



**Tillamook County**  
**PUBLIC WORKS DEPARTMENT**  
*Department of Solid Waste*  
*Waste Prevention and Recycling*



503 Marolf Loop Road  
 Tillamook, Oregon 97141  
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Email: [recycle@co.tillamook.or.us](mailto:recycle@co.tillamook.or.us)  
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*Land of Cheese, Trees and Ocean Breeze*

TILLAMOOK COUNTY  
**Solid Waste Advisory Committee Meeting**  
 Tuesday, May 9, 2023 – 3:00 pm - 5:00 pm

**Port of Tillamook Bay, Conference Room, 4000 Blimp Blvd., Tillamook  
 and**  
**Virtual meeting, call in number: (971) 254-3149, Conference ID: 362 784 139**

- |   |                       |
|---|-----------------------|
| 1. Call to Order, Welcome and Introductions                         | 3:00 – 3:05           |
| 2. Approval of Minutes for March 14, 2023                           | 3:05 – 3:10<br>ACTION |
| 3. Rate Review Requests   | 3:10 – 3:55           |
| a) City Sanitary Service  | ACTION                |
| b) Oceanside Sanitary Service                                       | ACTION                |
| c) Nestucca Valley Sanitary Service is not requesting a rate review |                       |
| d) R-Sanitary Service   | ACTION                |
| e) Recology Western Oregon  | ACTION                |
| 4. Report on result of Budget Meeting                               | 3:55 – 4:00           |
| 5. Franchised Hauler Updates  | 4:00 – 4:15           |
| 6. Transfer Station Reports   | 4:15 – 4:30           |
| 7. Staff Report   | 4:30 – 4:45           |
| 8. Public Comment   | 4:45 – 5:00           |
| 9. Adjourn  |                       |



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**Solid Waste Advisory Committee Meeting Minutes**

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**DATE:** March 14, 2023

**PLACE:** Port of Tillamook Bay (POTB) Conference Room, 4000 Blimp Blvd., Tillamook *and*  
Virtually: Phone # (971)254-3149 ID: 362 784 139#

**MEMBERS PRESENT:** Ken Henson, Public at Large, Chair; Robert Poppe, Solid Waste Franchisee; Tim Hall, Incorporated Cities (until 4:00 pm); and Tom Jayred, Public at Large (joined 3:23 pm)

**MEMBERS ABSENT:** John Longfellow, Construction Industry; and Justin Kanoff, Dairy/Farming Industry

**STAFF PRESENT:** David McCall, SW Program Manager; and Rebekah Hopkins, Accounting Technician

**GUESTS PRESENT:** Nicholas Macias, City Sanitary Service; Scott Miethe, Recology; and Jessi Just, Public (Heart of Cartm)

**AGENDA ITEM 1 - CALL TO ORDER AND WELCOME AND INTRODUCTIONS:**

**Chair Henson** called the meeting to order at 3:07 pm without a quorum present. Introductions and discussion of agenda items continued until a quorum was achieved upon Tom Jayred’s arrival at 3:23 pm.

**AGENDA ITEM 2 – APPROVAL OF MINUTES for January 17, 2023:**

The minutes of January 17, 2023 were presented. Following a motion made by **Robert Poppe** and seconded by **Tim Hall**, the minutes of January 17, 2023 were approved as submitted. (4/0)

**AGENDA ITEM 3 – NVSS Franchise Transfer Request**

**David McCall** provided the committee with a written request from Sandra Dye’s attorney requesting approval for the transfer of ownership of the Solid Waste collection franchise agreement from Eleanor Dye to Sandra Dye due to the succession of ownership of Nestucca Valley Sanitary Service (identified in the letter as Nestucca Valley Recycling-Garbage Service, Inc.) following Eleanor Dye’s death.

**Chair Henson** asked whether Sandra Dye’s residence outside the county would be a problem.

**Robert Poppe** echoed **David McCall’s** reply that she has been managing the business from that location for some time. Mr. McCall remarked that Recology is headquartered in San Francisco.

**Robert Poppe** made a motion to recommend to the Board of County Commissioners approval of Sandra Dye's request to assume ownership of Nestucca Valley Sanitary Service's Solid Waste collection franchise agreement with Tillamook County. **Tim Hall** seconded the motion. The motion passed unanimously. (4/0)

#### **AGENDA ITEM 4 – Elect New Vice-Chair**

The resignation of the former Vice-Chair necessitates the election of a new Vice-Chair. **Tim Hall** asked whether a temporary assumption of the position is possible, and what the term of office is.

