



TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS

BOARD OF COMMISSIONERS

David Yamamoto, Chair
dyamamoto@co.tillamook.or.us

Erin D. Skaar, Vice-Chair
eskaar@co.tillamook.or.us

Mary Faith Bell, Commissioner
mfbell@co.tillamook.or.us

CONTACT

Tillamook County Courthouse
201 Laurel Avenue
Tillamook, Oregon 97141
503.842.3403
www.co.tillamook.or.us

COMMUNITY UPDATE MEETING

Tuesday, August 16, 2022 at 8:00 a.m.
Teleconference and KTIL-FM at 95.9

BOARD MEETING

Wednesday, August 17, 2022 at 9:00 a.m.
Nehalem Room
County Courthouse, Teleconference, and Live Video at tctvonline.com

AGENDAS

COMMUNITY UPDATE-2022-08-16 COMMUNITY UPDATE AUDIO.MP4

1. 00:54 Welcome and Board of Commissioners' Roll Call
2. 01:09 Adventist Health Tillamook
3. 08:24 Coastal Caucus
4. 20:52 Tillamook County Community Health Center
5. 24:55 Tillamook Family Counseling Center
6. 26:03 Sheriff's Office
7. 28:39 Emergency Management
8. 30:25 Board of Commissioners
9. Cities
 - 50:42 Manzanita
 - 52:07 Garibaldi
 - 53:12 Bay City
 - 54:06 Tillamook
 - 1:04:08 South County

ADJOURN – 9:06 a.m.

MEETING – 2022-08-17 BOCC MEETING AUDIO.MP4

CALL TO ORDER: Wednesday, August 17, 2022 9:01 a.m.

1. 02:38 Welcome & Request to Sign Guest List
2. 02:42 Pledge of Allegiance
3. 03:12 Public Comment
4. 03:15 Non-Agenda Items

LEGISLATIVE – ADMINISTRATIVE

5. 03:37 Discussion and Consideration of a Seventh Amendment to Oregon Health Authority 2021-2023 Intergovernmental Agreement for the Financing of Public Health Services/Marlene Putman, Administrator, Health & Human Services

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Chair signed the amendment.
6. 06:20 Discussion and Consideration of a Personnel Requisition for Two New Regular Full-Time Office Specialist 2 positions in the Health and Human Services Department/Marlene Putman, Administrator, Health & Human Services

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Chair signed the requisition.
7. 10:53 Discussion and Consideration of a Personnel Requisition for a New Regular Full-Time Office Specialist 2 position in the Health & Human Services Department (Health Clinic)/Marlene Putman, Administrator, Health & Human Services

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Chair signed the requisition.
8. 14:25 Discussion and Consideration of a Personnel Requisition for a New Regular Full-Time Mobile Clinic Driver in the Health and Human Services Department/Marlene Putman, Administrator, Health & Human Services

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Chair signed the personnel requisition.
9. 18:19 Discussion and Consideration of the Tillamook County Library 2023 Ready to Read Project Grant Application/Don Allgeier, Library Director

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Chair signed the application.

10. 21:10 Discussion and Consideration of a Contract for General Services with Northwest Control Company, Inc. for the Justice Facility HVAC DDC Controls Upgrade/Kevin Jolly, Facilities Supervisor
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed the contract.
11. 25:32 Discussion and Consideration of an Order Appointing Members to the Tillamook County Housing Commission/Thomas Fiorelli, Housing Coordinator
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed Order #22-052.
12. 28:39 Discussion and Consideration of a Contract for Services with Clair Company, Inc./Sarah Absher, Director, Department of Community Development
- AGENDA ITEM POSTPONED**
13. 28:42 Discussion and Consideration of a Communications Land Lease with Weyerhaeuser Timber Holdings, Inc./John Spence, Communications System Administrator
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Chair signed the lease.
14. 32:10 Discussion and Consideration of Modification #2 to #5028 Title III Grant Agreement with the Tillamook County Sheriff's Office Tillamook County Search and Rescue Project/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed the modification.
15. 34:01 Discussion and Consideration of a Title III Grant Agreement with the Tillamook County Sheriff's Office Tillamook County Search and Rescue Ford Raptor/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed the agreement.
16. 35:31 Discussion and Consideration of a Title III Grant Agreement with the Tillamook County Sheriff's Office Tillamook County Search and Rescue ATV and Toughbook/ Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed the agreement.

