

PLEASE COMPLETE ALL SECTIONS IN YELLOW. WHERE DOLLAR AMOUNT DOES NOT APPLY LEAVE AT \$0.00  
THIS FORM IS FILLABLE. AMOUNTS & TOTALS WILL CALCULATE AUTOMATICALLY

## TILLAMOOK COUNTY TRAVEL AUTHORIZATION

01/01/2023-12/31/2023

Please complete this form and obtain required signatures ***before*** traveling.

1. Name of Employee/Traveler: Kris Wood			2. Date: 09/20/2023																						
3. Training Related/Conference (if yes, attach Agenda): <input checked="" type="radio"/> Yes <input type="radio"/> No			4. Airfare/Railfare: Confirmation Number:																						
5. Name of Conference or Training: 2023 CCSO Dive Week Training			6. Conference/Training Cost:																						
7. Itinerary: Destination (City, State): Hoodspport, WA  Est. Departure      Date: 10/16/2023      Time: 8:00 am  Est. Return      Date: 10/20/23      Time: 6:00 pm			8. Lodging Reservation Information: Hotel Name: Sunrise Resort on Hood Canal Address: 24520 Hwy. 101 Hoodspport, WA 98548 Phone number: 360-877-5301 Confirmation Number:																						
9. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.) a. _____ c. _____ b. _____ d. _____			10. Lodging Rate: Amount per Night: \$ 139.00 Tax per Night: \$ 14.60 Total per Night: \$ 153.60  Number of Nights: x 4 <b>Total Lodging:</b> \$ 614.40																						
11. Meals: (Please CHECK which rate you are using in ONE box below) <b>Daily Meal Rate</b> without receipts (See policy): <input checked="" type="checkbox"/> <b>CONUS Rate</b> with detailed receipts and accounting: <input type="checkbox"/>  *Daily Rate: \$ 59.00      *(Standard rate or City Conus Rate)  <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 15%;"># of Meals</th> <th style="width: 15%;">x Rate</th> <th style="width: 15%;">Total</th> </tr> </thead> <tbody> <tr> <td>Breakfast:</td> <td>4</td> <td>\$ 11.80</td> <td>\$ 47.20</td> </tr> <tr> <td>Lunch:</td> <td>5</td> <td>\$ 17.70</td> <td>\$ 88.50</td> </tr> <tr> <td>Dinner:</td> <td>4</td> <td>\$ 29.50</td> <td>\$ 118.00</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total Meals:</b></td> <td></td> <td>\$ 253.70</td> </tr> </tbody> </table>				# of Meals	x Rate	Total	Breakfast:	4	\$ 11.80	\$ 47.20	Lunch:	5	\$ 17.70	\$ 88.50	Dinner:	4	\$ 29.50	\$ 118.00	<b>Total Meals:</b>			\$ 253.70	12. Cost of Trip: Airfare/Railfare: \$ 0.00 Lodging: \$ 614.40 Meal Per Diem: \$ 253.70 Personal Car Miles: \$ 0.00 Training/Conference Cost: \$ 0.00 Miscellaneous: \$ 0.00 <b>Total Not To Exceed:</b> \$ 868.10		
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Lunch:	5	\$ 17.70	\$ 88.50																						
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13. Personal Car Miles Total miles round trip: x 0.655      \$ 0.00																									
14. Purpose of Trip (Be Specific): To attend the 2023 CCSO Dive Week Training in Hoodspport, WA 10/16/23-10/20/23. Breakfast is not provided at the hotel. I will be taking a county vehicle.																									
15. Approved for Payment: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Meal Per Diem: \$ 253.70</td> <td style="width: 50%;">Transportation: \$ 0.00</td> </tr> <tr> <td>Personal Car Miles: \$ 0.00</td> <td>Training/Conference: \$ 0.00</td> </tr> <tr> <td>Misc: \$ 0.00</td> <td><b>Total</b> \$ 868.10</td> </tr> <tr> <td>Lodging: \$ 614.40</td> <td></td> </tr> </table>						Meal Per Diem: \$ 253.70	Transportation: \$ 0.00	Personal Car Miles: \$ 0.00	Training/Conference: \$ 0.00	Misc: \$ 0.00	<b>Total</b> \$ 868.10	Lodging: \$ 614.40													
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16. Employee/Traveler Signature: 			Date: 9/21/23																						
17. Department Head/Designee Signature: 			Date: 9-20-23																						
18. Board of Commissioner's Signature (Required for Out-Of-State) 			Date:																						

## Karen Kronoff

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**From:** Chris Barnett  
**Sent:** Wednesday, September 20, 2023 12:18 PM  
**To:** Karen Kronoff  
**Subject:** Fwd: EXTERNAL: 2023 CCSO Dive Week Training

Just fyi

Get [Outlook for iOS](#)

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**From:** Gilmore, Troy <tgilmore@clackamas.us>  
**Sent:** Wednesday, September 20, 2023 9:16:08 AM  
**To:** Chris Barnett <cbarnett@co.tillamook.or.us>  
**Cc:** chris.g.barnett@gmail.com <chris.g.barnett@gmail.com>  
**Subject:** EXTERNAL: 2023 CCSO Dive Week Training

[**NOTICE:** This message originated outside of Tillamook County -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Chris,

This is what we have tentatively scheduled for training during DIVE WEEK, October 16 – 20, 2023 in Hoodspport, WA.

