



# TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS

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## **BOARD OF COMMISSIONERS**

**Erin D. Skaar**, Chair  
*eskaar@co.tillamook.or.us*

**Mary Faith Bell**, Vice-Chair  
*mfbell@co.tillamook.or.us*

**David Yamamoto**, Commissioner  
*dyamamoto@co.tillamook.or.us*

## **CONTACT**

Tillamook County Courthouse  
201 Laurel Avenue  
Tillamook, Oregon 97141  
503.842.3403  
[www.co.tillamook.or.us](http://www.co.tillamook.or.us)

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## **COMMUNITY UPDATE MEETING**

**Tuesday, May 30, 2023 at 8:00 a.m.**  
*Teleconference and KTIL-FM at 95.9*

## **BOARD MEETING**

**Wednesday, May 31, 2023 at 9:00 a.m.**  
**Board of Commissioners' Meeting Room 106**  
*County Courthouse, Teleconference, and Live Video at [tctvonline.com](http://tctvonline.com)*

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## JOIN THE BOARD OF COMMISSIONERS' MEETINGS

The board is committed to community participation and provides opportunity for public attendance during meetings via in-person and teleconference.

- **Community Update Meetings: Tuesdays at 8:00 a.m.**
  - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
  - Radio: KTIL-FM at 95.9
  
- **Board Meetings: Wednesdays at 9:00 a.m.**
  - County Courthouse: Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook
  - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
  - Live Video: [tctvonline.com](http://tctvonline.com)

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## MEETING INFORMATION AND RULES

- Matters for discussion and consideration by the board shall be placed on an agenda prepared by the staff and approved by the board chair. Any commissioner may request items on the agenda.
- Public hearings are formal proceedings publicized through a special public notice issued to media and others. Public hearings held by the board are to provide the board an opportunity to hear from the public about a specific topic. Public hearings are therefore different regarding audience participation at board meetings.
- Commissioners shall be addressed by their title followed by their last name.
- Commissioners shall obtain approval from the chair before speaking or asking questions of staff, presenters, and public. As a courtesy, the chair shall allow an opportunity, by the commissioner who has the floor, to ask immediate follow-up questions.
- A majority of the board shall constitute a quorum and be necessary for the transaction of business.
- All board meeting notices are publicized in accordance with public meeting laws.
- All board meetings shall commence with the Pledge of Allegiance.
- The chair will utilize the gavel as needed to maintain order, commence and adjourn meetings, and signal approval of motions.
- The board reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1).
- The courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing visual, or manual impairments who wish to participate in the meeting, contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

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## **PUBLIC COMMENT**

- Providing public comment is an opportunity for constituents to be heard and express their views to the board.
- The board allows public comment at board meetings during the public comment period designated on the agenda.
- Comments are limited to one per person and per agenda item.
- Comments must be related to the agenda item(s) previously registered to comment on.
- The allotted time for public comments is two minutes per person; this time may not be allotted to another speaker. The chair may, at their sole discretion, further limit or expand the amount of time.
- The public comment opportunity is not a discussion, debate, or dialogue between the speaker and the board, which may or may not respond.
- Members of the public do not have the right to disrupt the meeting; the board may prohibit demonstrations such as booing, hissing, or clapping.
- Remarks containing hate speech, profanity, obscenity, name calling or personal attacks, defamation to a person, people, or organization, or other remarks the board deems inappropriate will not be allowed.
- Failure to follow all rules and procedures may result in not being able to provide public comment and/or being removed from the meeting.

### **In-Person Procedures**

- Sign in before the meeting begins and indicate your desire to provide public comment and which agenda item you would like to comment on. When your name is announced, please come forward to the table placed in front of the dais and for the record, first identify yourself, area of residence, and organization represented, if any.

### **Virtual Procedures**

- Register by sending an email to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us) by 12:00 p.m. on the Tuesday prior to the board meeting. The email must contain all of the following information:
  - Full name, area of residence, and phone number.
  - Agenda item(s), you wish to comment on.
- Once registered, and before the start of the meeting, board staff will email a Microsoft Teams meeting link.
- When logged in to the meeting you must remain muted with your camera off until your name is called, then you unmute and turn on your camera.
- The chair may require those providing virtual comment to turn on their camera while providing comment or testimony.

### **Written Procedures**

- Written comments may be mailed to 201 Laurel Avenue, Tillamook, Oregon 97141 or emailed to: [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us).
- Written comments received by 12:00 p.m. on the Tuesday prior to the board meeting will be distributed to the board and posted online. All written comments submitted become part of the permanent public meeting record.

## **AGENDAS**

### **COMMUNITY UPDATE**

CALL TO ORDER: Tuesday, May 30, 2023 8:00 a.m.

1. Welcome and Board of Commissioners' Roll Call
2. Adventist Health Tillamook
3. Coastal Caucus
4. Tillamook County Community Health Center
5. Nehalem Bay Health Center & Pharmacy
6. Tillamook Family Counseling Center
7. Sheriff's Office
8. Emergency Management
9. Board of Commissioners
10. Cities
  - a. Manzanita
  - b. Nehalem
  - c. Wheeler
  - d. Rockaway Beach
  - e. Garibaldi
  - f. Bay City
  - g. Tillamook
  - h. South County

### **ADJOURN**

## **MEETING**

CALL TO ORDER: Wednesday, May 31, 2023 9:00 a.m.

