



Tillamook County
PUBLIC WORKS DEPARTMENT
Department of Solid Waste
Waste Prevention and Recycling

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Land of Cheese, Trees, and Ocean Breeze

Solid Waste Advisory Committee Meeting Minutes

DATE: November 8, 2022

PLACE: Port of Tillamook Bay (POTB) Conference Room, 4000 Blimp Blvd., Tillamook *and*
Virtually: Phone # (971)254-3149 ID: 892 233 618

MEMBERS PRESENT: Dave Larmouth, Solid Waste Franchisee, Vice Chair; John Longfellow, Construction Industry; Justin Kanoff, Dairy/Farming industry; and Tom Jayred, Public at Large

MEMBERS ABSENT: Ken Henson, Public at Large, Chair; Robert Poppe, Solid Waste Franchisee; Tim Hall, Incorporated Cities

STAFF PRESENT: David McCall, SW Program Manager; Justin Weiss, Transfer Station Supervisor; Shawn Blanchard, County Treasurer; and Rebekah Hopkins, Accounting Technician

GUESTS PRESENT: Gretchen Sandau, Materials Management Specialist DEQ; and Chris Carey, Recology

AGENDA ITEM 1 - CALL TO ORDER AND WELCOME AND INTRODUCTIONS:

Vice Chair Larmouth called the meeting to order at 3:03 pm with a quorum present.

AGENDA ITEM 2 – APPROVAL OF MINUTES for July 12, 2022:

The minutes of July 12, 2022 were presented. Following a motion made by **Tom Jayred** and seconded by **Dave Larmouth**, the minutes of July 12, 2022 were approved as submitted. (4/0)

AGENDA ITEM 3 – SWAC Meetings 2023

David McCall presented a list of proposed committee meeting dates, including January 17, February 14, March 14, April 11, May 9, July 11, September 12, and November 14. No objections were raised.

Following a motion made by **Tom Jayred** and seconded by **John Longfellow**, the meeting dates were approved as proposed (4/0)

AGENDA ITEM 4 – End-of-FY2022 Budget Update

David McCall summarized the final numbers for the fiscal year ending in 2022. He noted that a lack of staffing led to higher ending fund balances than had been expected, and that contracted services costs at the transfer stations was almost exactly as expected. The closed landfill was under budget for costs; over the

past nine years enough money has been saved on the monitoring contract that no additional funds needed to be budgeted for the next year of the contract. Household hazardous waste collection costs and Recycling promotion costs have been down, though intake quantities have remained the same. Sinking fund revenues were as expected, while expenditures were lower than expected.

Justin Kanoff asked whether the accrued interest on the post-closure reserve fund can be transferred to an operating fund. **David McCall** replied that next fiscal year the interest in that fund will be rolled into the operating fund.

Tom Jayred asked when or under what circumstances the money in the post-closure reserve fund can be shifted back into operating funds. **David McCall** responded that the reserve fund is calculated on a rolling average of ten years' worth of expenses plus contingencies, so if expenses are reduced, it will lower the average and the excess can be rolled into the operating fund. He noted that monitoring is being reduced by 50% but that it won't significantly reduce costs; reaching a point where the pumps can be shut down would reduce costs by much more.

AGENDA ITEM 5 – Funding Options for PCTS, TTS, and MTS

Manzanita Transfer Station (MTS): **David McCall** advised the committee that the west wall project is proceeding, while the east wall is on hold. Construction costs are increasing and completing the west wall will provide enough capacity to reduce the urgency to complete the east wall project.

Pacific City Transfer Station (PCTS): A new building and Z walls would cost \$1.2 – 1.4 million.

Tillamook Transfer Station (TTS): There are plans to publish a Request for Quotes (RFQ) to begin the design process to build a new road around the transfer station. Currently we have no estimate of what such a project would cost, but he suspects it would be several million dollars.

Tom Jayred asked what Fanjoy did at TTS, and **David McCall** replied that he identified an ideal conceptual layout to increase capacity and improve flow. **Tom Jayred** asked whether any resistance or permit issues are expected to arise, and **David McCall** responded that there are always permit issues, but that he does not expect to receive much resistance from the community.