**David McCall** replied that the Chair serves for two years, after which the Vice-Chair assumes the Chair position.

**Tim Hall** volunteered to serve as Vice-Chair, under the condition that it will be a temporary position and that the committee understands that he has no intention to serve as Committee Chair.

**Robert Poppe** nominated **Tim Hall** to serve as Solid Waste Committee Vice-Chair. **Tom Jayred** seconded the motion. The motion passed unanimously. (4/0)

#### **AGENDA ITEM 5 – Transfer to Sinking Fund Recommendation**

**David McCall** advised the committee that construction costs for the Manzanita Transfer Station (MTS) have exceeded expectations. If the Pacific City Transfer Station (PCTS) engineering contract work is completed prior to June 30, costs will exceed the budget in the Sinking Fund by about \$100,000.00. Due to lower-than-average costs in the Operating Budget he expects an ending fund balance which will be \$550,000.00 higher than originally projected. The advisory committee can recommend to the budget committee a one-time transfer of \$250,000.00 from the Operating Fund to the Sinking Fund prior to the end of this fiscal year to "balance" the budgets. This would provide an additional benefit of starting the next fiscal year with a more healthy beginning fund balance in the Sinking Fund. The State Application Boards reviewing State Revolving Fund applications may look more favorably on projects which have a healthy fund balance to support them.

**Robert Poppe** made a motion to recommend to the Solid Waste Budget Committee a transfer of \$250,000.00 from the Operating Fund to the Sinking Fund prior to the end of this fiscal year. **Tim Hall** seconded the motion, which passed unanimously. (4/0)

#### **AGENDA ITEM 6 – Disposal and Minimum Fees for FY 2023-2024**

**David McCall** explained the strategy used to create the Disposal Fee Revenue Projections spreadsheet and reported that the Oregon Department of Forestry (ODF) is planning to begin the Yard Debris voucher program early this year, making it active from April 1, 2023 through October 31, 2023. This was the basis for the estimated 5 percent increase in Yard Debris disposal as opposed to the 3 percent increase estimated for Municipal Solid Waste (MSW) disposal. That 3 percent is based on an average of the prior two years' increases. He recommended a 5 percent increase in disposal fees to match the 5 percent increase in fees paid to Don Averill Recycling as required by their contract. This would result in a one dollar increase in the minimum fee paid at each transfer station.

**Robert Poppe** expressed his support of the 5 percent increase and moved to increase the Solid Waste fee structure by 5 percent, with a \$1.00 increase in the minimum fee as presented in the 5 percent increase column in the Disposal Fee Revenue Projections spreadsheet. **Tom Jayred** seconded the motion. The motion passed unanimously. (4/0)

## **AGENDA ITEM 7 – FY 2023-24 Budget**

**David McCall** presented the proposed budget for fiscal year 2023-2024, explaining that it was developed based on the fee structure proposed in agenda item 6. It contains budgeting for the desired staffing level despite a continuing inability to recruit the desired staff. He noted an increase of indirect cost allocation in the Administrative Expense budget, explaining that it is the cost allocated by the Treasurer's office for services rendered by administrative county departments. \$50,000.00 in the vehicles capital asset budget is included because the vehicle he wanted to purchase in the current fiscal year won't be purchased until the next fiscal year. Contracted services expense in the Transfer Station expense budget increased due to the contract with Averill. He noted an increase in the Recycling/Household Hazardous Waste expense budget and explained that he intends to use the Code Enforcement line item more frequently than in the past, as he did for the East Beaver Creek cleanup.

**Robert Poppe** asked about the Sand Lake Road clean up, and **David McCall** explained that the Board of County Commissioners (BOCC) covered the costs of that clean up, as they do for any foreclosed properties. The Department of Solid Waste covers the costs of enforcing clean ups of non-foreclosed properties, which the BOCC typically reimburses if the property is subsequently foreclosed, or would be reimbursed at the time of sale through a lien on the property.

**David McCall** proceeded to the sinking fund budget, explaining that the \$2.5 million revenue projection in the fund reflects anticipated revenue from state revolving fund applications. This revenue is offset in the expense budget with \$250,000.00 allocated to consultant services for the Tillamook Transfer Station (TTS) project, \$150,000.00 allocated to electrical services for the MTS and PCTS projects, and \$1.9 million allocated to complete the PCTS project. He reminded the committee that fifty percent of the loans are forgivable and that repayments of \$110,000.00 per year for twenty years will repay the other half of the loans.

