

Tillamook County Library Board Meeting (Virtual): 1.21.2021

Board Members Present :

Betsy Chase (Y) Tim Josi (N) Neal Lemery (Y) Jon Orloff (Y) Sayde Walker (Y)
Commissioner Liaison Mary Faith Bell (Y)

Library Staff Present :

Sarah Beeler (N) Sara Charlton (Y) Bill Landau (N) Lora Wegener (Y)

Guests Present :

Ruth LaFrance, Jennifer Byrne - Library Board candidate

Call to Order :

By : Neal Lemery At : 12:03 P.M.

Items Discussed :

- **January meeting minutes**
 - Jon moves to approve -Sayde seconds -All approve
- **January budget**
 - Sara noted expenses in Building & Grounds budget line for elevator maintenance and repair of windows.
 - Betsy moves to approve budget as presented -Jon seconds -All approve
- **Director report**
 - Library is participating in annual seed program. Received 55,000 seeds this year.
 - Library is providing federal tax forms and instruction booklets.
 - Courtney Remington will be covering cataloging duties for Kelsey Sutton-Martinez (maternity leave).
 - Lora Wegener's last day will be March 5, 2021. The Library Assistant 3 position has been posted.
 - Breeze Duvall is the new Library Assistant I at the North Tillamook Library Branch in Manzanita.
- **Technology Plan Update**
 - The Steering Committee – Sayde, Neal, Sarah, Betsy, and Mary Faith – met with Carson Block twice
 - Carson also met with Penny Hummel, Library managers, Library IS employee, Will, IS Director, Damien, and took a virtual tour of all Library branches
 - A meeting with Driftwood and Newport Libraries is planned for Friday (1.22.21) to involve consortium libraries in planning.
- **New Director Update**
 - Geri's first day will be February 8, 2021.
 - Following best practices, the board will provide an orientation outline highlighting priorities, focusing important background information, and offering the new director contact information for library and county staff and leadership; the Oregon State Library, and more.
 - Budget will be high priority as the County budget preparation timeline starts on February 8 and the Library is in the last year of 5-year levy.
- **Foundation Update**
 - Ryan Motsinger to assist with concrete, light installation, and building of the Maxwell Library Park stage

- Terry Phillips, North Coast Lawn, will be finishing park wall
- Bookstore plexiglass screens will be assembled and installed
- **PPE Distribution – Round 2**
 - PPE is being distributed to local businesses and community members. Supplies include masks, sanitizing wipes, spray, hand sanitizer, masks, and thermometers.
- **Election of Officers**
 - Neal is stepping down as co-chair
 - Betsy put forth her name for chair, Sayde for Vice Chair
 - Jon moves to approve nominations -Neal seconds -All approve
 - Betsy will serve as Library Board Chair. Sayde will serve as Library Board Vice Chair.
- **Review of Bylaws**
 - Neal recommended :
 - Expanding meeting description to include virtual meetings.
 - Adding “Public Comment” to the end of each meeting, following Board of County Commissioner meeting format
 - Changing officer titles – “President” to “Chair”, “Vice President” to “Vice Chair”
 - Jon moves to adopt revisions -Betsy seconds -All approve
- **Statement on Racism**
 - Board to create action plan including book lists, workshops, and conversations on Equity, Diversity, and Inclusion
 - Postponing planning and further conversation until February to include new director
- **Commissioner Update**
 - Tillamook County may go down from Extreme Risk to High Risk on the Governor’s Risk Assessment Scale.
 - HR Director, Naomi Roundtree’s last day was 1.19.21.
 - The county is currently recruiting nationwide to fill vacancy
 - HR being led by consultants and Mary Faith
 - New commissioner, Erin Skaar is onboard
 - Mary Faith is now Chair of Board of County Commissioners.
 - COVID vaccines are moving slowly through rural counties with no indication or warning of when or how many doses will arrive.
 - Tillamook County cannot move out of Phase 1A until all first responders and others listed as top priority have been vaccinated
 - A combination of grant money and COVID relief funds will be utilized to provide broadband service to Tillamook County.
- **Nominating Committee Update**
 - Eight applications for the Tillamook County Library Board have been received. The list has been narrowed down to five.
 - Considering potential for “citizen” members on other boards and committees to keep all applicants involved.
 - Board members and Mary Faith discussed candidates and narrowed to top three to recommend to the Board of County Commissioners for interviews.

Public Input :

None

Meeting adjourned at 1:48 P.M.