17. 37:15 Discussion and Consideration of a Title III Grant Agreement with Oregon Department of Forestry for the Tillamook County Yard Debris Program/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed the agreement.
18. 39:05 Discussion and Consideration of Change Order #1 to Contract #6260 with Columbia-Cascade Construction, Incorporated for the Tillamook County Courthouse Interior Remodeling Project/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Chair signed the change order.
19. 40:47 Discussion and Consideration of Change Order #1 to Contract 6222 Prevailing Wage Contract for Construction with Lightwerks Communication Systems, Inc. for Commissioners' Meeting Room A/V Equipment Relocation/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed the change order.
20. 42:17 Discussion and Consideration of a Memorandum of Agreement with South Tillamook County Emergency Volunteer Corps/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed the memorandum of agreement.

Chair Yamamoto recessed the meeting at 9:51 a.m.

**Chair Yamamoto reconvened the meeting at 10:00 a.m. – 2022-08-17 BOCC MEETING
AUDIO.MP4 PART II**

10:00 a.m.

21. 00:08 **First Public Hearing:** Concerning Amendment #7 to Ordinance #41 in the Matter of Establishing Ambulance Service Areas; Setting Application Fees; Assigning Ambulance Service Providers; Creating an Emergency Medical Services Advisory Council; Providing for Administration and Enforcement; and Prescribing Effective Dates/Rachel Hagerty, Chief of Staff
- 16:07 Opened Public Hearing
- 16:57 Closed Public Hearing – There was no testimony.

10:18 a.m.

22. 17:25 **Second Public Hearing:** Concerning Declaring a Temporary Ban on Certain Psilocybin Businesses in Unincorporated Tillamook County/William Sargent
- 25:46 Opened Public Hearing

26:50 Closed Public Hearing – There was no testimony.

23. 26:55 **ADDED:** Consideration of an Ordinance In the Matter of Declaring a Temporary Ban on Certain Psilocybin Businesses in Unincorporated Tillamook County and Declaring an Emergency; Referral to the Electors/William Sargent, County Counsel

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed Ordinance #87.

24. 37:12 Board Concerns – Non-Agenda Items: There were none.

25. 37:17 Board Meetings and Announcements

ADJOURN – 10:38 a.m.

JOIN THE BOARD OF COMMISSIONERS' MEETINGS

The board is committed to community participation and provides opportunity for public attendance during meetings via in-person and teleconference.

- **Community Update Meetings: Tuesdays at 8:00 a.m.**
 - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
 - Radio: KTIL-FM at 95.9
- **Board Meetings: Wednesdays at 9:00 a.m.**
 - County Courthouse: Nehalem Room, 201 Laurel Avenue, Tillamook
 - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
 - Live Video: tctvonline.com

MEETING INFORMATION AND RULES

- Matters for discussion and consideration by the board shall be placed on an agenda prepared by the staff and approved by the board chair. Any commissioner may request items on the agenda.
- Public hearings are formal proceedings publicized through a special public notice issued to media and others. Public hearings held by the board are to provide the board an opportunity to hear from the public about a specific topic. Public hearings are therefore different regarding audience participation at board meetings.
- Commissioners shall be addressed by their title followed by their last name.
- Commissioners shall obtain approval from the chair before speaking or asking questions of staff, presenters, and public. As a courtesy, the chair shall allow an opportunity, by the commissioner who has the floor, to ask immediate follow-up questions.
- A majority of the board shall constitute a quorum and be necessary for the transaction of business.
- All board meeting notices are publicized in accordance with public meeting laws.
- All board meetings shall commence with the Pledge of Allegiance.
- The chair will utilize the gavel as needed to maintain order, commence and adjourn meetings, and signal approval of motions.
- The board reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1).
- The courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing visual, or manual impairments who wish to participate in the meeting, contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

