

## **Tillamook County Library Board Minutes – July 16, 2015**

**Board Members Present:** [n] Shiela Zerngast, [y] Betsy Chase, [y] Chris Chiola, [y] Bob Favret, [y] Cheryl Hantke, [y] Ruth LaFrance, [y] Jane Spence

**Staff Members Present:** [y] Sara Charlton, [y] Sarah Beeler, [n] Bill Landau, [y] Susan Parker

**Call to Order:** The meeting was called to order at 12:15 by Chris Chiola.

**Approval of the Minutes and Bills:** Ruth LaFrance moved to approve the minutes. Cheryl Hantke seconded the motion. The minutes were approved. There were no bills.

**Director's Report:** Sara Charlton discussed the Library Fund Cash Report (handed out) and circulation statistics showing an increase of 16,098 for FY 2014-15. Nick Hageman gave an overview of new wireless software. Wi-Fi statistics will be included in the monthly reports. Sara thanked Nick for his work on this project. Nick is checking on print software. Sara gave a speech on the Strategic Plan July 3, 2015, at the Rotary Club. Bob Favret asked Sara for a consolidated print version of the Strategic Plan. She will bring it to the next meeting. Jane Scott produced a digital copy of the data segmentation study. Staff changes: Bev Anderson, LA3, retired July 9; Lynette Bettis, LA2, resigned effective July 15; Chris Underwood, Programmer/Analyst, resigned effective July 31, and Susan Parker, LA 3, is retiring August 3rd. Judy Klingelhofer is the new LA3 (replacing Bev Anderson). Anna Travers is the new Librarian (replacing Emily Byers). This summer staff will be participating in parades and events throughout Tillamook County. Manzanita Branch is changing its name to North Tillamook County Library and the South Tillamook County Library will be hosting an Open House on July 18th. Rockaway Beach Library Open House will be held on July 30, 1-3 pm. The Bookmobile will be at the Tillamook County Fair in August. Tillamook Main Library will be closed the week of August 24th for repairs and new carpet.

**Strategic Plan Implementation Update:** Sara Charlton summarized the Project Management Team document created by Betsy Chase (handed out). Sara thanked Betsy Chase & Jane Spence for continuing to meet with the Project Management Team. Sarah Beeler spoke about Resident Card Committee activities: (1) bookmobile stops added at the South Prairie Store and the Fairview Grange and others in the future to be decided, (2) "My Little Library" locations filled with books donated by the Library Foundation, (3) packets for students with pencils, bookmarks & magnets showing links to homework help (4) continuing education opportunities about Tillamook County Library resources for teachers.

The meeting was adjourned at 1:05 p.m.

Susan Parker, recording