

Tillamook County Library Board Minutes – September 15, 2016

Board Members Present: (y) Shiela Zerngast, (y) Betsy Chase, (y) Chris Chiola, (y) Bob Favret, (y) Cheryl Hantke, (y) Ruth LaFrance, (n) Jane Spence

Staff Present: (y) Sara Charlton, (y) Sarah Beeler, (y) Bill Landau, (y) Jessica Darling

Commissioner Mark Labhart

Guests Present: none

Call to Order: The meeting was called to order at 12:03pm.

Public Input: none

Approval of the Minutes & Bills: Motion to approve made by Chris Chiola and seconded by Ruth LaFrance, all in favor.

Director's Report:

The hoopla contract has been signed and service will begin October 1, 2016. The database offers patrons free digital movies, TV programs, music, graphic novels and more! Four items may be checked out each month.

Building maintenance has been scheduled. The building will be power washed and the brick will be resealed. An arborist has been hired to trim the trees and test existing trees for stability.

Chairs in the teen area are being reupholstered.

Betsy Chase distributed the Tillamook County Library System Futures Plan Scorecard for 2015/2016. The report presents a clear look at the progress we've made and will be used by staff when planning for the future. Penny Hummel used the information in the Annual Report. Commissioner Labhart felt it would be a useful document to bring to the budgeting process.

The introductory paragraph on the Scorecard was discussed. Sara will present the Scorecard at the televised meeting of the Tillamook County Board of Commissioners. The Annual Report will be available at the building birthday party on October 1st.

Betsy Chase was thanked for producing such a great framework to help us plan for the future.

The number of programs, cardholders, patron visits and items circulated increased over the past year. The Board appreciates the hard work and accomplishments of the staff. June Ekborg created an attractive display that chronicles the history of the Tillamook County Library.

Copies of the newsletter were distributed. The new issue will be distributed in the September 20th issue of the *Tillamook County Shopper*.

A RFID gate alarm incident was reviewed. No problem patterns or issues have emerged.

Review of the **10th Birthday Party for Main** - Current plans for Saturday, October 1st are:

- 10:00 AM - Park Ribbon Cutting, Speaking will be Commissioner Labhart , Sheila Zerngast, Ruth LaFrance and Sara Charlton. Jane Scott will film. Board members invited to attend.
- 10:30 AM - Cake to follow ribbon cutting
- 11:00 AM - SenateAires
- 2:00 to 4:00 - PM Old Time Fiddlers
- 5:00 PM - Author Phillip Margolin
- 6:00 PM to 7:00 PM - Reception upstairs featuring Phil Margolin and Jazz Artist Tom Grant
- 7:00 PM - Tom Grant
- Building tours will be offered throughout the day.
- Database demonstrations will be offered in the inner lobby.

Publicity for 10th Birthday Celebration-All ads are done, the *Library Newsletter* is out and Sara will do a radio spot on September 29th.

The park project cost estimate was distributed and discussed. The foundation has identified areas for fundraising and Ruth LaFrance spoke about the grants available through TURA. Sara will have the architect bid out the project. Funds budgeted for the coming year will cover the beginning phase of the park project.

Cheryl Hantke announced that Diane Colcord and her friend Cara, a professional costume designer, have formed a team to create a mascot. They will be gathering staff input and meeting with Bill and Sara. May of 2017 is the target date for completion of the mascot.

The next board meeting will be November 17, 2016. The October meeting has been cancelled.

Shiela Zerngast adjourned the meeting at 1:09pm.

Sincerely and respectfully submitted,

Jessica Darling