

Tillamook County Library Virtual Board Meeting/ Thursday, May 21, 2020

Board Members Present: (Y) Sheila Zerngast, (Y) Chris Chiola, (Y) Neal Lemery, (Y) Betsy Chase, (N) Sayde Walker, (Y) Commissioner Mary Faith Bell, (Y) Tim Josi, (Y) Jon Orloff, (N) Sayde Walker.

Staff Present: (Y) Sara Charlton, (Y) Bill Landau, (N) Sarah Beeler

Guests Present: (Y) Ruth LaFrance, (Y) Cheryl Hantke, (Y) Ruth Metz

Call to Order: The meeting was called to order by Neal Lemery at 12:04 pm

Minutes: Tim Josi moved to approve the minutes of April 16, 2020. Sheila seconded. Motion passed.

Budget: Chris moved, Tim seconded, approved

Strategic Plan: Betsy summarized process. Asked the library board to adopt and approve the report. Discussion followed. Betsy noted the new library director would be greatly involved in the direction this plan will evolve. The effects of COVID-19 and its many known and unknown ramifications were discussed. Tim Josi made a motion to approve the Strategic Plan: Phase 3. Jon Orloff seconded. Motion approved.

Betsy talked about some concerns raised that the Library Board makes sure they are all united and on the same page with the answers to some of the questions raised through the community group presentations.

Director's Report: Sara reported on curbside pickup service and our next phases of opening. Summer Reading Programs being revamped into an online version. Discussed a problem with the boiler that has now been corrected. There is a leak in the roof over the bookstore. We are getting an estimate of repairs so we can proceed with that. Grub Club will happen outside the front of the Library in Tillamook starting June 15. Our On-Line resources limits have been increased to accommodate for our closure and checkouts have tripled. We will have to move some money around to cover that. We have received a donation of rare books about Bayocean that we will archive here. Our 19 hour position will start next week. Our Library Assistant 3 job and computer assistant position has been frozen. Anna is leaving the library and Angela has moved into that position. That will leave an open librarian position. Sara retires on June 1 but has volunteered to come back as a temporary director fill-in until a new director is hired.

Foundation Report: More items ordered and on their way.

Newsletter Discussion: After Bill's proposal and much discussion, the board decided to NOT publish the hard copy of the newsletter in the Shopper as scheduled in June. Instead, we will move forward with the LibraryAware electronic newsletter. We will continue the library column in the Headlight Herald and use that to build our newsletter email list. It was asked if we could consider working with the schools to get library information to the students through the school. We will also work towards ideas that will build our email list. We also hope to investigate ways a print version could be generated and distributed to accommodate those patrons who do not have email capabilities.

Commissioner's Update: Mary Faith asked if she could answer any questions. Sara started a conversation about wearing face masks since we had an incident where a courthouse employee came into the library without a mask and refused to wear one in the library. More research on the topic is

needed. We discussed what our policy will be heading into future phases, such as when we open the library to the public.

Public Input: None

Executive Session: The board went into executive session to end the meeting.