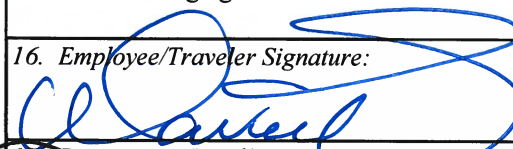



PLEASE COMPLETE ALL SECTIONS IN YELLOW. WHERE DOLLAR AMOUNT DOES NOT APPLY LEAVE AT \$0.00  
THIS FORM IS FILLABLE. AMOUNTS & TOTALS WILL CALCULATE AUTOMATICALLY

## TILLAMOOK COUNTY TRAVEL AUTHORIZATION

2022

Please complete this form and obtain required signatures **before** travelling.

1. Name of Employee/Traveler: DAVID YAMAMOTO			2. Date: 04/08/2022																	
3. Training Related/Conference (if yes, attach Agenda): <input type="radio"/> Yes <input checked="" type="radio"/> No			4. Airfare/Railfare: <b>\$ 487.20</b> Confirmation Number: TXXQEB																	
5. Name of Conference or Training: 2022 NACO ANNUAL CONFERENCE			6. Conference/Training Cost: \$ 530.00																	
7. Itinerary: Destination (City, State): AURORA, COLORADO  Est. Departure      Date: 7/20      Time: 6:00am  Est. Return      Date: 7/25      Time: 5:00pm			8. Lodging Reservation Information: Hotel Name: GAYLORD ROCKIES RESORT Address: 6700 GAYLORD ROCKIES BLVD AURORA, CO 80019 Phone number: 888-751-5182 Confirmation Number: UNNYVDIN																	
9. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.) a. _____ c. _____ b. _____ d. _____			10. Lodging Rate: Amount per Night: \$ 215.00 Tax per Night: \$ 64.48 Total per Night: \$ 279.48																	
11. Meals: (Please CHECK which rate you are using in ONE box below) Daily Meal Rate without receipts (See policy): <input type="checkbox"/> CONUS Rate with detailed receipts and accounting: <input type="checkbox"/>  *Daily Rate: _____ *(Standard rate or City Conus Rate)  <table style="width: 100%;"> <thead> <tr> <th># of Meals</th> <th>x Rate</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Breakfast: _____</td> <td>_____</td> <td>\$ 0.00</td> </tr> <tr> <td>Lunch: _____</td> <td>_____</td> <td>\$ 0.00</td> </tr> <tr> <td>Dinner: _____</td> <td>_____</td> <td>\$ 0.00</td> </tr> <tr> <td colspan="2">Total Meals:</td> <td>\$ \$ 0.00</td> </tr> </tbody> </table>			# of Meals	x Rate	Total	Breakfast: _____	_____	\$ 0.00	Lunch: _____	_____	\$ 0.00	Dinner: _____	_____	\$ 0.00	Total Meals:		\$ \$ 0.00	Number of Nights:      x      5 <b>Total Lodging:</b> \$ 1,397.40  12. Cost of Trip: Airfare/Railfare: \$ 487.20 Lodging: \$ 1,397.40 Meal Per Diem: \$ 0.00 Personal Car Miles: \$ 99.92 Training/Conference Cost: \$ 530.00 Miscellaneous: \$ 0.00 <b>Total Not To Exceed:</b> \$ 2,514.52		
# of Meals	x Rate	Total																		
Breakfast: _____	_____	\$ 0.00																		
Lunch: _____	_____	\$ 0.00																		
Dinner: _____	_____	\$ 0.00																		
Total Meals:		\$ \$ 0.00																		
13. Personal Car Miles Total miles round trip: 170.8      x      0.585      \$ 99.92																				
14. Purpose of Trip (Be Specific): 2022 ANNUAL NACO CONFERENCE IN AURORA, COLORADO																				
15. Approved for Payment:																				
Meal Per Diem: \$ 0.00			Transportation: \$ 487.20																	
Personal Car Miles: \$ 99.92			Training/Conference: \$ 530.00																	
Misc: \$ 0.00			Total: \$ 2,514.52																	
Lodging: \$ 1,397.40																				
16. Employee/Traveler Signature: 			Date: 4/11/2022																	
17. Department Head/Designee Signature: 			Date: 4/11/2022																	
18. Board of Commissioner's Signature (Required for Out-Of-State)			Date:																	

<b>Vendor Name:</b>  <b>Address:</b>   DYAMAMOTO	DAVID YAMAMOTO	DATE PREPARED:	
	201 LAUREL AVE		4/11/2022
	Tillamook, OR 97141		

INVOICE INFORMATION	EXPENSE DISTRIBUTION
---------------------	----------------------

[illegible]

Accounting Dept	FLIGHT COST AND MILEAGE FOR NACO ANNUAL CONFERENCE COLORADO	DATE RECEIVED
Use Only.		ACCOUNTING DEPT:

I certify that funds are available for this purchase and authorize payment.

