Café, Nehalem Shell, Neskowin Beach Golf Course, Neskowin Trading Co/The Beach Club Bistro, Pacific City Shell, Pacific Oyster, Pleasant Valley RV Park, Riverhouse Nestucca, Roseanna's, The Cafe on Hawk Creek, Tillamook Cheese Factory, Upstairs Bar & Grill, Werner Brewing Company

## **LEGISLATIVE – ADMINISTRATIVE**

6. Discussion and Consideration of a Memorandum of Agreement with the [Nestucca Rural Fire Protection District](#) for the Needle Exchange Program/Marlene Putman, Administrator, Health and Human Services
7. Discussion and Consideration of Modification #19 to Professional Services Agreement #3491 with [Don G. Averill Recycling Inc.](#) for Transfer Station Operation, Transport and Disposal for Processing of Solid Waste/David McCall, Solid Waste Program Manager, Public Works
8. Discussion and Consideration of Change Order #4 to Contract #4900 Contract for General Services with [Recology Western Oregon](#) for the Hauling of Municipal Solid Waste (MSW), Yard Debris, and Other Materials from the Manzanita Transfer Station to the Tillamook Transfer Station Project/David McCall, Solid Waste Program Manager, Public Works
9. Discussion and Consideration of Change Order #4 to Contract # 4902 Contract for General Services with [Don G. Averill Recycling Inc.](#) for the Hauling of Municipal Solid Waste (MSW), Yard Debris, and Other Materials from the Pacific City Transfer Station to the Tillamook Transfer Station/David McCall, Solid Waste Program Manager, Public Works
10. Discussion and Consideration of a Prevailing Wage Rate Contract for Construction with [Convergint Technologies](#) for the Circuit Court Security Design and Installation Project/Damian Laviolette, Director, Information Services
11. Discussion and Consideration of a Personal Services Agreement with [Crayon Software Experts, LLC](#) for Microsoft Licensing Compliance Services/Damian Laviolette, Director, Information Services

12. Discussion and Consideration of Amendment No.1 to [Yamhill County Agreement](#) for Housing of Juvenile Offenders in the Yamhill County Juvenile Detention Center/Matt Thenell, Director, Juvenile Department
13. Discussion and Consideration of a Personnel Requisition for a Returning Retired Employee, 150 Days on Call, Department Head/Juvenile Director in the Juvenile Department/Matt Thenell, Director, Juvenile Department
14. Discussion and Consideration of an Order in the Matter of the Appointment of a Member to the [4H & Extension Service District Budget Committee](#)/Shawn Blanchard, Treasurer
15. Discussion and Consideration of an Out-of-State Travel Request [for Commissioner David Yamamoto](#) to Attend the 2022 NACO Western Interstate Conference in Anchorage, Alaska, 5/16/2202-5/20/2022/Commissioner David Yamamoto
16. Discussion and Consideration of a Letter of Support to Senators [Ron Wyden and Jeff Merkley](#) Regarding a Congressionally Directed Funding Request for the Tillamook County Family YMCA/Commissioner Erin Skaar
17. Discussion and Consideration of an Order in the Matter of the Appointment and Reappointment of Members to the [Transient Lodging Tax Review Committee](#)/Joel Stevens, County Counsel
18. Discussion and Consideration of a Resolution in the Matter of Applying for a Local Government Grant from the [Oregon Parks and Recreation Department for the Kiwanda Corridor Project](#) and Delegating Authority to Rachel Hagerty to Sign the Application/Rachel Hagerty, Chief of Staff
19. Discussion and Consideration of Amendment #1 to #6208 Grant Agreement #2019-P-5 Transient Lodging Tax for Destination Management with [Tillamook Off Road Trail Alliance](#) for the TORTA-Sector 1004 Project/Rachel Hagerty, Chief of Staff
20. Discussion and Consideration of the Federal Funding Priorities List for Tillamook County/Rachel Hagerty, Chief of Staff

**10:00 a.m.**

21. **Fourth Public Hearing:** Discussion and Consideration of #851-21-000449-PLNG Petition for the [Incorporation of the Unincorporated Community of Oceanside](#) and the Creation of the City of Oceanside. Petition Includes a New Tax Rate for Properties Within the Proposed City Limits of the City of Oceanside at 80 Cents (\$0.80) Per One-Thousand Dollars (\$1,000). Properties Proposed to be Included in the City Limits for the City of Oceanside Include all Properties Currently Within the Oceanside Unincorporated Community Boundary with the Exception of Those Properties Located Within "The Capes" Development/Sarah Absher, Director, Community Development
22. Board Concerns – Non-Agenda Items
23. Board Announcements

**ADJOURN**

## OTHER MEETINGS AND ANNOUNCEMENTS

The Commissioners will hold a Board Briefing on **Wednesday, March 30, 2022** at **2:00 p.m.** to discuss weekly commissioner updates. The meeting will be held at the Courthouse in the Nestucca Room, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

The Commissioners will attend a Highway 6 Townhall Meeting on **Wednesday, March 30, 2022** at **6:00 p.m.** The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

A Leadership Team Meeting of the County Board of Commissioners with the Tillamook County Elected Officials and Department Heads will be held on **Monday, April 4, 2022** at **9:00 a.m.** The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

A public workshop of the Tillamook County Budget Committee will be held on **Tuesday, April 12, 2022** at **9:00 a.m.** at the Justice Facility ATV Conference Room, 5995 Long Prairie Road, Tillamook, Oregon. Additional meetings will be held on **Wednesday, April 13, 2022** at **1:00 p.m.** and **Thursday, April 14, 2022** at **9:00 a.m.** The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.