

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR TILLAMOOK COUNTY, OREGON

In the Matter of Amending the )  
Planning Division Fee Schedule for ) ORDER  
the Department of Community ) #23-041  
Development )

This matter came before the Tillamook County Board of Commissioners on June 28, 2023, at the request of Sarah Absher, Director, Department of Community Development. The Board of Commissioners, being fully apprised of the records and files herein, finds as follows:

1. The current fee schedule set forth in this order has not been revised since April 27, 2022, under Board Order #22-023.
2. The current fee schedule does not accurately reflect the current costs of providing desirable levels of service to the residents and property owners of Tillamook County.
3. The fees for review of land use applications by the Planning Division of the Tillamook County Department of Community Development need to be increased to improve cost recovery for provision of necessary and required services to process and issue permits.

NOW, THEREFORE, IT IS HEREBY ORDERED THAT:

4. The fee schedule shall be revised as set forth in the attached Exhibit A, which is incorporated herein by reference as though set forth in full.
5. This order shall become effective July 15, 2023.
6. Board Order #22-023 is repealed effective July 15, 2023.

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DATED THIS 28<sup>th</sup> day of June, 2023.

THE BOARD OF COMMISSIONERS  
FOR TILLAMOOK COUNTY, OREGON

	Aye	Nay	Abstain/Absent
<u>Absent</u> Erin D. Skaar, Chair	—	—	— / ✓
<u>MF Bell</u> Mary Faith Bell, Vice-Chair	✓	—	— / —
<u>[Signature]</u> David Yamamoto, Commissioner	✓	—	— / —

ATTEST: Tassi O'Neil  
County Clerk

By: [Signature]  
Special Deputy

APPROVED AS TO FORM:

[Signature]  
William K. Sargent, County Counsel



EXHIBIT A

Fee Module	Fee Name	Original Fee Amount	Proposed Fee Amount	Fee Quantity
Planning	Actual cost to process planning application		1	Amount
Planning POS	Address Fee		75	Ea
Planning	Administrative review Type I		850	Ea
Planning	Administrative Review Type II		1300	Ea
Planning	Ag Equine Planning fee		99	Ea
Planning	Annexation	1500	2500 - 3700 (Goal Exception Y/N)	Ea
Planning	Appeal of Directors Decision to Revoke Permit (Land Use Permit/Approval) (Type III Review)		1500	Ea
Planning	Appeal to Board of Commissioners		250	Amount
Planning	Appeal to Planning Commission		250	Ea
Planning	Code Interpretation Determination of TCLUO and TCLDO		300	Ea
Planning	Collaborative Process		2000	Ea
Planning	Conditional use - Type III planned unit developments or condominiums		3000	Ea
Planning	Conditional use - health hardship		369	Ea
Planning	Conditional use - health hardship public works		106	Ea
Planning	Conditional use - nonfarm or nonforest		2200	Ea
Planning	Conditional use - Resource Zone		2200	Ea
Planning	Conditional Use Type II		1300	Ea
Planning	Conditional Use Type III		1900	Ea
Planning	Conditional Use Type III-Communication Tower or Transmission Line		2500	Ea
Planning	Consultant fee (outside consultant/expert)		1	Amount
Planning	Consultation fee (per hour - 1 hour minimum) (PER PERSON)		53	Hours
Planning POS	Copies - CD		9	Qty
Planning POS	Copies-paper 11 x 17		0.45	Qty
Planning POS	Copies-paper 8 1/2 x 11		0.25	Qty
Planning	Development permit - Type I(New Construction or substantial improvements)		750	Ea
Planning	Development permit - Type I(Non-substantial additions or improvements)		147	Ea
Planning	Development permit - Type II(Estuary or Floodway)		1600	Ea
Planning	Dune Area Permit-Planning		700	Ea
Planning	Exception Type II- planning		1300	Ea
Planning	Extension of time - planning		0.5	Ea
Planning	Foredune grading	615	1600	Ea
Planning	Geo-hazard report review - planning		700	Ea
Planning	Hazard Report Review-Land Division (Subdivision)		1100	Ea
Planning	Land use compatibility statement (LUCS)		75,1,200,1	Ea
Planning	Land use verification letter		205	Ea
Planning	Lot of record determination		600	Ea
Planning	Lot Of Record Dwelling (Forest Zone)		1100	Ea
Planning	LUBA Remand/Hearing (80% of Original Application Fee)		80	Amount
Planning	Marijuana Grow Permit		1100	Ea
Planning	Marijuana LUCS		500	Ea
Planning	Modifications of Conditions of Approval Type II		1100	Ea
Planning	Modifications of Conditions of Approval Type III		1900	Ea
Planning	Non-conforming major review - planning		1300	Ea
Planning	Non-conforming major review - public works		200	Ea
Planning	Non-conforming minor review - planning		1300	Ea
Planning	Non-conforming minor review - public works		200	Ea
Planning	Non-conforming Review Type III		1500	Ea
Planning	Ordinance amendment (with exception to statewide planning goals) - affected ownership		0	Qty
Planning	Ordinance amendment (with exception to statewide planning goals) - planning		4000	Ea
Planning	Ordinance amendment (with exception to statewide planning goals) - public works		400	Ea
Planning	Partition not requiring road improvements-Public Works		200	Ea
Planning	Partitions not requiring road improvements - Planning		1100	Ea