Authorized Signature \_\_\_\_\_

Authorized Signature

4/11/2022

---

Date

Date 4/11/2022

**CLAIMANT NAME:** DAVID YAMAMOTO

**MONTH OF:** Apr-22

\*Mileage rate is subject to IRS updates.

**Approved for Payment**

I certify that the above claimed expenses are authorized duty required expenses. Funds for payment of this claim are available in the approved budget for the period covered and have been allotted for expenditure.

**Authorized Signature**

I certify that the within bill for services rendered and expenses incurred was furnished Tillamook County, Oregon. That the items shown therein were not for the use or benefit of any individual person, but solely for the use and benefit of Tillamook County. That the prices charged therein are reasonable, and that the same is wholly unpaid.

**Claimant Signature**

4/1/2022

APPENDIX D

TILLAMOOK COUNTY

REQUEST APPROVAL FORM TO UTILIZE EMPLOYEE/AGENT  
PRIVATE VEHICLE FOR COUNTY BUSINESS  
*APPROVAL REQUIRED PRIOR TO USAGE OF PRIVATE VEHICLE*

Destinations:

TO: PORTLAND FROM: TILLAMOOK

I request approval to use my private vehicle on 7/20/2022 to 7/25/2022 for  
Tillamook County business purpose of:  
DRIVING TO PORTLAND AIRPORT TO FLY TO NACO ANNUAL CONFERENCE

Reason for using private vs. County owned vehicle is:  
PERSONAL USE OF VEHICLE OUTSIDE OF MEETING

I am ( X ) am not ( ) requesting mileage reimbursement. Insurance terms remain the same  
whether or not mileage payment is requested. This form must accompany the  
reimbursement request.

**Personal or Private Vehicle Liability.** If you authorize your employees/agents to use a personal  
or private vehicle on County business, he/she is responsible to carry the minimum liability insurance  
required by law (must provide proof before department head/designee approval). If employees operate a  
personal or private vehicle on County business, their personal liability insurance policy is primary and  
County coverage is excess. If the amount of liability to third parties exceeds their private policy limits, the  
County will provide excess liability coverage.

The County does not cover collision or comprehensive insurance for personal vehicles. When utilizing a  
personal vehicle for County purposes, the employee/agent is 100% responsible for collision or  
comprehensive damage incurred to the vehicle.

The rationale of having County employees/agents complete a vehicle usage form is for their own  
knowledge pertaining to County vehicle coverage, and liability protection from the County. Plus, the  
signed form may give their department head/designee a heads up as to who will be using their own vehicle  
on County business and committing department funds when claiming reimbursement for personal vehicle  
mileage. The signing of the personal vehicle usage document will inform the County employee/agent that  
their insurance is the first to be used in the event of a vehicle accident. Each department should keep a  
copy of the signed form on file.

If involved in an accident while on official County business, I will advise the Human Resources  
Department within twenty-four (24) hours by calling 503-842-3418.

Employee [Signature] Date: 4/11/2022

Department Head/Designee [Signature] Date: 4/11/2022

# REGISTRATION CONFIRMATION

3/18/2022

Hon. David Yamamoto  
Commissioner  
Tillamook County, OR

Dear David Yamamoto ,

Thank you for registering for the 2022 NACo Annual Conference. All meetings, general sessions and workshops will be held at the **Gaylord Rockies Resort & Convention Center** located at 6700 N Gaylord Rockies Blvd. in Adams County (Aurora), Colo.

This notice serves as your confirmation of registration for the event; please review the details below for accuracy. **Any outstanding balance must be paid in full in order to obtain your badge and registration information.**

---

## REGISTRATION INFORMATION

**Name:** David Yamamoto  
**Title:** Commissioner  
**Organization:** Tillamook County  
**Total:** \$530.00  
**Balance:** \$0.00

---

## HOUSING

To make a hotel reservation, [click here](#).

