

## **Tillamook County Library Virtual Board Meeting / July 16, 2020**

**Board Members Present:** (y) Shiela Zerngast, (y) Chris Chiola, (y) Neal Lemery, (y) Betsy Chase, (y) Sayde Walker; (y) Tim Josi; (y) Jon Orloff; (y) Commissioner Mary Faith Bell

**Staff Present:** (y) Sara Charlton, (y) Sarah Beeler, (n) Bill Landau

**Guests Present:** (y) Cheryl Hantke; (y) Ruth LaFrance; (y) Gordon McCraw

**Call to Order:** The meeting was called to order at 12:02pm.

**Mask Distribution:** Gordon McCraw, Tillamook County Emergency Manager, will be providing 2000 masks to the North Tillamook Library in Manzanita, The Tillamook County Library and the South Tillamook County Library for Tillamook County businesses. Masks will be handed out during Curbside hours on Wednesdays beginning July 20<sup>th</sup>. Staff will receive a report showing the number of masks going to each business. Library staff will report the number of masks distributed to Gordon each week.

**Minutes and Budget:** The Library has a strong starting balance, \$2,981,000. E-resource limits for hoopla and Kanopy have increased to 20 checkouts per person because of COVID-19. Sara will give the board details about \$43,000 in Rebates and Refunds and \$70,000 in Interest. Extra money came in for property taxes and back taxes. Betsy Chase made a motion to approve the June 18, 2020, meeting minutes and budget. Jon Orloff seconded. Minutes and budget approved.

**Director's Report:** Penny Hummel will prepare the annual survey and add extra questions to gather information from patrons on library services during COVID-19. The survey opportunity will be publicized in the Library News, Bill's column in the Headlight Herald, [www.tillabook.org](http://www.tillabook.org) and a bookmark will be placed in items on the hold shelf, etc.

Sara will go before the Commissioners on July 29<sup>th</sup> to request recruitments for several vacancies: Librarian, Library Assistant 3, Library Assistant 2 (at the North Tillamook Library) and Library Assistant 1. Gail Sargent, Library Assistant 2, will be retiring in August. Her position will be advertised after she retires. A request will go before the Commissioners in August asking permission for Gail to come back as a retire/rehire.

Old public computer chairs will be retired on Friday, July 17<sup>th</sup>. Library furniture will be moved before the libraries open for Grab and Go service to encourage short visits.

**Strategic Plan:** Once a new director is hired, the board will move forward with Strategic Planning, Phase 4.

**Other Business:** The Tillamook County Library Board statement on racism was discussed. Neal Lemery, Mary Faith Bell, Ruth LaFrance and Sayde Walker formed a board subcommittee to set goals and suggest ways Tillamook County Libraries might provide educational opportunities that address equity, diversity, and inclusion. Book Clubs, community reading programs, collection development, book lists, resource lists and a review of library policies could provide community education and information. Additional language may be added to the Strategic Plan

that addresses racism. Programming money will be used for an outreach program to provide free books in Spanish to kids.

**New Director Search Update:** No new information to share on the Library Director search. Todd Deck will be visiting Tillamook County Libraries sometime during the next few weeks.

**Foundation Report:** The Tillamook County Library Foundation received a TLT grant for \$75,000 to help complete the Maxwell Library Park. Ruth LaFrance will turn in grant documents next week. Chris Chiola is working to find a contractor to do the cement work for lighting and some of the Phase 2 projects (stage, labyrinth, pavers, and history wall).

**Curbside:** Curbside hours at all library locations are 12pm-5pm, Monday through Friday. Curbside staff will start asking patrons about service hours to determine the need for morning, evening, and weekend hours.

**Commissioner's Update:** Neal Lemery and Mary Faith Bell are going to meet with Oregon Humanities to discuss bringing community conversations to Tillamook County to discuss belief systems. COVID-19 update: Tillamook County now has 22 cases. CDC reported the virus could be contained if everyone wore a mask for 2-3 months.

Adjourned: 1:15pm

Sincerely and respectfully submitted, Sarah Beeler