

Tillamook County Library Virtual Board Meeting / August 20, 2020

Board Members Present: (n) Shiela Zerngast, (y) Chris Chiola, (y) Neal Lemery, (y) Betsy Chase, (y) Sayde Walker; (n) Tim Josi; (y) Jon Orloff; (y) Commissioner Mary Faith Bell

Staff Present: (y) Sara Charlton, (y) Sarah Beeler, (y) Bill Landau

Guests Present: (y) Cheryl Hantke; (y) Ruth LaFrance; (y) Penny Hummel; (y) June Garcia

Call to Order: The meeting was called to order at 12:02pm.

Annual Survey: Penny Hummel prepared a draft of the 2020 Annual Survey. The survey acknowledges COVID-19 realities impacting library services and provides questions that will help plan strategically for the future.

Minutes: Jon Orloff made a motion to approve the July 16, 2020 minutes. Neal Lemery seconded the motion. Minutes approved.

Budget: Following up on last month's June/Year End Report, Sara Charlton reported the \$43,683 in Refunds came from \$37,000 to run the system (from Newport Public Library), a sidewalk accident claim and an additional insurance claim. Sara will share information about the \$70,671.62 in interest at the next board meeting. Neal Lemery made a motion to approve the budget. Sayde Walker seconded the motion. Budget approved.

Grant to Digitize Headlight Herald: A grant for \$4,769.70 was received to digitize the Headlight Herald newspaper from 1888-1924. The University of Oregon will digitize the newspapers which will be available online once the digitization process is complete. Jon Orloff moved to accept the grant. Neal Lemery seconded the motion. Motion approved. The grant also needs to be approved by the County. Mary Faith Bell is supportive. The grant will help genealogists researching family history.

Library Director Search Update: The brochure will be updated. The job will be posted on various paid ad sites such as the American Library Association and Library Journal as well as June's Facebook page, LinkedIn, PUBLIB and a Colorado site that is widely distributed. June will also email job information to 300 contacts. The Search Committee, Neal Lemery, Shiela Zerngast, Mary Faith Bell and Betsy Chase, will expedite the review of candidates once the position closes on 9/21/20. Interviews will be the week of October 12th.

Director's Report: Four positions just closed. Interviews for Library Assistant 1,2 and 3 will be held next week. Interviews for Librarian will be held the week after.

The Ready to Read Grant was approved by the commissioners yesterday. The grant, \$4600, pays for the summer reading program for kids.

Neal Lemery made a motion to approve replacing Gail Sargent's Library Assistant 2 position and having Gail Sargent back as a retire/rehire. Jon Orloff seconded the motion. Motion approved.

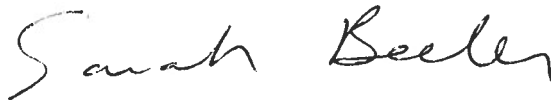
Foundation Report: Progress on the Maxwell Library Park is on hold until a contractor commits to pouring cement pads for the lights. The Hantkes and Underwoods are watering the new grass on the north side of the Maxwell Library Park.

Antiracism Committee: A reading list will be posted on www.tillabook.org and the Tillamook County Library Facebook page. The draft antiracism statement will be changed to indicate what we are for instead of what we are against. The Action Steps will be shared with staff and modified into an evolving document that is a unified effort full of practical steps to combat racism.

Commissioner's Update: Mary Faith Bell reported we may have a difficult time filling Gail Sargent's Library Assistant 2 position. She has already approved having Gail back as a retire/rehire.

Residents are unhappy about all of the visitors flocking to the Oregon Coast. Visitors are also having a difficult time because of inadequate parking, bathroom facilities, etc.

Adjourned: 1:30pm

A handwritten signature in cursive script that reads "Sarah Beeler". The signature is written in black ink and is centered on the page.

Sincerely and respectfully submitted, Sarah Beeler