PUBLIC COMMENT

- Providing public comment is an opportunity for constituents to be heard and express their views to the board.
- The board allows public comment at board meetings during the public comment period designated on the agenda.
- Comments are limited to one per person and per agenda item.
- Comments must be related to the agenda item(s) previously registered to comment on.
- The allotted time for public comments is two minutes per person; this time may not be allotted to another speaker. The chair may, at their sole discretion, further limit or expand the amount of time.
- The public comment opportunity is not a discussion, debate, or dialogue between the speaker and the board, which may or may not respond.
- Members of the public do not have the right to disrupt the meeting; the board may prohibit demonstrations such as booing, hissing, or clapping.
- Remarks containing hate speech, profanity, obscenity, name calling or personal attacks, defamation to a person, people, or organization, or other remarks the board deems inappropriate will not be allowed.
- Failure to follow all rules and procedures may result in not being able to provide public comment and/or being removed from the meeting.

In-Person Procedures

- Sign in before the meeting begins and indicate your desire to provide public comment and which agenda item you would like to comment on. When your name is announced, please come forward to the table placed in front of the dais and for the record, first identify yourself, area of residence, and organization represented, if any.

Virtual Procedures

- Register by sending an email to publiccomments@co.tillamook.or.us by 12:00 p.m. on the Tuesday prior to the board meeting. The email must contain all of the following information:
 - Full name, area of residence, and phone number.
 - Agenda item(s), you wish to comment on.
- Once registered, and before the start of the meeting, board staff will email a Microsoft Teams meeting link.
- When logged in to the meeting you must remain muted with your camera off until your name is called, then you unmute and turn on your camera.
- The chair may require those providing virtual comment to turn on their camera while providing comment or testimony.

Written Procedures

- Written comments may be mailed to 201 Laurel Avenue, Tillamook, Oregon 97141 or emailed to: publiccomments@co.tillamook.or.us.
- Written comments received by 12:00 p.m. on the Tuesday prior to the board meeting will be distributed to the board and posted online. All written comments submitted become part of the permanent public meeting record.

AGENDAS

COMMUNITY UPDATE

CALL TO ORDER: Tuesday, August 16, 2022 8:00 a.m.

1. Welcome and Board of Commissioners' Roll Call
2. Adventist Health Tillamook
3. Coastal Caucus
4. Tillamook County Community Health Center
5. Nehalem Bay Health Center & Pharmacy
6. Tillamook Family Counseling Center
7. Sheriff's Office
8. Emergency Management
9. Board of Commissioners
10. Cities
 - a. Manzanita
 - b. Nehalem
 - c. Wheeler
 - d. Rockaway Beach
 - e. Garibaldi
 - f. Bay City
 - g. Tillamook
 - h. South County

ADJOURN

MEETING

CALL TO ORDER: Wednesday, August 17, 2022 9:00 a.m.