Simple timeline of events:

16<sup>th</sup> Monday 0700—Load and move to Hoodspport Washington, diving in afternoon (Site TBD)  
17<sup>th</sup> Tuesday —Navigation, Search and Recovery, Peak Performance Buoyancy, Night dives (Yellow House)  
18<sup>th</sup> Wednesday —Boat diving (YSS Charters), Night dives  
19<sup>th</sup> Thursday - Deep diving, Peak Performance Buoyancy (Octopus hole)  
20<sup>th</sup> Friday—Skills diving, movement to home station, clean store gear.

As I mentioned, I will be teaching and certifying our divers on courses they need and if you need certification please let me know so I can plan it out and get you guys a prices.

We booked with YSS charters and they can only take 11 divers so unfortunately there will not be room for you guys but I am working on alternative dives for you.

We have the local dive shop that will fill tanks but they are charging and Sgt Pearson is working on the price.

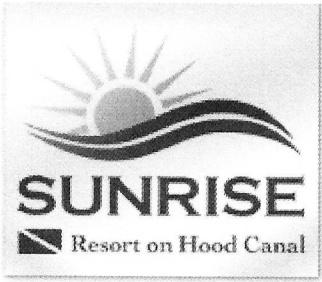
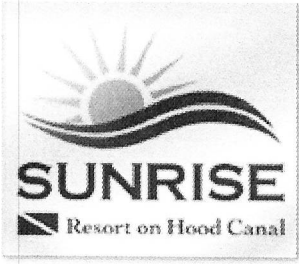
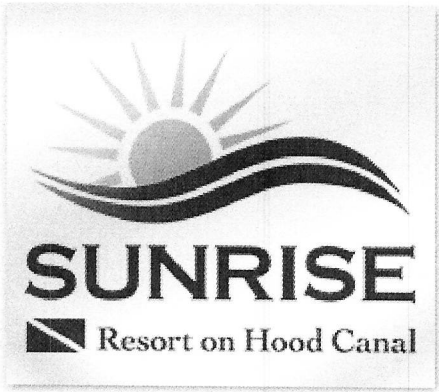
Thanks,

Deputy Troy Gilmore  
Clackamas County Sheriff's Office  
Patrol Division  
Water Rescue Team  
Medical Unit  
[tgilmore@clackamas.us](mailto:tgilmore@clackamas.us)  
Cell: 971-334-2064

Work Schedule: Monday – Thursday 11:00 am– 9:00 pm



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## Guest Information

FIRST NAME

LAST NAME

MOBILE PHONE

EMAIL

## Billing Information

CARDHOLDER NAME

NUMBER

VISA

MasterCard

AMERICAN EXPRESS

DISCOVER

EXPIRATION DATE

Your Reservation	
Standard - Queen	REMOVE
10/16/2023 - 10/20/2023	
Best Available Rate	
4 nights	\$556.00
Standard - Queen	REMOVE
10/16/2023 - 10/20/2023	
Best Available Rate	
4 nights	\$556.00
Taxes and fees ▼	\$116.80



NAME(S) OF ADDITIONAL GUEST(S)

SPECIAL ACCOMMODATIONS

DIETARY RESTRICTIONS

ARRIVAL TIME

Month ▼

/

Year ▼

CVV

STREET ADDRESS

EXTENDED ADDRESS

CITY

STATE / PROVINCE

POSTAL CODE

COUNTRY

United States of America ▼

**Total**  
Deposit

**\$1,228.80**  
\$307.20

☐ Yes! Please send me occasional updates on promotions and specials

☐ I agree to the [Terms & Conditions](#) and [Cancellation Policy](#).

#### CANCELLATION POLICY

##### Cancellation Policy

At the Sunrise Resort and Motel we understand that life sometimes throws a curve ball and plans unexpectedly change. We make many preparations, including purchases and scheduling our staff, based on reservations.

[Add another room](#)

[Confirm reservation](#)

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

Sunrise Resort on Hood Canal

24520 Hwy. 101

Hoodsport, Washington 98548

Phone: 360.877.5301

Email: [stay@sunriseresorthoodcanal.com](mailto:stay@sunriseresorthoodcanal.com)

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