

Tillamook County Library Virtual Board Meeting September 17, 2020

Board Members Present: (y) Shiela Zerngast, (y) Chris Chiola, (y) Neal Lemery, (y) Betsy Chase, (y) Sayde Walker; (y) Tim Josi; (y) Jon Orloff; (y) Commissioner Mary Faith Bell

Staff Present: (y) Sara Charlton, (y) Sarah Beeler, (y) Bill Landau

Guests Present: none

Call to Order: The meeting was called to order at 12:04pm.

Minutes: Tim Josi made a motion to approve the minutes. Jon Orloff seconded. Minutes approved.

Budget: The \$37,401.64 listed under Refunds and Reimbursements should be listed under Network Fees. The amount spent on janitorial supplies increased because of COVID-19. Tim Josi made a motion to approve the budget. Betsy Chase seconded the motion. Motion approved.

Director's Report: Sara Charlton will go before the Tillamook County Commissioners to ask for permission to reopen all library branches in October.

Several new employees have been hired. Valerie Stephenson (former courier) is the new Library Assistant 2 at the North Tillamook Library Branch in Manzanita. Bill Landau plans to wait several months before replacing the courier position. Lance Rutledge, backup Bookmobile driver, will fill in as courier. Lora Wegener is the new Library Assistant 3. Lora starts on Monday, September 21st. Marilyn Kearney, the new reference/young adult librarian, begins October 5th.

COVID-19 supplies have been purchased and installed to protect staff and patrons. Kevin Jolly built a plexiglass wall around the reference desk upstairs at Main. Chairs and tables are being moved to areas where they will be unavailable for patrons.

Strategic Plan: The annual survey is underway. The survey will remain open until the end of September. Jon Orloff will check on distributing the survey to the Yellow Radio Group and Sayde will make a radio announcement encouraging community members to complete the survey.

Statement on Racism: The 6th draft will be shared with staff for their review and suggestions. The statement is a living document which will be revisited periodically.

New Director Search Update: Applications for the new Tillamook County Library Director are being accepted through September 21st. Thirty-six applications have been received so far, more than last time. The search committee will meet and decide on semi-finalists to interview. Unqualified applicants will be screened out.

Foundation Report: The Foundation meeting was canceled last week. Chris Chiola found a contractor to do the concrete work for the Maxwell Library Park.

Fine Free: Tim Josi made a motion to forgo fines for the time being and reassess once the pandemic is over. Shiela Zerngast seconded the motion. Motion approved. Sara Charlton will bring it to the attention of the BOCC for their approval next week. Going fine free is one way to support the community during COVID-19. The fine free announcement, if approved, will be included in information sent to media outlets about reopening.

Commissioner's Update: Mary Faith Bell talked about the need for additional emergency planning, including the need to plan for animal evacuations. She shared inspiring stories of people and organizations coming together in times of crisis and specifically mentioned the coordinated efforts of residents, businesses, farmers, ODF and local fire departments who worked together to fight the Pike Road wildfire.

Adjourned: 1:05pm

Sincerely and respectfully submitted, Sarah Beeler