

Tillamook County Library Board / Thursday, February 20, 2020

Board Members Present: (y) Shiela Zerngast, (y) Chris Chiola, (n) Cheryl Hantke, (y) Neal Lemery, (y) Betsy Chase, (y) Sayde Walker; (y) Commissioner Mary Faith Bell

Staff Present: (y) Sara Charlton, (n) Sarah Beeler, (y) Bill Landau

Guests Present: Penny Hummel, Ruth LaFrance

Call to Order: The meeting was called to order by Neal Lemery at 12:04 pm.

Minutes: Betsy Chase made a motion to approve amended minutes. Sadye seconded. Minutes approved as amended. Changes included the addition of the attachment that was mentioned under "Board Vacancies." Also, we removed the last three words (one more year) under "Board Vacancies." And Bill Landau was present at the last meeting but had been marked absent.

Budget: The budget was not available from the courthouse by meeting time. Tabled.

Director's Report: Regarding the 2020-2021 budget, Sara reported that she was keeping numbers the same as the current budget. She noted that there is a leak in the bookstore that needs fixing. Also, she discussed the keyless entry system. The IS director has suggested we change over to their keycard company, but the quoted cost is \$36,000. The board indicated they would like to stay with the current system.

The Beekeepers association has asked to display their fundraiser in our lobby once again. Board decided it opens the doors for other fundraisers, so they came up with some ideas to suggest to the Beekeepers.

Sara gave a library computer update after the cyberattack. All public computers are up and running at the Main Library and by the end of Friday, February 21, Will should have all the branch library public computers working as well.

Strategic Plan: Betsy Chase updated the board on the ten presentations that have been made thus far regarding the library service levels and the possible tax rate for the next levy. Half of the presentations so far have been made to friends of the library groups and affiliates, the other half to community groups. They are getting lots of interesting feedback.

Penny Hummel presented a synopsis of her "Report to the Community," as well as a deep dive into her analysis of the survey results. Her conclusions are listed on page 10 of the attached report.

Foundation Update: Ruth LaFrance reported that the perimeter wall is now completed, and they are beginning work on the electrical needs. A PUD and TLT grant are in the works. The Master Gardeners will be helping with the plantings project. By March 5, the benches and the frog statues will be placed. Name plaques are being produced for the benches.

Trustee Development: With the very full agenda, we tabled this item until next time.

Commissioner's Report: Mary Faith Bell said she wished she could give a report on the cyberattack but cannot do that at this time. She hopes to have a report by the next meeting. She reported on the new HR director and spoke briefly about the library and the IS positions.

Since the library board openings have been open with little interest, Mary Faith suggested contacting previous library board applicants to see if any of them were still interested.

Library Newsletter: Bill Landau made a presentation on the idea of saving money by migrating our newsletter from a print-only version to an electronic newsletter sent by email. The board would like Bill to investigate further and come back to the board with a complete study, addressing some of the concerns the board had. The question was raised on whether we should wait for the new director to be involved in the decision, but the consensus was we should not wait if a decision can be reached sooner. Betsy Chase said we should pay particular attention to access and how we can address any shortcomings of e-newsletters.

Public input: none

Submitted by Bill Landau