

Tillamook County Library Board Minutes – January 15, 2019,

Board Members Present: (n) Shiela Zerngast, (y) Chris Chiola, (y) Cheryl Hantke, (y) Ruth LaFrance (y) Neal Lemery

Staff Present: (y) Sara Charlton, (y) Sarah Beeler, (n) Bill Landau (y) Jessica Darling

Guests Present: BOCC Liaison Mary Faith Bell, Betsy Chase, Bob Favret,

Call to Order: The meeting was called to order by Chris Chiola at 12:00 pm

Motion made to approve the December minutes by Ruth LaFrance, seconded by Neal Lemery, all in favor.

Budget Report:

The director gave an overview of the five-year levy budget. She distributed a month-by-month library fund cash summary spanning sixteen years. Last December (2018) the library had the largest cash on hand of all sixteen years. 10% cuts were initiated on July 1, 2018.

Pacific City's half-time position remains unfilled after a third failed recruitment. The position will be advertised again. Main's unfilled half time position closed on January 10th, with interviews to follow. The librarian, on family leave since September, will return to work on March 1st.

The branch manager is still researching the replacement cost of a courier van, as discussed at the last meeting.

Motion made to approve the budget by Cheryl Hantke, seconded by Ruth LaFrance, all in favor.

Director's Report:

One hundred twenty-two people attended the 2018 New Year's Eve Party. There were more children than last year, possibly due to an earlier start and stop time. Hampton Lumber provided refreshment platters and the Tillamook Coliseum provided popcorn. The only cost was the band and intermission game prizes.

Expanding the Library of Things collection was discussed. Library of Things collections include nontraditional items patron may check out from their local public library. Jewelry-making kits have been checking out for the past couple of years and we are currently loaning out puzzles on the honor system. Ten Ukles will be added to our Library of Things collection. The topic will be revisited in September. The board would like to learn about other Library of Things programs in Oregon. Concern was expressed about expanding the program because of our current staffing level.

The Oregon Library Association (OLA) will have a joint conference with Washington Library Association (WLA) in Vancouver in April. Funds for the Director, Manager and Librarians to attend the conference are in the budget. Neal Lemery made a motion to send all personnel as planned, seconded by Ruth LaFrance, all in favor.

Next week Sara Charlton, Library Director, will attend the Mid-Winter ALA Conference in Seattle. She is Chair of the ALA Advocacy Committee which works on partnerships with other groups, such as NACO and Chamber of Commerce. She is also a member of the Library of E's Committee.

The contract for the South Tillamook County Library is due for renewal. Bill Sargent and Joel Stevens are preparing the contract. Other branch renewals will follow this year.

The Library has been nominated for Program of the Year by the Tillamook Chamber of Commerce. The director and managers will attend the ceremony on January 19th.

The library has had a strong presence at the Tillamook County Fair for twenty-two years. The Tillamook County Library will reserve a place at the 2019 Tillamook County Fair.

Kanopy, the new online streaming service, is doing well.

Strategic Plan:

Ruth Metz will present the final report of Phase One of the Strategic Plan at the Futures Council meeting on January 24, 2019, 10:45 am at TBCC. They will discuss engaging and seeking input from the broader community. The Liaison will be unable to attend the meeting but would like to meet with Ruth Metz and others to come up to speed on this important topic. Discussion of Phase 2 has been tabled until after this January meeting.

Cheryl Hantke will explore ideas for connecting with our Hispanic Community.

Foundation Update:

The foundation has two excellent new members, Bob Favret and Dr. Calvin Hill, for a total of ten board members. Brad Jacob has agreed to be the general contractor on the park project.

Ruth LaFrance will work on grant applications for US Bank, PUD and TURA. Several applications require bid numbers prior to completion, so the group is working on that.

Ruth gave an overview of the foundation and their function of supporting special projects for Tillamook County Libraries. She explained that the funding of the foundation comes from their endowment, the bookstore, Miss Tilly and donations. A recent donation of \$5000.00 was received from John Massie's Family.

Next Year's Budget:

The director would like to form a board committee for an in-depth look at the proposed budget. Betsy Chase volunteered and Shiela Zerngast was suggested. If Shiela is unavailable to join the committee, Ruth LaFrance agreed to participate.

Betsy Chase's term has expired. Her reappointment needs to be scheduled on the BOCC agenda, as well as a replacement for Bob Favret who completed two terms. Annual Board elections were tabled until next meeting.

Board meeting times will be changing to the third Wednesday of the month at noon.

Public Input:

Bob Favret said he had found his service on the board very meaningful. He has enjoyed being on the board and thanked the group for their concern and kindness. The board expressed their appreciation for Bob's eight years of wonderful service.

Meeting adjourned by Chris Chiola at 1:20

Sincerely and respectfully submitted, Jessica Darling

The next board meeting will be Wednesday February 20, 2019, 12:00pm