



TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS

BOARD OF COMMISSIONERS

David Yamamoto, Chair
dyamamoto@co.tillamook.or.us

Erin D. Skaar, Vice-Chair
eskaar@co.tillamook.or.us

Mary Faith Bell, Commissioner
mfbell@co.tillamook.or.us

CONTACT

Tillamook County Courthouse
201 Laurel Avenue
Tillamook, Oregon 97141
503.842.3403
www.co.tillamook.or.us

COMMUNITY UPDATE MEETING

Tuesday, December 20, 2022 at 8:00 a.m.
Teleconference and KTIL-FM at 95.9

BOARD MEETING

Wednesday, December 21, 2022 at 9:00 a.m.
Board of Commissioners' Meeting Room 106
County Courthouse, Teleconference, and Live Video at tctvonline.com

JOIN THE BOARD OF COMMISSIONERS' MEETINGS

The board is committed to community participation and provides opportunity for public attendance during meetings via in-person and teleconference.

- **Community Update Meetings: Tuesdays at 8:00 a.m.**
 - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
 - Radio: KTIL-FM at 95.9

- **Board Meetings: Wednesdays at 9:00 a.m.**
 - County Courthouse: Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook
 - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
 - Live Video: tctvonline.com

MEETING INFORMATION AND RULES

- Matters for discussion and consideration by the board shall be placed on an agenda prepared by the staff and approved by the board chair. Any commissioner may request items on the agenda.
- Public hearings are formal proceedings publicized through a special public notice issued to media and others. Public hearings held by the board are to provide the board an opportunity to hear from the public about a specific topic. Public hearings are therefore different regarding audience participation at board meetings.
- Commissioners shall be addressed by their title followed by their last name.
- Commissioners shall obtain approval from the chair before speaking or asking questions of staff, presenters, and public. As a courtesy, the chair shall allow an opportunity, by the commissioner who has the floor, to ask immediate follow-up questions.
- A majority of the board shall constitute a quorum and be necessary for the transaction of business.
- All board meeting notices are publicized in accordance with public meeting laws.
- All board meetings shall commence with the Pledge of Allegiance.
- The chair will utilize the gavel as needed to maintain order, commence and adjourn meetings, and signal approval of motions.
- The board reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1).
- The courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing visual, or manual impairments who wish to participate in the meeting, contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

PUBLIC COMMENT

- Providing public comment is an opportunity for constituents to be heard and express their views to the board.
- The board allows public comment at board meetings during the public comment period designated on the agenda.
- Comments are limited to one per person and per agenda item.
- Comments must be related to the agenda item(s) previously registered to comment on.
- The allotted time for public comments is two minutes per person; this time may not be allotted to another speaker. The chair may, at their sole discretion, further limit or expand the amount of time.
- The public comment opportunity is not a discussion, debate, or dialogue between the speaker and the board, which may or may not respond.
- Members of the public do not have the right to disrupt the meeting; the board may prohibit demonstrations such as booing, hissing, or clapping.
- Remarks containing hate speech, profanity, obscenity, name calling or personal attacks, defamation to a person, people, or organization, or other remarks the board deems inappropriate will not be allowed.
- Failure to follow all rules and procedures may result in not being able to provide public comment and/or being removed from the meeting.

In-Person Procedures

- Sign in before the meeting begins and indicate your desire to provide public comment and which agenda item you would like to comment on. When your name is announced, please come forward to the table placed in front of the dais and for the record, first identify yourself, area of residence, and organization represented, if any.

Virtual Procedures

- Register by sending an email to publiccomments@co.tillamook.or.us by 12:00 p.m. on the Tuesday prior to the board meeting. The email must contain all of the following information:
 - Full name, area of residence, and phone number.
 - Agenda item(s), you wish to comment on.
- Once registered, and before the start of the meeting, board staff will email a Microsoft Teams meeting link.
- When logged in to the meeting you must remain muted with your camera off until your name is called, then you unmute and turn on your camera.
- The chair may require those providing virtual comment to turn on their camera while providing comment or testimony.

Written Procedures

- Written comments may be mailed to 201 Laurel Avenue, Tillamook, Oregon 97141 or emailed to: publiccomments@co.tillamook.or.us.
- Written comments received by 12:00 p.m. on the Tuesday prior to the board meeting will be distributed to the board and posted online. All written comments submitted become part of the permanent public meeting record.

AGENDAS

COMMUNITY UPDATE

CALL TO ORDER: Tuesday, December 20, 2022 8:00 a.m.

1. Welcome and Board of Commissioners' Roll Call
2. Adventist Health Tillamook
3. Coastal Caucus
4. Tillamook County Community Health Center
5. Nehalem Bay Health Center & Pharmacy
6. Tillamook Family Counseling Center
7. Sheriff's Office
8. Emergency Management
9. Board of Commissioners
10. Cities
 - a. Manzanita
 - b. Nehalem
 - c. Wheeler
 - d. Rockaway Beach
 - e. Garibaldi
 - f. Bay City
 - g. Tillamook
 - h. South County

ADJOURN

MEETING

CALL TO ORDER: Wednesday, December 21, 2022 9:00 a.m.

