

Tillamook County Library Board Minutes – August 20, 2015

Board Members Present: Shiela Zerngast, Betsy Chase, Chris Chiola,
 Bob Favret, Cheryl Hantke, Ruth LaFrance, Jane Spence

Staff Members Present: Sara Charlton, Sarah Beeler, Bill Landau

Guests Present: June Baumler

County Commissioner Present: Mark Labhart

Members of the Public:

Call to Order: Shiela Zerngast called the meeting to order at 12:03pm.

Approval of the Minutes: Jane Spence moved to approve the minutes as corrected. Bob Favret seconded the motion. Bill Landau noted the name of the Manzanita branch has been changed to North Tillamook Library. Also, Betsy Chase was not present at the July 16th meeting. The minutes were approved as corrected.

Approval of the Budget: Jane Spence made a motion to approve the budget as approved by Sara Charlton. Bob Favret seconded the motion. The motion was approved.

Director's Report:

The Tillamook County Library will be closed for a week for new carpet and repairs beginning September 28, 2015. Work will continue at night during the second week. Tillamook County Library Branches will remain open and the Bookmobile will be parked and open at the Main Branch the week the Tillamook County Library is closed. Tillamook patrons will be able to pick up their reserves on the Bookmobile. Due dates will be adjusted so patrons do not receive overdue fines during the closure.

Several job openings have been filled. Judy Klingelhofer has replaced Bev Anderson. Judy has been promoted from a LA2 to a LA3 providing interlibrary loan service to residents and preparing vouchers for the Tillamook County Treasurer's Department. Anna Travers has also received a promotion from a LA1 to librarian. Lynette Bettis, LA2, resigned and Susan Parker has retired. Chris Underwood, Systems Analyst, resigned and Ron Weninger has been assigned to take his place.

Cheryl Hantke praised Anna for her work with local book clubs.

Summer reading programs have concluded. We've also participated in several Farmers' Markets located throughout Tillamook County and several parades.

The North Tillamook Library received a grant from the Oregon Cultural Trust. The branch will be closed for repairs and library materials will be moved into storage.

The Bookmobile will be taken to Coburg for repairs.

Newsletter distribution was discussed. The Tillamook County Shopper charges \$2265 to send a four-page newsletter to 14,000 households, cost for six pages is \$3117.50 and the cost for eight pages is \$3827.50. Betsy Chase discussed leaving the size open and letting it vary as needed.

Strategic Plan Implementation Update:

Resident Committee Update: Sarah Beeler and Theresa Roberts spoke at the Nestucca School District in-service day. All Nestucca School District employees attended the meeting. Every student in Nestucca School District and Neah-Kah-Nie School District received a packet containing a Tillamook County Library brochure, a bookmark showing how to access online homework resources, a packet of tissue, a pencil and a library magnet with our new logo and Web site. A few School District 9 schools received packets for their students. Remaining packets will be distributed to School District 9 students depending on supply.

The survey was discussed. Penny Hummel will help us create a useful survey.

Sara Charlton shared new dashboard statistics. New card statistics are now available on the dashboard.

Fall programs were discussed. Cheryl Hantke requested more travelogues. Sara Charlton is working on a data segmentation program for the local business community.

The Berenstain Bear costumes were a big hit at the Tillamook County Fair.

Other Business:

Shiela Zerngast adjourned the meeting at 1:30pm.

Sarah Beeler, recording