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items

LEGISLATIVE – ADMINISTRATIVE

5. Discussion and Consideration of a Seventh Amendment to Oregon Health Authority 2021-2023 Intergovernmental Agreement for the Financing of Public Health Services/Marlene Putman, Administrator, Health & Human Services
6. Discussion and Consideration of a Personnel Requisition for Two New Regular Full-Time Office Specialist 2 positions in the Health and Human Services Department/Marlene Putman, Administrator, Health & Human Services
7. Discussion and Consideration of a Personnel Requisition for a New Regular Full-Time Office Specialist 2 position in the Health and Human Services Department (Health Clinic)/Marlene Putman, Administrator, Health & Human Services
8. Discussion and Consideration of a Personnel Requisition for a New Regular Full-Time Mobile Clinic Driver/Marlene Putman, Administrator, Health & Human Services
9. Discussion and Consideration of the Tillamook County Library 2023 Ready to Read Project Grant Application/Don Allgeier, Library Director
10. Discussion and Consideration of a Contract for General Services with Northwest Control Company, Inc. for the Justice Facility HVAC DDC Controls Upgrade/Kevin Jolly, Facilities Supervisor
11. Discussion and Consideration of an Order Appointing Members to the Tillamook County Housing Commission/Thomas Fiorelli, Housing Coordinator
12. Discussion and Consideration of a Contract for Services with Clair Company, Inc./Sarah Absher, Director, Department of Community Development
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15. Discussion and Consideration of a Title III Grant Agreement with the Tillamook County Sheriff's Office Tillamook County Search and Rescue Ford Raptor/Rachel Hagerty, Chief of Staff
16. Discussion and Consideration of a Title III Grant Agreement with the Tillamook County Sheriff's Office Tillamook County Search and Rescue ATV and Toughbook/ Rachel Hagerty, Chief of Staff
17. Discussion and Consideration of a Title III Grant Agreement with Oregon Department of Forestry for the Tillamook County Yard Debris Program/Rachel Hagerty, Chief of Staff
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20. Discussion and Consideration of a Memorandum of Agreement with South Tillamook County Emergency Volunteer Corps/Rachel Hagerty, Chief of Staff

10:00 a.m.

21. **First Public Hearing:** Concerning Amendment #7 to Ordinance #41 in the Matter of Establishing Ambulance Service Areas; Setting Application Fees; Assigning Ambulance Service Providers; Creating an Emergency Medical Services Advisory Council; Providing for Administration and Enforcement; and Prescribing Effective Dates/Rachel Hagerty, Chief of Staff

10:15 a.m.

22. **Second Public Hearing:** Concerning Declaring a Temporary Ban on Certain Psilocybin Businesses in Unincorporated Tillamook County/Rachel Hagerty, Chief of Staff
23. Board Concerns – Non-Agenda Items
24. Board Announcements

ADJOURN

OTHER MEETINGS AND ANNOUNCEMENTS

The Local Public Safety Coordinating Council (LPSCC) teleconference will be held on **Monday, August 15, 2022 at 12:00 p.m.** The teleconference number is 1-971-254-3149, Conference ID: 113 785 794#.

The Commissioners will hold an executive session on **Tuesday, August 16, 2022, at 2:15 p.m.** pursuant to ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member, or individual agent. The executive session will be held in the Copeland Room at the Tillamook County Library, 1716 3rd Street, Tillamook, Oregon. The executive session is not open to the public.

The Commissioners will hold a Board Briefing on **Wednesday, August 17, 2022** at **2:00 p.m.** to discuss weekly commissioner updates. The meeting will be held at the Courthouse in the Nehalem Room, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

BOARD OF COMMISSIONERS' BOARD MEETING

Wednesday, August 17, 2022

	Present	Absent		Present	Absent
David Yamamoto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rachel Hagerty	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Erin Skaar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bill Sargent	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Faith Bell	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

PLEASE PRINT

Name

Email or Address

Item of Interest

There were none

(Please use reverse if necessary)

BOARD OF COMMISSIONERS' PUBLIC HEARING

Amendment 7 to Ordinance 41 – Ambulance Service Areas

Wednesday, August 17, 2022
10:00 a.m.

Name

Contact Information

There were none

(Please use reverse if necessary)

WEDNESDAY, AUGUST 17, 2022

PLEASE PRINT

[illegible]

BOARD OF COMMISSIONERS' PUBLIC HEARING

Ordinance #87 – Psilocybin Temporary Ban

Wednesday, August 17, 2022
10:15 a.m.