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items

LEGISLATIVE – ADMINISTRATIVE

5. Discussion and Consideration of an [Out-of-State Travel Request for Josh Brown to Attend the Western States Sheriffs' Association Annual Conference and Training](#) in Reno, Nevada, 3/5/23-3/10/23/Josh Brown, Sheriff
6. Discussion and Consideration of a [Memorandum of Agreement with Teamsters Local Union #223](#) International Brotherhood of Teamsters of Portland, Oregon Regarding Hours of Work and 12 Hour Shift Schedule for the Sheriff's Office/Jodi L. Wilson, Director, Human Resources
7. Discussion and Consideration of an [Agreement with AFSCME Local 2734 Union](#) Regarding a 4/10 Work Schedule for the Sheriff's Office/Jodi L. Wilson, Director, Human Resources
8. Discussion and Consideration to [Authorize Marlene Putman to Sign a Health Resources & Services Administration HRSA-23-036 Grant Application](#) for the Rural Health Network Development Program/Marlene Putman, Administrator, Health & Human Services Department
9. Discussion and Consideration of [Modification #1 to Professional Services Agreement #6200 with RSS Architecture, P.C. for the Tillamook County Health Center 8th Street Annex Addition](#) and Remodel Project/Marlene Putman, Administrator, Health & Human Services Department
10. Discussion and Consideration of Modification #1 to [Professional Services Agreement #21/22-012 with The Smile Studio](#) for Federally Qualified Health Centers (FQHC) Oregon Health Plan Medicaid and Non-Insured Dental Services/Marlene Putman, Administrator, Health & Human Services Department
11. Discussion and Consideration of an [Order in the Matter of the Reappointment of a Member to the Tillamook County Road Advisory Committee](#)/Chris Laity, Director, Public Works Department
12. Discussion and Consideration of [Modification #4 to License Agreement #3159 with the Oregon Department of Forestry](#)/Chris Laity, Director, Public Works Department
13. Discussion and Consideration of [Amendment Number 01 to Intergovernmental Agreement A136-G0092418 with the Oregon Department of Transportation for Right of Way Services](#) for the Dry Creek Bridge and Crystal Creek Bridge (Miami-Foley Road) Tillamook Project/Chris Laity, Director, Public Works Department

14. Discussion and Consideration of a [Contract for Goods with Pacifica Piling for the Illingsworth Creek Bridge Foundation Materials Project](#)/Chris Laity, Director, Public Works
15. Discussion and Consideration of a [Solid Waste Violation at 22250 East Beaver Creek Road, Cloverdale, Tillamook County, Oregon, 3S-9W-16-1200](#)/David McCall, Solid Waste Program Manager, Public Works Department
16. Discussion and Consideration of an [Order in the Matter of the Appointment of Justices of the Peace Pro Tem for One Calendar Year](#), January 1, 2023 Through December 31, 2023/Ryan Connell, Justice of the Peace
17. Discussion and Consideration of an [Order in the Matter of a Notice of Intent to Award a Contract for the Memaloose Boat Ramp Dredging Project](#)/JoAnn Woelfle, Director, Parks Department
18. Discussion and Consideration of an [Order in the Matter of the Appointment of a Budget Officer for Tillamook County for Fiscal Year 2023-2024](#)/Shawn Blanchard, Treasurer
19. Discussion and Consideration of an [Order in the Matter of the Appointment of the County Treasurer as the Solid Waste Service District Budget Officer](#) for Fiscal Year 2023-2024/Shawn Blanchard, Treasurer
20. Discussion and Consideration of an [Order in the Matter of the Appointment of the 4-H & Extension Service Budget Officer](#) for Fiscal Year 2023-2024/Shawn Blanchard, Treasurer
21. Discussion and Consideration of the Association of Oregon Counties Conference Product Tasting Donation Thank You Letters to the [Blue Heron French Cheese Company](#), [Pelican Brewery](#), [Tillamook Creamery](#), and [Werner Gourmet Meat Snacks](#)/Isabel Gilda, Executive Assistant, Board of Commissioners
22. Discussion and Consideration of an [Order in the Matter of Designating Liaison Responsibilities for the Tillamook County Board of Commissioners for 2023](#)/William K. Sargent, County Counsel
23. Discussion and Consideration of an [Order in the Matter of the Appointment of the Chair and Vice-Chair to the Tillamook County Board of Commissioners for 2023](#)/William K. Sargent, County Counsel
24. Discussion and Consideration of a [Letter of Engagement and Standard Terms of Engagement with Peck Rubanoff & Hatfield](#) for Continuing Legal Representation of Tillamook County/Rachel Hagerty, Chief of Staff
25. Board Concerns – Non-Agenda Items
26. Board Announcements

ADJOURN

OTHER MEETINGS AND ANNOUNCEMENTS

The Local Public Safety Coordinating Council (LPSCC) teleconference scheduled for **Monday, December 19, 2022** at 12:00 p.m. has been **CANCELLED**.

The Commissioners will hold a Board Briefing on **Wednesday, December 21, 2022** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

Christmas Eve and **Christmas Day** are observed holidays for Tillamook County. All County offices in the courthouse will be **CLOSED** on **Friday, December 23, 2022** and **Monday, December 26, 2022**. In addition, the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Community Development Department, Surveyor's Office, and the Health and Human Services Department and clinics will be closed. The State Circuit Court, located in the County Courthouse, will be **OPEN** on **Friday, December 23, 2022** and **CLOSED** on **Monday, December 26, 2022**.

There is **NO** Commissioner's Board meeting scheduled for **Wednesday, December 28, 2022** at **9:00 a.m.** and **NO** Board Briefing scheduled for **Wednesday, December 28, 2022** at **2:00 p.m.**

New Year's Day is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse and the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, the Health and Human Services Department and clinics, and the State Circuit Court will be **CLOSED** on **Monday, January 2, 2023**.

The Commissioners will hold an executive session on **Tuesday, January 3, 2023** at **3:00 p.m.** pursuant to ORS 192.660(2)(i), to conduct a performance evaluation. The executive session will be held at the Courthouse in the Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook, Oregon. The executive session is not open to the public.

The Commissioners will attend a fiscal year 2022/2023 budget committee mid-year update on **Friday, January 6, 2023** at **2:00 p.m.** The meeting will be held at the Courthouse in the Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.