Please note that all applicable hotel cancellation fees are the responsibility of the registrant. NACo will not cancel or modify attendees' hotel reservations; all changes or cancellations to hotel reservations must be made directly by the registrant.

Limited shuttle services will be available to conference attendees who book within the NACo housing block between the Gaylord Rockies and overflow hotels.

---

## VENUE

### **Gaylord Rockies Resort & Convention Center**

700 N Gaylord Rockies Blvd.

Aurora, Colo.

---

## PROGRAM AND SCHEDULE OF EVENTS

The schedule is subject to change; please refer to the conference website for most up-to-date schedule and speaker announcements. You can find the schedule by [clicking here](#).

---

## VISIT THE VIRTUAL NACo STORE

Show your county spirit with new NACo gear. Browse the virtual store to find your favorites. Visit [NACo.org/virtual-store](https://naco.org/virtual-store) now so you can wear your items during the event!

---

## VOTING CREDENTIALS

In order to participate in the Annual Business Meeting during the conference, NACo members must appoint one primary voting delegate or proxy voter. Please appoint your primary or proxy delegate by Monday, July 18 at 5:00 p.m. EDT by [using this link to access](#) the online voting credentials portal.

Learn more about the credentials process by visiting [NACo.org/VotingCredentials](https://naco.org/VotingCredentials) or by emailing [credentials@naco.org](mailto:credentials@naco.org).

---

## CANCELLATION POLICY

Registrations cancelled by June 14 will be refunded less a \$50 administration fee. Cancellation requests made after June 14 and before July 11 will be subject to an administrative fee equal to one-half of the registration fee (this applies to all registration types including guest and spouse fees.) After July 11, requests for refunds will not be honored. Unused registrations or "no-shows" will not be refunded.

All cancellations must be made in writing by emailing [nacomeetings@naco.org](mailto:nacomeetings@naco.org). Telephone cancellations are not accepted.



---

## REGISTRATION TRANSFERS & SUBSTITUTIONS

To transfer a registration, please contact [nacomeetings@naco.org](mailto:nacomeetings@naco.org) and provide the name and email of the person whose registration you are transferring and the name and email address of the person to whom the registration should be reassigned.

---

## QUESTIONS

For questions about the conference, please call 202.942.4292 or email [nacomeetings@naco.org](mailto:nacomeetings@naco.org).

---

## WAIVER & RELEASE

By registering for this meeting, I agree to abide by NACo's [Event Code of Conduct](#) and [COVID-19 Waiver](#) acknowledge that violating said code of conduct may result in being removed from the event without a refund. I also hereby knowingly waive and release NACo, its employees, directors, officers, volunteers, agents, successors, licensees, assigns, vendors and sponsors from any and all claims that I may have or may arise regarding the use of my name and image, including any and all claims of defamation, invasion of privacy, or infringement of moral rights, rights of publicity or copyright. Right to use name and likeness: in consideration for my participation in NACo's meeting, I hereby grant NACo the perpetual, world-wide, royalty-free right and permission to record, photograph, use and distribute (royalty-free, both now and in the future) my image, name, and voice in all forms and all media including, without limitation, photographs, electronic reproductions and transmission of images and audio files, web-casting, and any and all other uses on the internet for any and all NACo's lawful purposes.

---

Thank you for your support of NACo and we look forward to seeing you in Adams County, Colorado! Join the NACo social network using **#NACoAnn**.

### NATIONAL ASSOCIATION *of* COUNTIES

660 North Capitol Street, NW, Suite 400  
Washington, D.C. 20001



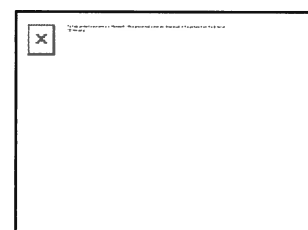
*Did someone forward you this email? [Sign up](#) to stay up-to-date on topics affecting America's counties!*