Name

Contact Information

There were none

(Please use reverse if necessary)

Tillamook County Library 2023 Ready to Read Project

Ready to Read 2023

Tillamook County Library

Don Allgeier
1716 Third St
Tillamook, OR 97141

dallgeie@co.tillamook.or.us
O: 503-842-4792

Melanie Hetrick

mhetrick@co.tillamook.or.us
O: 503-842-4792 x1784

Application Form

Staff Information

Grant Coordinator Name*

Melanie Hetrick

Grant Coordinator E-mail*

mhetrick@co.tillamook.or.us

Grant Coordinator Phone*

503-842-4792 ext: 1784

Collaboration

We have a new feature that allows multiple staff to collaborate by viewing, editing, or submitting the application. Here is a quick video of what that looks like if you are interested.

Video Tutorial: (2 minutes)

Written Tutorial

Will you be inviting any other library staff to collaborate with you on this application?*

No

Project Information & Outcomes

Project Name*

Please title your project: *(Your Library Name) 2023 Ready to Read Project.*

Tillamook County Library 2023 Ready to Read Project

Outcomes*

The Ready to Read grant program strives to achieve the following outcomes:

- **Early Literacy Outcome #1:** Young children develop the six early literacy skills by the time they start kindergarten.
- **Early Literacy Outcome #2:** Adults enjoy reading, singing, talking, writing, and playing with their young children regularly to help them develop early literacy skills.

- **Summer Reading Outcome #1:** Youth maintain or improve their literacy skills over the summer.
- **Summer Reading Outcome #2:** Youth demonstrate their love of reading and learning by choosing to engage in these activities during their free time over the summer.
- **Summer Reading Outcome #3:** Adults enjoy spending time engaging in literacy activities with youth over the summer to help them develop literacy skills.

Please indicate which outcome your project will work towards. *You are only required to select one outcome.*

Summer Reading Outcome #2

Summer Reading #2

Summer Reading Outcome #2: Youth demonstrate their love of reading and learning by choosing to engage in these activities over the summer.

See available guidelines for Summer Reading Activities, Spending, Impact, and Sample Applications.

Statewide Summer Reading*

When Ready to Read funds are used towards a Summer Reading outcome, libraries are required to use the statewide Summer Reading program. In 2023, the theme is Find Your Voice.

Our library will use the 2023 statewide Summer Reading program.

Activities*

List and briefly describe the activities you will undertake towards this outcome. Include partners and their activities here.

- *BINGO sheet of activities tied in with literacy
- *Weekly crafts
- *In-person programming
- *Free books a SRP tshirts as incentive prizes

Tillamook County Library will develop and implement a BINGO sheet type Summer Reading activity log. BINGO squares will focus on activities that can be done in and around Tillamook County. For example, children ages 0-6 will read a book with a parent/caregiver about kites & sing a song about kites' children ages 7-11 will check out a library book that teaches them how to build a kite and will be given the materials to make a kite and encouraged to try and fly it. Prizes (free books), tshirts, art/school supplies) will be earned by completing BINGO squares. The more squares completed, the more free books earned. In this incentive-based way, children will be encouraged to participate in library activities, attend programs/performances and check out library materials.

We will partner with the schools, daycares, preschools and homeschooling co-ops across the county to advertise the Summer Reading Program.

Spending*

Describe what you plan to purchase with grant funds related to this outcome. Include how the costs relate to the activities described above.

Grant funds will be used to purchase:

Free incentive prize books from Scholastic; children earn 1 book per column & row of BINGO activities completed. If children complete the entire BINGO sheet they will earn 10 free books to begin or add to their home libraries.

Impact*

What impact are you hoping to see? In other words, describe how your community will be better off because of the work you plan to accomplish.

How will the activities listed above impact underserved youth and families in your community?

In making free books the primary incentive prize for participating in Summer Reading, I am hoping that children and their caregivers will be excited to sign up and participate in Summer Reading. Increase registration numbers in Beanstack, our online SRP tracking tool, will show me the effectiveness of our program and advertising efforts. Children visiting the main library and branches to obtain the newest weekly craft will be a good indicator of the success of our endeavors. Children coming in to the libraries to pick their free books is also a way to know that kids are choosing to engage with Summer Reading.

