



# TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS

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## **BOARD OF COMMISSIONERS**

**Erin D. Skaar**, Chair  
*eskaar@co.tillamook.or.us*

**Mary Faith Bell**, Vice-Chair  
*mfbell@co.tillamook.or.us*

**David Yamamoto**, Commissioner  
*dyamamoto@co.tillamook.or.us*

## **CONTACT**

Tillamook County Courthouse  
201 Laurel Avenue  
Tillamook, Oregon 97141  
503.842.3403  
[www.co.tillamook.or.us](http://www.co.tillamook.or.us)

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**COMMUNITY UPDATE MEETING**  
**Tuesday, June 6, 2023 at 8:00 a.m.**  
*Teleconference and KTIL-FM at 95.9*

**BOARD MEETING**  
**Wednesday, June 7, 2023 at 9:00 a.m.**  
**Board of Commissioners' Meeting Room 106**  
*County Courthouse, Teleconference, and Live Video at [tctvonline.com](http://tctvonline.com)*

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## JOIN THE BOARD OF COMMISSIONERS' MEETINGS

The board is committed to community participation and provides opportunity for public attendance during meetings via in-person and teleconference.

- **Community Update Meetings: Tuesdays at 8:00 a.m.**
  - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
  - Radio: KTIL-FM at 95.9
  
- **Board Meetings: Wednesdays at 9:00 a.m.**
  - County Courthouse: Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook
  - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
  - Live Video: [tctvonline.com](http://tctvonline.com)

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## MEETING INFORMATION AND RULES

- Matters for discussion and consideration by the board shall be placed on an agenda prepared by the staff and approved by the board chair. Any commissioner may request items on the agenda.
- Public hearings are formal proceedings publicized through a special public notice issued to media and others. Public hearings held by the board are to provide the board an opportunity to hear from the public about a specific topic. Public hearings are therefore different regarding audience participation at board meetings.
- Commissioners shall be addressed by their title followed by their last name.
- Commissioners shall obtain approval from the chair before speaking or asking questions of staff, presenters, and public. As a courtesy, the chair shall allow an opportunity, by the commissioner who has the floor, to ask immediate follow-up questions.
- A majority of the board shall constitute a quorum and be necessary for the transaction of business.
- All board meeting notices are publicized in accordance with public meeting laws.
- All board meetings shall commence with the Pledge of Allegiance.
- The chair will utilize the gavel as needed to maintain order, commence and adjourn meetings, and signal approval of motions.
- The board reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1).
- The courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing visual, or manual impairments who wish to participate in the meeting, contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

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## **PUBLIC COMMENT**

- Providing public comment is an opportunity for constituents to be heard and express their views to the board.
- The board allows public comment at board meetings during the public comment period designated on the agenda.
- Comments are limited to one per person and per agenda item.
- Comments must be related to the agenda item(s) previously registered to comment on.
- The allotted time for public comments is two minutes per person; this time may not be allotted to another speaker. The chair may, at their sole discretion, further limit or expand the amount of time.
- The public comment opportunity is not a discussion, debate, or dialogue between the speaker and the board, which may or may not respond.
- Members of the public do not have the right to disrupt the meeting; the board may prohibit demonstrations such as booing, hissing, or clapping.
- Remarks containing hate speech, profanity, obscenity, name calling or personal attacks, defamation to a person, people, or organization, or other remarks the board deems inappropriate will not be allowed.
- Failure to follow all rules and procedures may result in not being able to provide public comment and/or being removed from the meeting.

### **In-Person Procedures**

- Sign in before the meeting begins and indicate your desire to provide public comment and which agenda item you would like to comment on. When your name is announced, please come forward to the table placed in front of the dais and for the record, first identify yourself, area of residence, and organization represented, if any.

### **Virtual Procedures**

- Register by sending an email to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us) by 12:00 p.m. on the Tuesday prior to the board meeting. The email must contain all of the following information:
  - Full name, area of residence, and phone number.
  - Agenda item(s), you wish to comment on.
- Once registered, and before the start of the meeting, board staff will email a Microsoft Teams meeting link.
- When logged in to the meeting you must remain muted with your camera off until your name is called, then you unmute and turn on your camera.
- The chair may require those providing virtual comment to turn on their camera while providing comment or testimony.

### **Written Procedures**

- Written comments may be mailed to 201 Laurel Avenue, Tillamook, Oregon 97141 or emailed to: [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us).
- Written comments received by 12:00 p.m. on the Tuesday prior to the board meeting will be distributed to the board and posted online. All written comments submitted become part of the permanent public meeting record.

## **AGENDAS**

### **COMMUNITY UPDATE**

CALL TO ORDER: Tuesday, June 6, 2023 8:00 a.m.