<b>Guest(s) in room:</b>	David Yamamoto Terri Yamamoto																								
<b>Requests:</b>	King bed if available																								
<b>Guarantee method:</b>	Credit Card																								
<b>Nightly Rates:</b>	<table border="1"> <thead> <tr> <th>Date</th> <th>Guest(s)</th> <th>Status</th> <th>Rate</th> </tr> </thead> <tbody> <tr> <td>Jul 20, 2022</td> <td>2</td> <td>Confirmed</td> <td>215.00</td> </tr> <tr> <td>Jul 21, 2022</td> <td>2</td> <td>Confirmed</td> <td>215.00</td> </tr> <tr> <td>Jul 22, 2022</td> <td>2</td> <td>Confirmed</td> <td>215.00</td> </tr> <tr> <td>Jul 23, 2022</td> <td>2</td> <td>Confirmed</td> <td>215.00</td> </tr> <tr> <td>Jul 24, 2022</td> <td>2</td> <td>Confirmed</td> <td>215.00</td> </tr> </tbody> </table>	Date	Guest(s)	Status	Rate	Jul 20, 2022	2	Confirmed	215.00	Jul 21, 2022	2	Confirmed	215.00	Jul 22, 2022	2	Confirmed	215.00	Jul 23, 2022	2	Confirmed	215.00	Jul 24, 2022	2	Confirmed	215.00
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Jul 23, 2022	2	Confirmed	215.00																						
Jul 24, 2022	2	Confirmed	215.00																						
<b>Additional Person Charges:</b>	<b>Additional Guest Rate</b> Second Guest 0.00 Third Guest 20.00 Fourth Guest 20.00																								
<b>Total Room Charge:</b>	<b>1,075.00 USD</b>  Rooms rates do not include local taxes, currently 12.75%, a 2.82% performance improvement fee, a \$2.00 destination fee, and a required resort fee of \$26.51 (resort fee \$23.00+\$3.51 taxes) per room, per day. Taxes and fees subject to change without notice.																								
<b>Cancellation Policy:</b>	A deposit equal to one night's room and tax is required to guarantee each reservation. This deposit will be charged by the hotel as early as June 29, 2022.  The Hotel requires cancellations be made <b>72 hours prior</b> to check-in date to avoid avoid being charged for one night's room and tax.																								
<b>Hotel Information</b>																									
<b>Hotel Name:</b>	Gaylord Rockies Resort & Convention Center																								
<b>Address:</b>	6700 North Gaylord Rockies Boulevard Aurora, CO 80019																								
<b>Hotel Cut-Off Date:</b>	The last day to make changes to your reservation directly through the Housing Bureau is Jun 28, 2022																								

### Need Help with Your Hotel Reservation?

Please contact Housing at [naco@conferencedirect.com](mailto:naco@conferencedirect.com).  
Or call 888-751-5182.

When requesting modifications to/or cancellation of reservations via phone or email, you will be required to verify the first and last name, email address, Passkey acknowledgement number and last four digits of the credit card listed on the reservation before changes can be made.



A kind note about calling the hotel "just to be sure": Please do not call your hotel "to be sure" until after Jun 28, 2022. Please understand that processing your reservations from the Housing Bureau into the Hotel system will take a few days. Rest assured that if you have received a confirmation number already from the Housing Bureau, the hotel will honor your booking. Thank you for your consideration.

After Jun 28, 2022, all reservation changes can be made by contacting the hotel directly at +1 720-452-6900. Passkey, its reservation system and/or their agents act only in the capacity of agent for all customers in all matters pertaining to hotel reservations, and as such are not responsible for guaranteed hotel rooms, damages, expenses, inconveniences or damage to any person or property from any cause whatsoever.

