



TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS

BOARD OF COMMISSIONERS

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CONTACT

Tillamook County Courthouse
201 Laurel Avenue
Tillamook, Oregon 97141
503.842.3403
www.co.tillamook.or.us

COMMUNITY UPDATE MEETING

Tuesday, June 27, 2023 at 8:00 a.m.
Teleconference and KTIL-FM at 95.9

BOARD MEETING

Wednesday, June 28, 2023 at 9:00 a.m.
Board of Commissioners' Meeting Room 106
County Courthouse, Teleconference, and Live Video at tctvonline.com

JOIN THE BOARD OF COMMISSIONERS' MEETINGS

The board is committed to community participation and provides opportunity for public attendance during meetings via in-person and teleconference.

- **Community Update Meetings: Tuesdays at 8:00 a.m.**
 - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
 - Radio: KTIL-FM at 95.9

- **Board Meetings: Wednesdays at 9:00 a.m.**
 - County Courthouse: Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook
 - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
 - Live Video: tctvonline.com

MEETING INFORMATION AND RULES

- Matters for discussion and consideration by the board shall be placed on an agenda prepared by the staff and approved by the board chair. Any commissioner may request items on the agenda.
- Public hearings are formal proceedings publicized through a special public notice issued to media and others. Public hearings held by the board are to provide the board an opportunity to hear from the public about a specific topic. Public hearings are therefore different regarding audience participation at board meetings.
- Commissioners shall be addressed by their title followed by their last name.
- Commissioners shall obtain approval from the chair before speaking or asking questions of staff, presenters, and public. As a courtesy, the chair shall allow an opportunity, by the commissioner who has the floor, to ask immediate follow-up questions.
- A majority of the board shall constitute a quorum and be necessary for the transaction of business.
- All board meeting notices are publicized in accordance with public meeting laws.
- All board meetings shall commence with the Pledge of Allegiance.
- The chair will utilize the gavel as needed to maintain order, commence and adjourn meetings, and signal approval of motions.
- The board reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1).
- The courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing visual, or manual impairments who wish to participate in the meeting, contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

PUBLIC COMMENT

- Providing public comment is an opportunity for constituents to be heard and express their views to the board.
- The board allows public comment at board meetings during the public comment period designated on the agenda.
- Comments are limited to one per person and per agenda item.
- Comments must be related to the agenda item(s) previously registered to comment on.
- The allotted time for public comments is two minutes per person; this time may not be allotted to another speaker. The chair may, at their sole discretion, further limit or expand the amount of time.
- The public comment opportunity is not a discussion, debate, or dialogue between the speaker and the board, which may or may not respond.
- Members of the public do not have the right to disrupt the meeting; the board may prohibit demonstrations such as booing, hissing, or clapping.
- Remarks containing hate speech, profanity, obscenity, name calling or personal attacks, defamation to a person, people, or organization, or other remarks the board deems inappropriate will not be allowed.
- Failure to follow all rules and procedures may result in not being able to provide public comment and/or being removed from the meeting.

In-Person Procedures

- Sign in before the meeting begins and indicate your desire to provide public comment and which agenda item you would like to comment on. When your name is announced, please come forward to the table placed in front of the dais and for the record, first identify yourself, area of residence, and organization represented, if any.

Virtual Procedures

- Register by sending an email to publiccomments@co.tillamook.or.us by 12:00 p.m. on the Tuesday prior to the board meeting. The email must contain all of the following information:
 - Full name, area of residence, and phone number.
 - Agenda item(s), you wish to comment on.
- Once registered, and before the start of the meeting, board staff will email a Microsoft Teams meeting link.
- When logged in to the meeting you must remain muted with your camera off until your name is called, then you unmute and turn on your camera.
- The chair may require those providing virtual comment to turn on their camera while providing comment or testimony.

Written Procedures

- Written comments may be mailed to 201 Laurel Avenue, Tillamook, Oregon 97141 or emailed to: publiccomments@co.tillamook.or.us.
- Written comments received by 12:00 p.m. on the Tuesday prior to the board meeting will be distributed to the board and posted online. All written comments submitted become part of the permanent public meeting record.

AGENDAS

COMMUNITY UPDATE

CALL TO ORDER: Tuesday, June 27, 2023 8:00 a.m.

1. Welcome and Board of Commissioners' Roll Call
2. Adventist Health Tillamook
3. Coastal Caucus
4. Tillamook County Community Health Center
5. Nehalem Bay Health Center & Pharmacy
6. Tillamook Family Counseling Center
7. Sheriff's Office
8. Emergency Management
9. Board of Commissioners
10. Cities
 - a. Manzanita
 - b. Nehalem
 - c. Wheeler
 - d. Rockaway Beach
 - e. Garibaldi
 - f. Bay City
 - g. Tillamook
 - h. South County

ADJOURN

MEETING

CALL TO ORDER: Wednesday, June 28, 2023 9:00 a.m.