He advised the committee that this year interest accrued in the Post-Closure reserve fund will be transferred to the operating fund.

**Tim Hall** made a motion to recommend to the budget committee approval of the proposed budget as presented with the exception of a transfer of \$10,000.00 from recycling services to code enforcement.

**Robert Poppe** seconded the motion, which passed unanimously. (4/0)

## **AGENDA ITEM 8 – SB582 (RMA), Truth in Labeling, etc. updates**

**David McCall** reported that the Needs Assessment meeting was well-attended and that the questionnaires are due on April 14, 2023.

## **AGENDA ITEM 9 – Franchised Hauler Updates**

**Robert Poppe** reported on behalf of City Sanitary Service (CSS) that despite experiencing more snowfall than the city has ever had before, all customers were served despite some delays. He expressed that the county's Emergency Management Plan is a matter of concern to haulers, specifically where they would take the considerable amount of storm cleanup debris which would accumulate following a large-scale disaster which cuts off transportation routes.

## **AGENDA ITEM 10 – Transfer Station Reports**

**David McCall** reported that construction at MTS should be completed by April 1, 2023 except for asphalt, which depends on the asphalt plant being operational, which is weather-dependent.

He reported that when he assumed his position, the closed landfill permit at TTS had been expired for fourteen years. This year the environmental monitoring plan for the closed landfill was approved, which will reduce some of the monitoring that is currently required. The renewal request of the current permit has been submitted to DEQ.

He shared DEQ's preliminary numbers for recycling recovery rates in Tillamook. He noted concern about their cardboard recycling numbers, which are not reflected in the data coming from the transfer stations.

**Robert Poppe** remarked that companies such as Werner, Safeway, Fred Meyer, and Pelican are baling and hauling their own cardboard, which may explain the increase in DEQ's numbers without a corresponding increase in the transfer station numbers.

### **AGENDA ITEM 11 – Staff Report**

**David McCall** referenced the written staff report in the agenda packet, reiterated that the ODF yard debris voucher program would be starting soon, and confirmed that the vouchers are intended for residential, non-commercial quantities and usage. He listed upcoming events, including the Childrens' Clean Water Festival, the Home and Garden Show, and Master Recycler classes.

**Chair Henson** asked how the DEA Drug Takeback Day affects the Solid Waste department. **David McCall** replied that he provides a staff person to accompany a deputy in order to accept sharps, and that the Health Department usually attends to provide vaccines.

### **AGENDA ITEM 12 – Public Comment**

**Jessi Just** suggested that small businesses might be able to use recycling services money for covering recycle collection areas.

**Robert Poppe** asked if there were any applicants for committee vacancies and **David McCall** replied that there was one applicant for the Solid Waste Advisory Committee (franchised hauler), and two applicants for the Solid Waste Budget Committee.

**Rebekah Hopkins** asked about obstacles to offering composting services. **David McCall** replied that approximately seven to nine years ago composting rules changed, making it difficult to establish a site to dispose of food waste. **Chair Henson** replied that he is working on a project which would include composting of commercial food waste. **Robert Poppe** added that over ten years ago the Solid Waste department promoted backyard composting which included offering composters for sale, but it wasn't successful for very long. **Scott Miethe** added that North Plains only offers residential curbside compost waste. **Chair Henson** remarked that the Oregon Coast Visitors Association offers grants to subsidize efforts which will cut greenhouse gas emissions.

### **AGENDA ITEM 13 – Adjourn**

**Chair Henson** adjourned the meeting at 4:35 pm. The next meeting will be held April 11, 2023.

*Minutes submitted by Rebekah Hopkins*



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May 3, 2023

TO: Solid Waste Advisory Committee (SWAC)

RE: Rate Review – City Sanitary Service (unincorporated Central County area)

Appendix “C” of the Franchise Agreement, approved by the Board of County Commissioners in January 2018, included the agreed upon reporting policy and requirements.

I have received and reviewed the information submitted by City Sanitary Service with regard to their Central County franchise area.