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items

## **LEGISLATIVE – ADMINISTRATIVE**

5. Discussion and Consideration of a [Lease Agreement with Community Action Resource Enterprises, Inc. \(CARE\)](#) for County Owned Real Property Located at Township 1S, Range 9W, Section 30BC, Tax Lots 1200 and 1300, Tillamook, Oregon, for the Use of a Shelter Program/Dusti Linnell, Chair, CARE Board of Directors; Nicole Vertner, Administrative Director of Business Development, Adventist Health Tillamook; Rachel Hagerty, Chief of Staff
6. Discussion and Consideration of an [Order in the Matter of Amending Fees Charged by the Tillamook County Sheriff's Office](#) for Document Processing Services/Matt Kelly, Undersheriff, Sheriff's Office
7. Discussion and Consideration of a [Resolution in the Matter of Proclaiming June as "Celebrate Local Food Month" in Tillamook County, Oregon](#)/Lauren Sorg, Executive Director, Food Roots
8. Discussion and Consideration of an [Order in the Matter of Declaring Juneteenth as a Tillamook County Holiday](#)/Jodi Wilson, Director, Human Resources Department
9. Discussion and Consideration of a [Request for Initiation of Legislative Text Amendment Process and Enrollment of 82<sup>nd</sup> Legislative Assembly 2023 Regular Session](#) Enrolled Senate Bill 644/Sarah Absher, Director, Department of Community Development
10. Discussion and Consideration of a [Right of Way Vacation for a Portion of R.O. Richards Road West in Beaver, Oregon](#)/Jasper Lind, Engineering Technician, Public Works
11. Discussion and Consideration of an [Order in the Matter of Assessing Costs for the Abatement of the Solid Waste Violation at 22250 East Beaver Creek Road](#), Cloverdale, Tillamook County, Oregon, 3S-9W-16-1200/David McCall, Solid Waste Program Manager, Public Works
12. Discussion and Consideration of a [Novation Agreement from Jennifer Hedden to Jonathon Hedden for a Tax Land Installment Contract](#), Tillamook County Clerk Document #2021-003685/Rachel Hagerty, Chief of Staff
13. Discussion and Consideration of a [Letter of Intent to Purchase Real Property from Fourth Generation Investments LLC](#) for Tax Foreclosed County Owned Property Previously Offered at the February 13, 2023 Land Sale Auction, Parcel #15, Township 1N, Range 10W, Section 5AB, Tax Lot 1000/Rachel Hagerty, Chief of Staff

**10:00 a.m.**

14. **Public Hearing:** Concerning a "Second Addition to Avalon Heights" also referred to as "Cougar Ridge Subdivision," a 58-lot subdivision on a property located within the Unincorporated Community of Oceanside. The subject property is accessed via Highland Drive and Grand Avenue, both County local access roads, and designated as Tax Lot 200 of Section 30DC, Township 1 South, Range 10 West of the Willamette Meridian, Tillamook County, Oregon. Land use decisions for this tentatively approved subdivision are identified as #851-21-000095-PLNG, #851-21-000202-PLNG and #851-21-000309-PLNG/Sarah Absher, Director, Department of Community Development
15. Discussion and Consideration of Approval of a "Second Addition to Avalon Heights" also referred to as "Cougar Ridge Subdivision", a 58-lot subdivision on a property located within the Unincorporated Community of Oceanside. The subject property is accessed via Highland Drive and Grand Avenue, both County local access roads, and designated as Tax Lot 200 of Section 30DC, Township 1 South, Range 10 West of the Willamette Meridian, Tillamook County, Oregon/Sarah Absher, Director, Department of Community Development
16. Board Concerns
17. Board Announcements

**ADJOURN**

**OTHER MEETINGS AND ANNOUNCEMENTS**

**Memorial Day** is an observed holiday for the County and the Oregon State Circuit Court. All the County offices in the Tillamook County Courthouse and the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics, and the State Circuit Court, will be **CLOSED** on **Monday, May 29, 2023**.

The Commissioners will attend two public hearings on **Tuesday, May 30, 2023** at **5:30 p.m.**, and **Tuesday, June 13, 2023** at **5:30 p.m.** to consider proposed amendments to Tillamook County Ordinance #84 for the regulation of short-term rentals in Unincorporated Tillamook County. Public hearings will be held at the Port of Tillamook Bay Conference Center, 4000 Blimp Boulevard, Tillamook Oregon. The teleconference number is 1-971-254-3149, Conference ID: 887 242 77#.

The Commissioners will hold a Board Briefing on **Wednesday, May 31, 2023** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

The Commissioners will attend a Solid Waste Budget Committee Supplemental Budget meeting on **Monday, June 5, 2023** at **11:00 a.m.** to discuss the proposed supplemental budget for the Solid Waste Service District for fiscal year 2022-2023. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. Public comments can be submitted to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us). This is a meeting where deliberation of the Budget Committee will take place. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

The Commissioners will attend a Tillamook County Budget Committee Supplemental Budget meeting on **Monday, June 5, 2023** at **12:30 p.m.** to discuss the proposed supplemental budget for fiscal year 2022-2023. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. Public comments can be submitted to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us). This is a meeting where deliberation of the Budget Committee will take place. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

The Commissioners will attend a Tillamook County Budget Committee Budget meeting continuation on **Monday, June 5, 2023** at **1:00 p.m.** to discuss the budget for fiscal year 2023-2024. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. Public comments can be submitted to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us). This is a meeting where deliberation of the Budget Committee will take place. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.