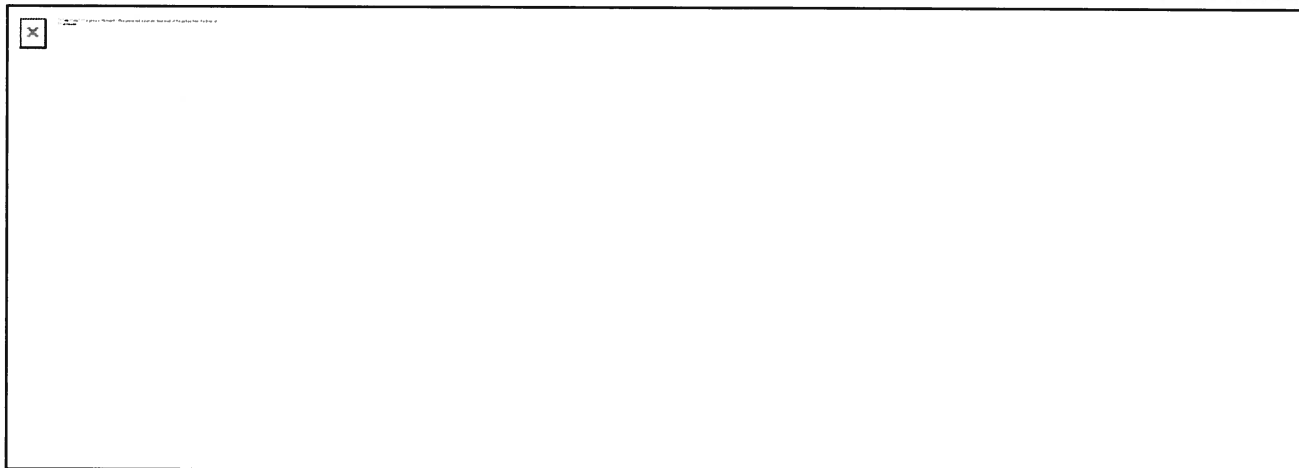
More information regarding ConferenceDirect's Privacy Policy can be found at <http://www.conferencedirect.com/privacy>. Should you wish to manage the information entrusted to ConferenceDirect, you can do so at [privacy@conferencedirect.com](mailto:privacy@conferencedirect.com).



## Isabel Gilda

**From:** 2022 NACo Annual Conference Official Housing Bureau <info@cvent.com>  
**Sent:** Monday, March 21, 2022 8:22 AM  
**To:** Isabel Gilda  
**Subject:** EXTERNAL: 2022 NACo Annual Conference Hotel Reservation Acknowledgement

[NOTICE: This message originated outside of Tillamook County -- **DO NOT CLICK** on links or open **attachments** unless you are sure the content is safe.]



Dear David,

We look forward to welcoming you to the 2022 NACo Annual Conference taking place in Aurora, CO, over the dates of Jul 21, 2022 - Jul 24, 2022.

Thank you for making your hotel reservation on Mar 21, 2022 with ConferenceDirect, the official housing provider.

All reservation changes can be made at the event website by [clicking here](#), or by calling 888-751-5182.

Reservation Information	
<b>Passkey Acknowledgement #:</b>	UNNYVDIN
<b>Your hotel:</b>	Gaylord Rockies Resort & Convention Center
<b>Check-in:</b>	Jul 20, 2022
<b>Check-out:</b>	Jul 25, 2022
<b>Room type:</b>	Standard Room
<b>Guests per room:</b>	2
<b>Guest name:</b>	David Yamamoto

## Isabel Gilda

---

**From:** David Yamamoto  
**Sent:** Sunday, March 20, 2022 10:41 AM  
**To:** Isabel Gilda  
**Subject:** Fwd: EXTERNAL: 2022 NACo Annual Conference Confirmation

Isabel,

Thanks for doing this for me. Could you please book me into the Gaylord hotel in a king room from Wednesday July 20 checking out Monday July 25. This Gaylord is pretty small and rooms could get sold out quickly. Thanks in advance.

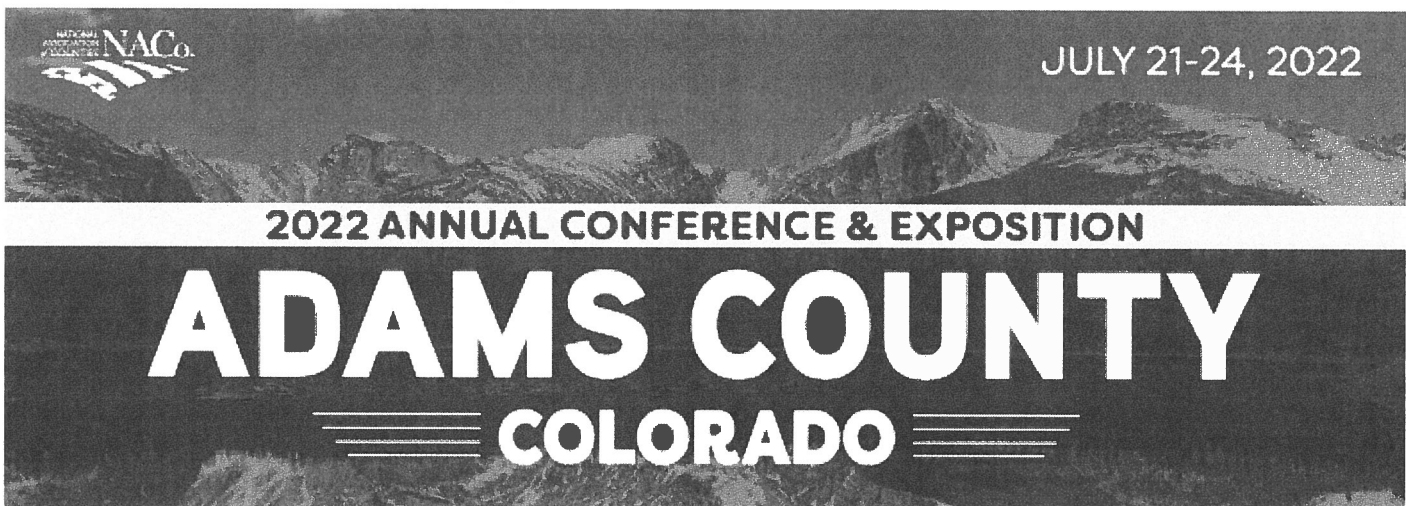
David Yamamoto  
Tillamook County Commissioner  
dyamamoto@co.tillamook.or.us  
201 Laurel Avenue  
Tillamook, OR. 97141  
503.842.3403 (W)  
503.701.1235 (C)