Planning	Partitions requiring road improvements – Final Plat Review		409	Ea
Planning	Partitions requiring road improvements – Planning		1300	Ea
Planning	Partitions requiring road improvements – Public Works		600	Ea
Planning	Planning Site Visit <b>(To include "Site Visit and Inspection")</b>		100	Ea
Planning POS	Postage		1	Amount
Planning	Pre-application conference (per hour)	100	150	Hours
Planning	Pre-construction meeting - planning (per hour) <b>(PLAN REVIEW PRIOR TO SUBMISSION)</b>		100	Hours
Planning	Property line adjustment		490	Ea
Planning	Public Works Type II		200	Ea
Planning	Remedial Grading Fee		147	Ea
Planning	Replacement Dwelling Farm Zone		300	Ea
Planning	Replacement Dwelling Forest Zone		300	Ea
Planning	Replacement Farm Help Dwelling		300	Ea
Planning	Research fee (per hour - 1 hour minimum)		75	Hours
Planning	Resource Dwelling (Type I)		850	Ea
Planning	Resource Dwelling (Type II)		2000	Ea
Planning	Road name/rename		1300	Ea
Planning	Road name/rename - public works		200	Ea
Planning	Similar use determination		600	Ea
Planning	Subdivision final plat review - planning		600, 55	Lots
Planning	Subdivision final plat review - public works		646, 1, 10, 1	Lots
Planning	Subdivision preliminary plat review - planning		1800, 1, 100, 1	Lots
Planning	Subdivision preliminary plat review - public works		1600	Ea
Planning	<b>Tech Fee (Recrd Retention) (add to all charges)</b>	25	<b>5% of transaction</b>	Per TOTAL
Planning	Template Test (Forest Zone)		850	Ea
Planning	Temporary Use Event Less Than 3000 People <b>(To now state "Event For 1000 to 3000 People")</b>		1000	Ea
Planning	Temporary Use Event More than 3000 People		3000	Ea
Planning	<b>Temporary Use Film &amp; Event for 500 - 1000 People</b>		500	Ea
Planning	Temporary use permit - public works		100	Ea
Planning	Temporary use permit - planning <b>(To now state "For 500 people or less")</b>		150	Ea
Planning	Type II Floodway		1600	Ea
Planning	Type III Similar Use Determination <b>(Add "or Land Use Determination")</b>		1500	Ea
Planning	Utility Facility Zoning Permit		2500	Ea
Planning	Variance - public works (all other reviews)		200	Ea
Planning	Variance - public works w/road setback / off-street parking issues		400	Ea
Planning	Variance - Type II		1300	Ea
Planning	Variance Type III		1900	Ea
Planning	Zone change (with exception to statewide planning goals) - affected ownership		215	Qty
Planning	Zone change (with exception to statewide planning goals) - planning		3700	Ea
Planning	Zone change (with exception to statewide planning goals) - public works		400	Ea
Planning	Zone change (without exception to statewide planning goals) - affected ownership		215	Qty
Planning	Zone change (without exception to statewide planning goals) - planning		2500	Ea
Planning	Zone change (without exception to statewide planning goals) - public works		400	Ea
Planning	Zoning Permit- Comm Addendum to plans <b>(at Director's discretion)</b>		75	Ea
Planning	Zoning Permit- Comm Additions / Accessory Structures		409	Ea
Planning	Zoning Permit- Comm Interior Remodel (no increase of footprint or height)		100	Ea
Planning	Zoning Permit- Comm New apartments, and multi-family dwellings		409	Ea
Planning	Zoning Permit- Manufactured Dwelling		311	Ea
Planning	Zoning Permit- Res Addendum to plans <b>(At Director's Discretion) (Updated Conformance Letters or EC's)</b>		75	Ea
Planning	Zoning Permit- Res Additions / Accessory Structures		99	Ea
Planning	Zoning Permit- Res Interior remodel (no increase to footprint or height) <b>(&amp; minor alteration to ZP/site plan)</b>		42	Ea
Planning	Zoning Permit- Res new primary residential structures		300	Ea
Planning	Zoning Permit- RV siting as dwelling		205	Ea