With regard to the reporting submitted by City Sanitary:

- The report shows an increase in both regular customers and volumes/tons hauled, consistent with increases over the past several years.
- The report shows a significant increase in the number of route trucks over the past 4-5 years, resulting in a nearly 50% increase in their number of route trucks. This is significantly more than the 10-15% increase in customers and volumes/tons collected/hauled. An explanation was provided by CSS management, reflecting the situation that not all trucks are utilized fully for operations, and may be rented out or sold over time.
- Their reports show an increase in labor expenses by over 50% during this period, though it is unclear how much of that increase is due to additional staffing, and how much is due to wage increases (that were necessary to retain staff, especially during the last couple of years). As an overall percentage, Labor-related expenses have increased from 20% of expenses in 2020 to 24% of expenses in 2022.
- The line item “Bad debts” reflects the return of pre-payments for services. Per CSS, this increased significantly due to a payment error by one customer. It is our opinion that this should not be considered an Administrative expense, but rather a reduction of revenue. This change would not result in a change in the percentage of operating margin.
- The accepted Reporting Policy includes an 8-12% Return on Revenue. CSS’ report shows a 7.5% return (7.55% if the modification of Bad Debt is made), which is slightly lower than the accepted rate of return.

CSS has complied with the reporting requirements and provided answers to address my questions and concerns. It is my opinion that their rate increase request is justified, and falls within the terms outlined in the accepted reporting policy.

I support their request, and recommend that SWAC also support their request.

Thank you,

David McCall  
Solid Waste Program Manager



3/31/2023

Dear Tillamook County Commissioners,

City Sanitary Service would like to thank you for allowing us to serve the citizens of Tillamook County for another year. We did not have as profitable a 2022 as we would have liked due to higher than anticipated increases in fuel and labor expenses. City Sanitary Service remains a financially healthy business. Looking to the future we are requesting a rate increase of 5% for residential, commercial and drop box trash rates to keep up with increased dump fee rates and other expenses. This will keep us in the allowable profit margin range and help us to keep up with anticipated labor and supply cost increases. The base rate for weekly residential service would go from \$21.00 per month to \$22.05 for one can picked up weekly at the roadside.

City Sanitary Service will continue to operate our recycle drop off center along with providing curbside commingle recycling to all our customers throughout the county. The rate for twice a month curbside recycling collection will go from \$9.30 per month to \$9.60. We plan to purchase at least one new truck in 2023 and after years of waiting, update the interior and exterior of our office space.

We continue to see an increase in customers choosing to pay bills online and opting to receive electronic bills. Close to half of our monthly revenue comes from online payments. We continue to make updates to our website, publish a quarterly newsletter called WastEd, and post to our Facebook page to communicate with the over 625 customers following us. This spring we also plan to run our Keep-it-Clean campaign to reduce contamination in our curbside commingled recycling. Thank you for allowing us to serve the citizens of central Tillamook County in 2022 and we look forward to a successful 2023.

Respectfully,

A handwritten signature in black ink, appearing to read "R. Poppe", followed by a long horizontal line.

Robert Poppe  
Co-owner

City Sanitary Service • Walker Waste Solutions LLC • PO Box 486 • Tillamook, OR 97141  
503-842-6262 • citysanitaryservicetillamook@gmail.com • citysanitaryservice.com

**Tillamook County Franchise Hauler Rate Review Report**

edited March 2023

Franchisee:

**City Sanitary Service**

	Total				Tillamook County franchise					
	2022 actual	7/1/23-6/30/24 projected w/o rate change	7/1/23-6/30/24 projected w/ 5% rate change	% change	Allocation method	2022 actual	7/1/23-6/30/24 projected w/o rate change	7/1/23-6/30/24 projected w/ 5% rate change	% change	Allocation method/comments
<b>REVENUE</b>										
Route collection Services (City,County,Oceanside)	\$2,960,060	\$3,000,000	\$3,150,000	6%	actual	\$1,484,287	\$1,550,000	\$1,627,500	10%	
Drop Box Services										
Rental revenue	\$102,681	\$104,000	\$104,000	1%	DB CC 54%	\$55,447	\$57,000	\$57,000	3%	drop box customers only
Non-franchised revenue & pass-through revenue (Dump Fees)	\$408,339	\$410,000	\$430,500	5%	DB Weights 69%	\$281,754	\$283,000	\$297,150	5%	drop box customers only
Recycling revenues	\$6,355	\$7,000	\$7,000	10%	actual	\$0	\$0	\$0		
Other revenue (BayCity,Interest,MedWaste,SCCR,TruckLease)	\$62,057	\$60,000	\$63,000	2%	actual\BayCity,SCCR,1/2int)	\$52,154	\$53,000	\$55,650	7%	
<b>Total revenue</b>	<b>\$3,539,492</b>	<b>\$3,581,000</b>	<b>\$3,754,500</b>	<b>6%</b>		<b>\$1,873,643</b>	<b>\$1,943,000</b>	<b>\$2,037,300</b>	<b>9%</b>	
Number of regular route customers as of January 1, 2022*	3887					1833				
Number of regular route customers as of July 1, 2022*	3993					2121				
Number of regular route customers as of January 1, 2023*	3986					2117				
Regular route tonnage for 2022:	6257 tons				route weight 49%	3065.93 tons				
*Regular route customers are usually cans, carts, dumpsters, based on service listings.										
Number of drop box pulls in 2022:	1858				DB CC 54%	1003				
Drop box tonnage for 2022:	4531 tons				DB Weights 69%	3126.39 tons				
<b>EXPENSES</b>										
<b>Operational expenses</b>										
Disposal expense (franchised) 10788 tons up 173	\$946,107	\$950,000	\$997,500	5%	truck weights 57%	\$539,281	\$570,000	\$598,500	11%	bi annual weight surveys
Disposal expense (other) med waste/yard debris	\$673	\$1,000	\$1,000	49%	all city					
Recycling collection expense										
Recycling processing expense	\$11,699	\$13,000	\$13,000	11%	CCR CC 46%	\$5,382	\$6,000	\$6,000	11%	CCR customers only
Labor-related expenses										
Labor expense	\$661,135	\$680,000	\$680,000	3%	Labor Hours 56%	\$370,236	\$380,800	\$380,800	3%	
Taxes, insurance	\$261,199	\$280,000	\$280,000	7%	Labor Hours 56%	\$146,271	\$156,800	\$156,800	7%	
Other labor-related expense	\$159,818	\$180,000	\$180,000	13%	Labor Hours 56%	\$89,498	\$100,800	\$100,800	13%	
Operations-related expenses										
Fuel	\$146,499	\$150,000	\$150,000	2%	Labor Hours 56%	\$82,039	\$84,000	\$84,000	2%	
Repairs and Maintenance	\$32,245	\$60,000	\$60,000	86%	Labor Hours 56%	\$18,057	\$33,600	\$33,600	86%	
Depreciation and Amortization	\$227,098	\$230,000	\$230,000	1%	Labor Hours 56%	\$127,175	\$128,800	\$128,800	1%	
Equipment Lease and/or Rent	\$0	\$0	\$0							
Property Lease and/or Rent	\$41,494	\$43,000	\$43,000	4%	Labor Hours 56%	\$23,236	\$24,080	\$24,080	4%	
Equipment expense (eg. short-term rental)	\$140,353	\$150,000	\$150,000	7%	Labor Hours 56%	\$78,597	\$84,000	\$84,000	7%	
Insurance expense	\$85,245	\$89,000	\$89,000	4%	Labor Hours 56%	\$47,737	\$49,840	\$49,840	4%	
Other operational expense (incl. franchise fees)	\$63,308	\$66,000	\$66,000	4%	actual	\$2,927	\$3,000	\$3,000	2%	
Total operational expenses	\$2,776,873	\$2,892,000	\$2,939,500	6%		\$1,530,438	\$1,621,720	\$1,650,220	8%	
Number of route collection trucks as of January 1, 2022	17					17				
Number of route collection trucks as of January 1, 2023	17					17				
Number of drop box collection trucks as of January 1, 2022	5					5				
Number of drop box collection trucks as of January 1, 2023	6					6				
<b>Administrative expense</b>										
Management services	\$192,000	\$192,000	\$192,000	0%	Route CC 53%	\$101,760	\$101,760	\$101,760	0%	imputed wages Bob/Ron
Administrative services	\$10,755	\$11,000	\$11,000	2%	Route CC 53%	\$5,700	\$5,830	\$5,830	2%	
Postage, phones, office supplies, utilities, etc.	\$67,416	\$70,000	\$70,000	4%	Route CC 53%	\$35,731	\$37,100	\$37,100	4%	
Advertising and outreach expenses	\$10,551	\$12,000	\$12,000	14%	Route CC 53%	\$5,592	\$6,360	\$6,360	14%	
Education, Training, Publications, dues	\$8,301	\$7,000	\$7,000	-16%	Route CC 53%	\$4,399	\$3,710	\$3,710	-16%	
Bad debts	\$17,581	\$12,000	\$12,000	-32%	actual	\$5,648	\$5,000	\$5,000	-11%	refunds for prepaid service
Other admin. Expenses	\$81,618	\$84,000	\$84,000	3%	Route CC 53%	\$43,258	\$44,520	\$44,520	3%	
Total administrative expenses	\$388,222	\$388,000	\$388,000	0%		\$202,088	\$204,280	\$204,280	1%	
Return on income before taxes (revenue - allowable costs)	\$374,398	\$301,000	\$427,000	14%		\$141,117	\$117,000	\$182,800	30%	
<b>Operating margin</b>	<b>10.6%</b>	<b>8.4%</b>	<b>11.4%</b>	<b>8%</b>		<b>7.5%</b>	<b>6.0%</b>	<b>9.0%</b>	<b>19%</b>	