sent from Galaxy Tab 6

---

**From:** No-reply <no-reply@naco.org>  
**Sent:** Friday, March 18, 2022 9:50:40 AM  
**To:** David Yamamoto <dyamamoto@co.tillamook.or.us>  
**Subject:** EXTERNAL: 2022 NACo Annual Conference Confirmation

[**NOTICE:** This message originated outside of Tillamook County -- **DO NOT CLICK** on links or open **attachments** unless you are sure the content is safe.]



**2022 NACo ANNUAL CONFERENCE**

## Isabel Gilda

---

**From:** David Yamamoto <yamamoto.david@gmail.com>  
**Sent:** Monday, April 11, 2022 10:39 AM  
**To:** Isabel Gilda  
**Subject:** EXTERNAL: Fwd: Your confirmation receipt: TXXQEB for your flight to Denver on 7/20/22.

[**NOTICE:** This message originated outside of Tillamook County -- **DO NOT CLICK** on links or open **attachments** unless you are sure the content is safe.]

Caution! This sender may be impersonating someone in your organization or a well known brand.

----- Forwarded message -----

**From:** Alaska Airlines <[service@ifly.alaskaair.com](mailto:service@ifly.alaskaair.com)>  
**Date:** Sat, Apr 9, 2022 at 9:48 PM  
**Subject:** Your confirmation receipt: TXXQEB for your flight to Denver on 7/20/22.  
**To:** <[yamamoto.david@gmail.com](mailto:yamamoto.david@gmail.com)>



David,  
you're all set.

We can't wait to see you on board. Before you fly, [view full reservation details](#) or make changes to your flight online.

**MANAGE TRIP**

Confirmation code:

**TXXQEB**

**Alaska**

Flight 571

Boeing 737-900 (Winglets)

**Traveler(s)**

David Yamamoto

Seat: 17C, Class: L (Coach)

**Wed, Jul 20**  
**02:15 PM**

**PDX**

Portland, OR



**Wed, Jul 20**  
**05:50 PM**

## Summary of airfare charges

David Yamamoto

[REDACTED]

Ticket 0272134423555

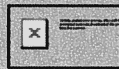
Base fare and surcharges	\$426.05
Taxes and other fees	\$61.15
Per-person total	\$487.20
<b>Total charges for air travel</b>	<b>\$487.20</b>

[View all taxes, fees and charges.](#)

Nonrefundable fare of \$487.20 was charged to the Alaska Airlines Visa card with number [REDACTED] held by David H Yamamoto on Apr 9, 2022.

## Trip insurance by Allianz Global Assistance

Purchase travel insurance benefits and travel assistance services for your trip from [Allianz Global Assistance](#). [Learn more.](#)



## Your MVP status goes global.

Unlock the perks of **oneworld**® Ruby tier status when you travel with **oneworld** member airlines, including benefits like priority check-in, preferred seating and more.

# DEN

Denver

## Alaska

Flight 590

Boeing 737-900 (Winglets)

## Traveler(s)

David Yamamoto

Seat: 17C, Class: V (Coach)

Mon, Jul 25  
05:15 PM

# DEN

Denver



Mon, Jul 25  
06:53 PM

# PDX

Portland, OR