Tillamook County is a rural county. With the exception of the public library bookstore and one bookstore in a wealthy part of the county, it really is a "book desert". In providing free books and school supplies as incentive prizes, we are assisting our under-served youth by making it possible to get books into the homes of children who may not have any to begin with or way to obtain books to own.

Supporting Documents - Optional

Supporting Documents

If you have additional documents (Example: letters of support) you wish to include in your application, please upload here. You can see a sample letter [here](#).

Budget

To submit your budget:

1. Download the Budget Worksheet if you are using it. *You may also use a budget sheet of your choice, for example, an Excel spreadsheet.*
2. Enter and save your data.
3. Please name your budget *(Library Name) 2023 Ready to Read Budget*.
4. Upload the completed budget worksheet below.

Ready to Read Project Budget*

2023_Ready_to_Read_Budget worksheet.xlsx

If you used the linked budget form, the numbers to input below will come directly from the last page of that budget sheet. More information about these numbers and why we ask for them is [here](#).

What is the amount of your proposed Ready to Read grant?*

Please enter the grant amount for your library from the Preliminary Grant Amounts spreadsheet found [here](#), or from the same spreadsheet mailed to your library.

\$6,265.00

What is the amount of in-kind funding you anticipate spending on your project?*

\$111,366.00

What is the amount of funding from other sources you anticipate spending on your project?*

\$0.00

What is the total amount of anticipated spending for this project, including all funding streams?*

\$117,631.00

Submission

Submission*

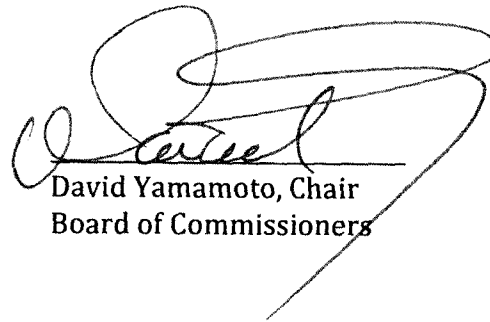
By submitting this application, I affirm:

File Attachment Summary

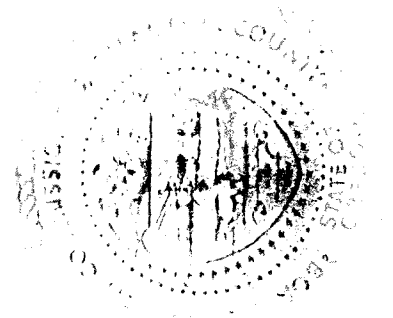
Applicant File Uploads

- 2023_Ready_to_Read_Budget worksheet.xlsx

Dated this 17th day of August, 2021.



David Yamamoto, Chair
Board of Commissioners





Ready to Read Grant Program 2023 Application Budget

INSTRUCTIONS: Fill in the shaded boxes; add rows as needed.
(Note: We ask for in-kind and other support to be included in this budget to determine how Ready to Read funds are leveraged throughout the state as one measure of the program's effectiveness.)

Library: Tillamook County Library

For definitions of these categories and further directions, see Budget Directions.

1. Wages, Salaries, Benefits

List all salaries, wages, and fringe benefits paid to staff directly contributing to the Ready to Read project.

