

Tillamook County Library Board / November 21, 2019

Board Members Present: (y) Shiela Zerngast, (n) Chris Chiola, (n) Cheryl Hantke, (y) Ruth LaFrance, (n) Neal Lemery, (y) Betsy Chase, (y) Sayde Walker; (n) Commissioner Mary Faith Bell

Staff Present: (y) Sara Charlton, (y) Sarah Beeler, (y) Bill Landau, (y) Jessica Moran

Guests Present: none

Call to Order: The meeting was called to order by Betsy Chase at 12:08pm.

Minutes: Ruth LaFrance made a motion to accept the minutes as presented. Shiela Zerngast seconded. Minutes approved.

Budget: October budget tabled because of the Courthouse closure. Ruth LaFrance made a motion to approve amended minutes. Chris Chiola seconded. Minutes approved as amended.

Bookmobile Update and Conference Report: Over 600 children participated in storytime on the Bookmobile last month. Jessica Moran attended the Association of Bookmobile and Outreach Services Conference in Omaha, NE. She came away with some great ideas to connect with reluctant readers as well as some thoughts about how we might consider streamlining services. For example, the van could be used on Tuesdays and Thursdays to make home deliveries and the Bookmobile could be used on Mondays, Wednesdays and Fridays for community stops. She is also trying a new program, Spoilers Alert, to engage and inspire young readers. Betsy Chase commented on the wonderful opportunity Bookmobile staff have to develop positive library relationships with patrons.

Director's Report: Library Staff welcomed IS and Juvenile Department staff after hazardous fumes were discovered at the Tillamook County Courthouse. The Commissioners had several impromptu meetings at the Tillamook County Library. Community room/study room spaces were also shared. The Juvenile Department moved back over to the Courthouse on Wednesday, 11/20/19.

The City of Tillamook brought over Christmas lights to display in Maxwell Library Park. The Tillamook County Christmas party will be held at the Courthouse on December 13th. The Bookmobile will be taken over to the Courthouse for the party. The Library has been asked to provide musical entertainment at the party.

South Tillamook County Library Club concerns were discussed. Ruth Metz will be meeting with the Club in January.

Strategic Plan: The next phase of the Strategic Plan, community presentations to groups throughout Tillamook County, will begin in January. Presentations will last approximately twenty minutes. Three-person teams consisting of a library board member, Sara Charlton and possibly a community member from the area will make the presentations. Presentations to library support groups will begin in January. Additional meetings with community groups will be scheduled for February and March. Results will be analyzed in April. Ruth Metz will be meeting with presenters on December 6th, 1-4pm.

Foundation Update: Plaques for pavers will hold 6 lines of characters, 16 characters per line. Updated forms for pavers are in the Maxwell Library Park notebook at the front desk. Benches

have arrived. Three of the benches are concrete and the other five are made from long-lasting recycled materials. Three of the benches have been sold. Patrons interested in purchasing a bench should talk to Ruth LaFrance or Sara. The Stepp Family Trust donated \$5000 to the Maxwell Library Park project. The Foundation has allocated \$2000 for plants. A committee is working on a lighting plan. Ruth plans on submitting a grant application to PUD.

Food Guidelines Update: Betsy Chase, Neal Lemery and Bill Landau met together to discuss food guidelines for library programs. Bill will bring a food statement to the next board meeting for review. The statement will have guidelines for staff to follow regarding hospitality food at programs.

Public Library Association Conference: PLA 2020 will be held in Nashville, Tennessee, February 25-29,2020. Sara will not be attending the ALA Annual Conference and Exhibition in Chicago this summer so money is available to send board members and staff to PLA in February. Also, it will be a good year for board members to attend prior to the selection of the new Library Director. Ruth LaFrance made a motion to send 5 people to PLA 2020. Shiela Zerngast seconded the motion. Motion approved.

Board Vacancies: Mary Faith Bell is supportive of the library board proposing alternative timing/staggering of board vacancies.

Public input: none

Meeting adjourned at 1:50pm.

Sincerely and respectfully submitted, Sarah Beeler