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items

PRESENTATION

5. [Misty Pines Tillamook Transient Lodging Tax \(TLT\) Grant](#)/Traci Merritt, United States Forest Service, Hebo Recreation Program Lead – District Landscape Artist

LEGISLATIVE – ADMINISTRATIVE

6. Discussion and Consideration of a State of Oregon [Parks and Recreation Department All-Terrain Vehicle \(ATV\) Grant Program Agreement #ATV 23-25](#) for Tillamook State Forest (TSF) Law Enforcement Patrol/Matt Kelly, Undersheriff, Sheriff's Office
7. Discussion and Consideration of a State of Oregon [Parks and Recreation Department All-Terrain Vehicle \(ATV\) Grant Program Agreement #ATV 23-37](#) for Sandlake Recreation Area (SRA) Law Enforcement Patrol/Matt Kelly, Undersheriff, Sheriff's Office
8. Discussion and Consideration of a [Criminal Justice Commission Specialty Court Grant Final Application](#)/Lieutenant Ahnie Seaholm, Sheriff's Office
9. Discussion and Consideration of [Amendment Number 01 to Agreement Number 31935](#), Termination of a Local Agency Agreement with the State of Oregon Department of Transportation for the Galloway Road: Sandlake Road to Sand Lake Project/Chris Laity, Director, Public Works
10. Discussion and Consideration of [Modification #6 to Contract #4585 with Clean Earth Environmental Solutions, Inc.](#) for Household Hazardous Waste, Conditionally Exempt Generator Waste, and Agricultural Pesticide Waste Management Services/David McCall, Solid Waste Program Manager, Public Works
11. Discussion and Consideration of [Loan Agreement #2023-MHF-5](#) Multifamily Rental Housing with Daryn Murphy for the Murphy Bayside Commons Project/Sarah Absher, Director, Department of Community Development
12. Discussion and Consideration of an [Order in the Matter of Amending the Planning Division Fee Schedule](#) for the Department of Community Development/Sarah Absher, Director, Department of Community Development

13. Discussion and Consideration of an [Order in the Matter of Amending the Fee Schedule for Onsite Wastewater Treatment Services](#) in the Sanitation Division of the Department of Community Development/Sarah Absher, Director, Department of Community Development
14. Discussion and Consideration of a [Professional Services Agreement with SingerLewak LLP](#) for Auditing Services/Shawn Blanchard, Treasurer
15. Discussion and Consideration of an [Order in the Matter of Transferring Funds Between Budgeted Line Items](#)/Shawn Blanchard, Treasurer
16. Discussion and Consideration of [Change Order #3 to Contract #4952 for General Services with Sheldon Oil](#) (Formerly Sheldon Oil Company, Inc.) for the Cardstock Fuel Purchase Project/Shawn Blanchard, Treasurer
17. Discussion and Consideration of a [Memorandum of Agreement with Teamsters Local Union #223, International Brotherhood of Teamsters of Portland, Oregon](#) for a Trial Period Extension of Hours of Work and a 12 Hour Shift Schedule/Jodi Wilson, Director, Human Resources Department
18. Discussion and Consideration of a Personnel Requisition for a Returning Retired Employee, 150-Days On Call Dental Manager in the Health and Human Services Department/Jodi Wilson, Director, Human Resources Department
19. Discussion and Consideration of the [Adoption of Fiscal Year 2023-24 Salary Tables](#)/Jodi Wilson, Director, Human Resources Department
20. Discussion and Consideration of [Change Order #3 to Contract #5098 Contract for General Services with Christensen Cleaning](#) for Janitorial Services at Tillamook County Facilities Project/Kevin Jolly, Supervisor, Facilities Department
21. Discussion and Consideration of [Change Order #4 to Contract #5096 Contract for General Services with Maria's Friendly Housekeeping](#) for Janitorial Services at Tillamook County Justice Center Facility/Kevin Jolly
22. Discussion and Consideration of an [Out-of-State Travel Request for Rachel Hagerty to Attend the International City/County Management Association](#) 2023 Annual Conference in Austin, Texas, 9/30-10/4/2023/Rachel Hagerty, Chief of Staff
23. Discussion and Consideration of [Amendment #1 to #6020 Grant Agreement #2019-P-9 with the Pacific City Dorymen's Association](#) for Transient Lodging Tax for Destination Management/Rachel Hagerty, Chief of Staff
24. Board Concerns
25. Board Announcements

ADJOURN

OTHER MEETINGS AND ANNOUNCEMENTS

The Local Public Safety Coordinating Council (LPSCC) teleconference will be held on **Monday, June 26, 2023** at **12:00 p.m.** The teleconference number is 1-971-254-3149, Conference ID: 155 859 952#.

The Commissioners will attend a Tillamook Lightwave budget hearing meeting on **Tuesday, June 27, 2023** at **9:30 a.m.**, followed by the Tillamook Lightwave regular board meeting. The teleconference number is 1-253-215-8782, Conference ID: 899 5732 9678.

The Board Briefing scheduled for **Wednesday, June 28, 2023** at **2:00 p.m.** has been **CANCELLED**.

Independence Day is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse and the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics, and the State Circuit Court, will be **CLOSED** on **Tuesday, July 4, 2023**.