David McCall reviewed some potential funding opportunities, including grants and loans. He advised the committee that Tillamook County Solid Waste is eligible for a 30-year partially forgivable loan with a low interest rate for the PCTS project and another loan later for the TTS project due to Tillamook being identified as an economically distressed county. He recommended applying for the loan by the December 9 deadline so any expenses incurred can be included in the loan.

After some further discussion **John Longfellow** made a motion to recommend to the commissioners approval to apply for grants and loans as discussed. **Tom Jayred** seconded the motion and it passed unanimously. (4/0)

AGENDA ITEM 6 – Franchised Hauler Updates

David Larmouth reported that nice weather has extended construction disposal activity and that improved staffing levels have freed Admin staff to refocus on admin tasks. **Chris Carey** reported that commodity pricing is extremely low which is hurting haulers, and that there is a lot of competition to hire drivers. **Tom Jayred** asked if recycling is producing any profit, and **Chris Carey** said not really.

There was some discussion regarding challenges in commingled recycling and **David McCall** noted that almost all of the county's recycling is source separated.

AGENDA ITEM 7 – Transfer Station Reports

Tillamook – **David McCall** reported on behalf of Averill Recycling that they experienced a very busy fall season until rain returned.

Manzanita and Pacific City – **David McCall** reported that staffing is finally appropriate for the season. He is trying to hire one more staff member before the spring and summer season begins. There was a public meeting of the Manzanita planning commission to discuss the upcoming west wall project, and the DEQ permit renewal was recently received.

AGENDA ITEM 8 – SB582, Truth in Labeling, etc. updates

The Materials List Advisory Committee has completed its work and the Rulemaking Advisory committee will meet November 9 to discuss transportation reimbursement and the materials lists. January 11th there will be a fourth rulemaking session, and on March 10th there will be a fifth rulemaking session. These are open to the public and **Gretchen Sandau** offered to send the sign-up link to anyone who is interested in attending. There are six planned public meetings to educate communities about the RMA (Recycling Modernization Act). Three meetings have already been held, and additional meetings will be held on November 10 and two on November 15. She indicated that she could deliver an additional presentation if requested.

DEQ will be distributing a needs assessment form in January to determine what is needed to bring local recycling programs up to par. The assessment is due in March, and there won't be another needs assessment for three years. **David McCall** suggested that a meeting with community partners could be held during the February SWAC meeting to provide information and collect input. There were no objections.

David Larmouth remarked that this will help with PRO planning, and briefly discussed funding prioritization criteria and collection criteria.

Gretchen Sandau added that there will be a Modernizing Oregon E-cycles workshop on December 14, there was a Paintcare workshop earlier in the day, and that the mattress fact sheet had been released earlier in the day.

AGENDA ITEM 9 – Staff Report

David McCall reported that Hazardous Waste (HHW) collection is on track to serve 8.8 percent of households this year. Staffing the HHW events has been a struggle; there are fewer Master Recyclers volunteers available following Covid-19, and due to payroll issues on weeks with a holiday it has been challenging to convince employees to work overtime which will be paid at the regular rate. As a result changes were made to the event schedule this year to avoid holiday weeks. **Justin Kanoff** asked if volunteers have to be 18-plus years old, and **David McCall** confirmed that they do.

He reported that outreach and, to a greater extent, code enforcement has been occupying a lot of his time, and that recently there have been some larger enforcement issues (clean-up events) to address.

An RV storage area has been created at the Port of Tillamook Bay, and the closed landfill permit is due for renewal.

AGENDA ITEM 10 – Public Comment

Justin Weiss reported that the new employee is working out well, and that he is receiving compliments from the public about the cleanliness of the Manzanita transfer station. The densifier is back in operation so they are catching up on the Styrofoam backlog.

David Larmouth asked about progress in finding replacement SWAC members, and discussion followed regarding the challenge of finding applicants for positions earmarked for specific industries and the required qualifications of candidates.

AGENDA ITEM 11 - Adjourn

Tom Jayred made a motion to adjourn the meeting, which was seconded by **John Longfellow**. The motion passed unanimously. (4/0)

Vice Chair Larmouth adjourned the meeting at 4:30 pm. The next meeting will be January 17, 2023.

Minutes submitted by Rebekah Hopkins