

Tillamook County Library Board Minutes – May 21, 2015

Board Members Present: Shiela Zerngast, Betsy Chase, Chris Chiola, Bob Favret, Ruth LaFrance

Board Members Absent: Cheryl Hantke, Jane Spence

Staff Present: Sara Charlton, Sarah Beeler, Bill Landau, Susan Parker

Guests Present: Ruth Metz, June Baumler

Call to Order: Shiela Zerngast called the meeting to order at 12:10 p.m.

Approval of the Minutes & Bills: Bob Favret moved to approve the minutes as read and the bills as presented. Ruth LaFrance seconded the motion. The minutes and bills were approved.

Director's Report: The library closure for repairs and new carpet has been moved to the week of August 21. Richard Turi plans to come to Tillamook in the next few weeks to review: the second floor for creating a computer lab, ideas for the lot next door and improved lighting on the second floor. Two staff members will be leaving soon: Emily Byers last day is May 29 and Bev Anderson retires on July 10, 2015. Sara Charlton has been appointed to serve on the Public Library Association Legislation & Advocacy Committee (July 2015-June 2017). In response to Library Futures Committee member Phyllis Wustenberg's request, Sara will be collecting information regarding children's late fees. Sara met this week with: Neal Lemery concerning Functional Literacy, and also with David Yamamoto, Chair of the Tillamook County Futures Council, concerning basic needs for Tillamook County residents.

Unfinished Business: Ruth Metz attended the Project Management Team Work Session this morning. Betsy Chase briefed the board on progress made at the meeting, including: set priorities for implementing the Library Strategic Plan, identified structures to put focus on, staff responsibilities, and the role of the board & the Library Futures Committee. At the June board meeting the Final Strategic Plan will be presented for adoption and an Implementation Proposal for consideration. Statistic reporting was discussed and Sara reported wireless counts begin June 1. Sara proposed continuing the Project Management Team meetings once a month with a report to the board. Shiela Zerngast suggested using a scorecard for keeping track of the plan overview and board agendas can refocus toward the Strategic Plan having longer meetings if necessary and planned. The Library Futures Committee shall continue to meet semi-annually. Sara showed the board a sample newsletter form & format for our new publicity project. Sara Beeler reported on an on-line course she is taking on Serving Over 50-yr. Olds, and she & Bill Landau spoke about their new Volunteer Plan. Shiela Zerngast suggested partnering with entities for future library card promotions.

The meeting was adjourned at 1:30 p.m.

Susan Parker, recording