Description	R2R funds requested	In-Kind Given without charge	Other Support Indicate sources in Description	Total	Justification
1 .1 FTE Children's Librarian @ \$40/hr for 920 hrs; 1 .1 FTE Adult Services librarian @ 34/hr for 15 hrs	\$ -	\$ 37,310.00	\$ -	\$ 37,310.00	Children's Librarian plans SRP. 6hrs/dy, 100 days & attends to SRP 8hrs/dy, 40 days. Adult Services Librarian develops/maintains SRP page total of 25 hrs.
2 .1 FTE Library Assistant 1 @ \$20/hr for 230 hrs; 3 .1 FTE Library Assistant 1 @ \$23/hr for 230 hrs	\$ -	\$ 25,070.00	\$ -	\$ 25,070.00	Prep SRP crafts & activities, prepare sign up bags, prep prize bags.
1 .1 FTE Library Assistant 2 @ \$24/hr for 460 hrs; 1 .1 FTE Library Assistant 2 @ \$28/hr for 180 hrs	\$ -	\$ 16,080.00	\$ -	\$ 16,080.00	Select and/or create SRP crafts & activities, prep crafts, create purchase lists of needed materials; Create PR materials. Bookmobile outreach for all daycares, preschools, community centers; deals with all billing and invoicing for purchasing supplies for SRP.
1 .1 FTE Library Assistant 3 @ \$31/hr for 460 hrs; 1 .1 FTE Library Assistant 3 @ \$26/hr for 10 hrs	\$ -	\$ 14,520.00	\$ -	\$ 14,520.00	
Total Wages, Salaries, Benefits	\$ -	\$ 92,980.00	\$ -	\$ 92,980.00	

2. Library Materials

Include books, periodicals, audiovisual formats, and other library materials to add to the library's cataloged collection. Giveaway books go in Supplies/Other.

Description	R2R funds requested	In-Kind Given without charge	Other Support Indicate sources in Description	Total	Justification
Include quantities and per-unit costs.	\$ -	\$ -	\$ -	\$ -	Briefly describe how this cost relates to your project or what outcome it supports.
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	

Total Materials \$ - \$ - \$ -

3. Equipment, Furniture, Fixtures

This category could include shelving units or tech equipment that will live in the library and not be circulated.

Description	R2R funds requested	In-Kind Given without charge	Other Support Indicate sources in Description	Total	Justification Briefly describe how this cost relates to your project or what outcome it supports.
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
Total Equipment	\$ -	\$ -	\$ -	\$ -	

4. Services

List activities to be undertaken by third-party contractors or vendors, such as summer reading performers or program providers, equipment lease and rental, etc.

Description

Include type of services provided.

Bookmobile maintenance: Oil changes x1 @\$300/ea, 20 gallons of fuel/wk @ \$3.70/gallon

Description	R2R funds requested	In-Kind Given without charge	Other Support Indicate sources in Description	Total	Justification Briefly describe how this cost relates to your project or what outcome it supports.
	\$ -	\$ 1,260.00	\$ -	\$ 1,260.00	For outreach services related to SRP.
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
Total Services	\$ -	\$ 1,260.00	\$ -	\$ 1,260.00	

5. Travel

List items related to project activities incurred by staff. Costs can include mileage to and from outreach sites, etc.

Description

Include number of travelers, position titles, types of travel expenditures.

R2R funds requested	In-Kind Given without charge	Other Support Indicate sources in Description	Total	Justification Briefly describe how this cost relates to your project or what outcome it supports.
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
Total Travel	\$ -	\$ -	\$ -	

6. Supplies/Other

List any program supplies, communication costs, postage, publicity, etc. Giveaway books go here.

Description

cost per unit and quantities acquired.

R2R funds requested	In-Kind Given without charge	Other Support Indicate sources in Description	Total	Justification Briefly describe how this cost relates to your project or what outcome it supports.
\$ -	\$ 991.00	\$ -	\$ 991.00	
\$ -	\$ 2,400.00	\$ -	\$ 2,400.00	
\$6,265.00	\$ 8,735.00	\$ -	\$ 15,000.00	
\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	
\$ -	\$ -	\$ -	\$ -	
Total Supplies/Other	\$ 17,126.00	\$ -	\$ 23,391.00	

7. Total Project Budget

The R2R funds requested number here should match your preliminary grant amount.

R2R funds requested	In-Kind	Other Support	Total
\$6,265.00	\$111,366.00	\$ -	\$117,631.00