



## ADMINISTRATIVE POLICY

SECTION: Library		POLICY: LIB-6	
TITLE: Child and Youth Safety at the Library		ORDER #: 23-019	
DEPT: Library			
ADOPTED: 12/14/2022	REVIEWED: TBD	REVISED: TBD	

### 1. PURPOSE/OBJECTIVE:

1.1 The Tillamook County Library provides a safe and welcoming environment that encourages youth to visit the library, use our collections and services and attend programs.

### 2. APPLICABILITY:

2.1 This policy applies for all people on library premises. Library premises are defined as any Tillamook County owned property that is used for library purposes, all building spaces in which library services are delivered, and the library bookmobile and the immediate exterior space around the library bookmobile.

### 3. VIOLATIONS:

3.1 People in violation of this policy will be subject to the rules and sanctions outlined in the library code of conduct (LIB-1).

### 4. POLICY:

4.1 Parents are responsible for the behavior of their children on library property, whether the parent is present or not.

4.2 Children under 10 years of age must be accompanied and adequately supervised by a responsible caregiver. Older siblings, or caretakers under the age of 15 are not considered adequate supervisors. If a child is left alone and they are under the age of 10, a parent or guardian will be contacted to pick them up. If a parent or guardian cannot be reached, the police department may be contacted.

4.3 Youth of any age with mental, physical, or emotional problems who require supervision should be always accompanied by a parent or caregiver. If a parent or guardian cannot be reached, the police department may be contacted.

4.4 Children's areas are designated for children up to age 12; Teen areas are designated for ages 12 to 18.

SUBJECT: Child and Youth Safety at the Library LIB-6

4.5 Adults may visit Teen and Children's areas only when accompanied by youth using those departments or if they are retrieving materials for research or checkout.

4.6 Adults unaccompanied by children may be asked by library staff to use the restrooms, facilities, services, and/or equipment in the adult section of the library.

4.7 Children's programs are designed for children and their caregivers. Adults unaccompanied by a child may be asked to leave unless the attendance was prearranged.

4.8 Arrangements for pick-up from the library must be made 15 minutes prior to close of the library.