

## **Tillamook County Library Board Minutes July 18, 2019**

The Library Board met in the Main Library Board Room. Present were Ruth LaFrance, Chris Chiola, Sadye Moser, Betsy Chase, Sheila Zerngast, Commissioner Mary Faith Bell, Staff -Bill Landau, Sara Charlton.

Betsy Chase called the meeting to order. She asked the Children's Librarian Melanie Hetrick to present her report first. The Book Giveaway- 1,616 Books have been given to children getting new library cards. Summer Reading has 742 children registered to date. Grub Club has 40-60 children coming each day. Melanie presented a website for the Board showing food insecurity. The Board asked Melanie to write an article on this for the Library newsletter.

Ruth Metz called in by phone to update the Library Board on the Budget planning and the staffing report she presented to the Commissioners the day before. The County Treasurer has been running the budget for us and the County Assessor attended the last meeting to explain how the taxes were figured. The work was discussed, and our next meeting was planned for August.

Consensus Approval of Minutes and Budget. The Board approved the minutes by consensus and after a discussion of the budget, approved by consensus.

Director's Report-Sara Charlton thanked the Board for sending Sarah Beeler and herself to the ALA conference. They learned so much to bring back to be utilized for our Library. Sara's PLA committee program Library Legal Issues had 70 attendees this time and her Advocacy Committee is now working on national partnerships. The Library has participated in July 4 parades and have two to go. The public loves the Book Cart Drill Team. It takes 9-11 people to make the drill team happen, but it is worth the fun and PR for our public. The Systems person gave his notice to quit. Sara will be working with HR on a job description for the position. Bay City Library Assistant 2 is moving from the area and a Library Assistant 1 from Tillamook applied and will be taking the job. The Library Assistant 3 will be vacant on July 23 after Jessica leaves. We are waiting for interviews. Sara asked the Board about doing the survey again and the Board agreed it should be done.

### **Other Business**

Library Foundation: Ruth LaFrance updated the Board on the Park, the laying of stonework will start in August. The TURA grant was received so much of the work can be done. She told the Board about the volunteer and staff lunch being held the next day and everyone agreed the lunch was a great event for the volunteers. Betsy Chase thanked Ruth and Chris for all the work they have done on the Park.

The Board discussed a request from the Clerk's office about having an outside voting box. We have the inside box which works well. Bill said the voting box at Bay City is confusing and does get used for the book drop. Everyone realized that would happen at the Main Library. The Board decided not to accept the offer at this time due to the confusion it would lead to.

The Board decided to review partnership best practices at the August meeting.

Sara informed the Board about the car accident involving a driver in a car parked across the street who stepped on the wrong pedal and went over Third street, broke the hand rail outside the community room, the concrete steps and a plant. Police were called and now the Library is receiving bids for the work to fix the damage.

Meeting adjourned 1:30pm

Sara Charlton, recording