

Tillamook County Library Board / June 20, 2019

Board Members Present: (n) Shiela Zerngast, (y) Chris Chiola, (y) Cheryl Hantke, (y) Ruth LaFrance, (y) Neal Lemery, (y) Betsy Chase, (y) Sayde Walker; (y) Commissioner Mary Faith Bell

Staff Present: (n) Sara Charlton, (n) Sarah Beeler, (y) Bill Landau, (y) Jessica Darling

Guests Present: (y/phone) Ruth Metz

Call to Order: The meeting was called to order by Betsy Chase at 12:00pm.

The board thanked Jessica Darling for her service.

Regular business was moved to the end of the agenda, to facilitate Ruth Metz presenting the Library Staffing Analysis Report. This report is part one of Phase II of the Strategic Plan update.

Highlights included a visual pyramid of Tillamook County Library staffing structure, the three service locations of the library, and LA1 and LA2 staffing's direct tie to service levels. Alternate staffing models and approaches were discussed.

The question, "*Would 40-hour positions be more cost effective than 30-hour positions,*" was addressed in-depth, as the BOCC had just authorized that change for the open Bay City Branch position. This change will provide an in-depth look at the benefits and drawbacks. Since the Bay City branch is the closest library to main, it should yield the most favorable results possible on moving a branch position to 40 hours. Paying for travel time and mileage will offset some of the savings realized in the additional hours of main staffing.

Mary Faith Bell felt it would be appropriate to share the report with all the commissioners.

The group thanked Ruth for the in-depth look at staffing the report provides.

See the full report for more complete details.

Ruth LaFrance made a motion to accept the Library Staffing Analysis Report, with the following minor changes: page 6/1.4 the last sentence deleted and page 9/ Recommendations editing for number consistency. Neal Lemery seconded the motion, all in favor.

The regular agenda resumed at this point.

Ruth LaFrance made a motion to approve the May minutes. Motion seconded by Cheryl Hantke, all in favor.

Budget Report: Branch Manager Bill Landau presented details of the restructured Bay City Library position. Information has been provided to Tillamook HR and the position should be advertised soon. There could be a delay for interviews, as HR has almost twenty open positions.

Kanopy: Bill distributed a flyer he developed that compares the streaming services offered by Kanopy to RedBox offerings. The educational content and breadth of the Kanopy collection was clearly illustrated, and is markedly different from popular streaming services. Kanopy documentaries have even been utilized as required watching for college classes. Mary Faith Bell thanked Bill and took flyers to share. Bill may work on a handout version for the public.

Foundation Report: Ruth LaFrance reported the foundation was awarded the grant from TURA and has met with Terry Phillips, of North Coast Lawn. Park construction is scheduled for the 2nd, 3rd and 4th week in August.

There is a music fundraiser scheduled for 2 pm on September 28th at main. This coincides with the last day of the farmer's market. La Mexicana will be supplying churros and the word is spreading. Later that evening, the Pacific House will host the same music and donate a portion of their profits to the park.

The foundation is working on ideas with north and south county residents for more full county involvement in park planning and development.

Mary Faith Bell asked that the foundation present an overview of park progress to the BOCC. She favored a presentation at a regular 10:00 AM meeting, so it would be video-taped and available to share. Ruth LaFrance will schedule this with Isabel.

Parade Season: We are not staffed fully enough for the Dairy Parade, but we will have a parade team at the 4th of July parades in Rockaway and Manzanita, and also at Garibaldi Days and Dory Days. The Garibaldi parade will be extra special this year, as Norma Johansen, of the Garibaldi Branch, is the Grand Marshal of the parade. Cheryl Hantke stressed the importance that these appearances energize the public.

Ballot Box: The Clerk's Office asked if they could place a permanent ballot box at the library. Ruth brought up that there is currently a state bill under consideration to make all ballots stamped, in which case this box would prove unnecessary. The topic was tabled until the results of the bill are in.

Mary Faith Bell mentioned that this is Director Sara Charlton's 28th year of service.

Meeting adjourned at 1:40

Public input: none

Meeting adjourned by Betsy Chase at 1:40 pm

Sincerely and respectfully submitted, Jessica Darling