1. Welcome and Board of Commissioners' Roll Call
2. Adventist Health Tillamook
3. Coastal Caucus
4. Tillamook County Community Health Center
5. Nehalem Bay Health Center & Pharmacy
6. Tillamook Family Counseling Center
7. Sheriff's Office
8. Emergency Management
9. Oregon Department of Transportation
10. Board of Commissioners
11. Cities
  - a. Manzanita
  - b. Nehalem
  - c. Wheeler
  - d. Rockaway Beach
  - e. Garibaldi
  - f. Bay City
  - g. Tillamook
  - h. South County

### **ADJOURN**

## **MEETING**

CALL TO ORDER: Wednesday, June 7, 2023 9:00 a.m.

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items

## **LEGISLATIVE – ADMINISTRATIVE**

5. Discussion and Consideration of a [Commercial Lease Renewal with Tracy S. Arthur and Todd R. Riggert](#) for Property Located at 805 Ivy Avenue, Suite B, Tillamook, Oregon 97141/Marlene Putman, Administrator, Health and Human Services Department
6. Discussion and Consideration of a [First Amendment to Oregon Health Authority Intergovernmental Agreement #170665](#) for Environmental Health Services/Marlene Putman, Administrator, Health and Human Services Department
7. Discussion and Consideration of an [Eighth Amendment to the Oregon Health Authority 2022 Intergovernmental Agreement #173148](#) for the Financing of Community Mental Health, Addiction Treatment, Recovery, and Prevention, and Problem Gambling Services/Frank Hanna Williams, Executive Director, Tillamook Family Counseling Center
8. Discussion and Consideration of an [Order in the Matter of Amending the Fee Schedule for the Building Division](#) of the Department of Community Development/Sarah Absher, Director, Department of Community Development
9. Discussion and Consideration of an [Order in the Matter of Amending the Conditions of Approval for "Cougar Ridge" Subdivision](#), Formerly Known as "Second Addition to Avalon Heights", a 58-Lot Subdivision on a Property Located Within the Unincorporated Community of Oceanside, Accessed Via Highland Drive and Grand Avenue, County Local Access Roads, and is Designated as Tax Lot 200 of Section 30DC, Township 1 South, Range 10 West of the Willamette Meridian, Tillamook County, Oregon. (Tentative Subdivision Plat Approval Includes Approval of Geologic Hazard Report #851-21-000202-PLNG)/Sarah Absher, Director, Department of Community Development
10. Discussion and Consideration of a Personnel Requisition for a Returning Retired Employee, 150 Days-On Call Administrative Specialist in the Health and Human Services Department/Jodi Wilson, Director, Human Resources Department
11. Discussion and Consideration of an [Order in the Matter of Designating a Newspaper](#) for the Publication of the 2023 Tillamook County Property Tax Foreclosure List/William K. Sargent, County Counsel

12. Discussion and Consideration of a [Professional Services Agreement with McKinstry Essention LLC](#) for a Comprehensive Facility and Energy Assessment, and Space Planning Project/Rachel Hagerty, Chief of Staff
13. Board Concerns
14. Board Announcements

## **ADJOURN**

### **OTHER MEETINGS AND ANNOUNCEMENTS**

The Commissioners will attend a Solid Waste Budget Committee Supplemental Budget meeting on **Monday, June 5, 2023** at **11:00 a.m.** to discuss the proposed supplemental budget for the Solid Waste Service District for fiscal year 2022-2023. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. Public comments can be submitted to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us). This is a meeting where deliberation of the Budget Committee will take place. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

The Commissioners will attend a Tillamook County Budget Committee Supplemental Budget meeting on **Monday, June 5, 2023** at **12:30 p.m.** to discuss the proposed supplemental budget for fiscal year 2022-2023. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. Public comments can be submitted to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us). This is a meeting where deliberation of the Budget Committee will take place. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

The Commissioners will attend a Tillamook County Budget Committee Budget meeting continuation on **Monday, June 5, 2023** at **1:00 p.m.** to discuss the budget for fiscal year 2023-2024. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. Public comments can be submitted to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us). This is a meeting where deliberation of the Budget Committee will take place. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

The Commissioners will hold a Board Briefing on **Wednesday, June 7, 2023** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

The Commissioners will attend the second of two public hearings on **Tuesday, June 13, 2023** at **5:30 p.m.** to consider proposed amendments to Tillamook County Ordinance #84 for the regulation of short-term rentals in Unincorporated Tillamook County. Public hearings will be held at the Port of Tillamook Bay Conference Center, 4000 Blimp Boulevard, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 887 242 77#.