

## Tillamook County Library Board Minutes – November 17, 2016

Board Members Present: (n) Shiela Zerngast, (y) Betsy Chase, (y) Chris Chiola, (y) Bob Favret, (y) Cheryl Hantke, (y) Ruth LaFrance

Staff Present: (y) Sara Charlton, (y) Sarah Beeler, (y) Bill Landau, (y) Jessica Darling

Guests Present: none

Call to Order: The meeting was called to order at 12:05pm.

Public Input: none

Approval of the Minutes & Bills: Motion to approve made by Bob Favret and seconded by Ruth LaFrance. All in favor.

Director's Report:

The furnace contract is in the works. The Tillamook County Maintenance Department is also involved.

Several patrons have been caught trying to steal books. County Counsel prefers barring the person from the library vs. prosecution.

The Library's 10<sup>th</sup> Anniversary party on October 1<sup>st</sup> was very successful. All leftover food was donated to Helping Hands.

The park contract is signed. The architect will bid out all work. Funds have been budgeted for the park and grant money may be available from Visit Tillamook. The Foundation will be raising money for the artwork.

Sara will be attending the American Library Association (ALA) Legislative Committee in January. The January meeting of the Tillamook County Library Board has been moved to the 12th.

The January board meeting will include a presentation on the budget and election information. Sara will be meeting with the Treasurer's Department in December to work on the levy. It will most likely be on the May ballot and there will be no increase in the levy amount. County Counsel will prepare the statement.

The chairs in the teen room are being reupholstered with a more rugged fabric. The other chairs upstairs will be scheduled for dry cleaning.

Bill and Diane Colcord met with a professional costume designer. The costume designer agreed to create the mascot.

The Futures Committee met on Saturday, November 12, to review the Annual Report and Scorecard. They would like to keep functioning as a committee and expressed interest in refilling any vacant community positions to broaden their perspective. Sara will look into replacing open positions.

Applications for the open board position were distributed. Applicants who do not get the board seat will be encouraged to join the Library Foundation or the Library Futures group.

Melanie Hetrick, Children's Librarian, is interested in starting a Read to a Dog program. The board asked for additional information about the program including how the program will be organized and scheduled. They also asked who the program will reach and about program success stories and if there is an advertising plan. This may be on the agenda for the January Board meeting.

Betsy Chase suggested the Scorecard be updated and distributed to board members to be used at meetings as a management tool.

The Library coloring contest begins on November 23. Coloring kits will be distributed to businesses in town. Jessica Darling has been asked to present a program about library resources to the Hampton Affiliates Safety Team. She also shared information about the coloring contest.

The next board meeting will be December 15, 2016. The January board meeting has been moved to January 12, 2016.

Chris Chiola adjourned the meeting at 1:15pm.

Sincerely and respectfully submitted,

Jessica Darling