**Tillamook County franchise data only!**

**Current and Proposed Rates**

**Trash Cans/Rollcarts**

	Current (32-36 gallon cans/rollcarts)	Proposed
Curbside weekly pickup	\$21.00	\$22.05
Curbside twice weekly pickup	\$42.00	\$44.10
Curbside 1 <sup>st</sup> /3 <sup>rd</sup> Week pickup	\$19.50	\$20.50
Curbside Once a Month pickup	\$9.75	\$10.25
Each Extra Can Set Out	\$6.50	\$6.80
In Yard weekly pickup	\$26.25	\$27.55
In Yard twice weekly pickup	\$52.50	\$55.10
In Yard every Other Week pickup	N/A	N/A
In Yard Once a Month pickup	N/A	N/A
Each Extra Can Set Out	\$6.50	\$6.80

	Current (60-65 gallon cans/rollcarts)	Proposed
Curbside weekly pickup	\$38.95	\$40.90
Curbside twice weekly pickup	\$77.90	\$81.80
Curbside 1 <sup>st</sup> /3 <sup>rd</sup> Week pickup	N/A	N/A
Curbside Once a Month pickup	N/A	N/A
Each Extra Can Set Out	N/A	N/A
In Yard weekly pickup	\$47.85	\$50.25
In Yard twice weekly pickup	\$95.70	\$100.50
In Yard every Other Week pickup	N/A	N/A
In Yard Once a Month pickup	N/A	N/A
Each Extra Can Set Out	N/A	N/A

	Current (90-95 gallon cans/rollcarts)	Proposed
Curbside weekly pickup	\$56.90	\$59.75
Curbside twice weekly pickup	\$113.80	\$119.50
Curbside 1 <sup>st</sup> /3 <sup>rd</sup> Week pickup	N/A	N/A
Curbside Once a Month pickup	N/A	N/A
Each Extra Can Set Out	N/A	N/A
In Yard weekly pickup	\$69.45	\$72.95
In Yard twice weekly pickup	\$138.90	\$145.90
In Yard every Other Week pickup	N/A	N/A
In Yard Once a Month pickup	N/A	N/A
Each Extra Can Set Out	N/A	N/A

**Rental Fees**

Trash Cans/Rollcarts (per month)	\$3.00	\$3.00
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Trash Cans/Rollcarts (per month)	\$3.00	\$3.00
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Trash Cans/Rollcarts (per month)	\$3.00	\$3.00
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**95 Gallon CCR Cart 2xMonth**

95 Gallon CCR Cart 2xMonth	\$6.30	\$6.60
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**Containers**

	Current 1 cubic yard container	Proposed
Weekly pickup	\$101.00	\$106.05
Each additional stop per week	\$101.00	\$106.05
Rental Fees	\$18.60	\$18.60

	Current 1 1/2 cubic yard container	Proposed
Weekly pickup	\$146.15	\$153.45
Each additional stop per week	\$146.15	\$153.45
Rental Fees	\$18.60	\$18.60

	Current 2 cubic yard container	Proposed
Weekly pickup	\$186.55	\$195.30
Each additional stop per week	\$186.55	\$195.30
Rental Fees	\$18.60	\$18.60

	Current 3 cubic yard container	Proposed
Weekly pickup	N/A	
Each additional stop per week		
Rental Fees		

	Current 4 cubic yard container	Proposed
Weekly pickup	N/A	
Each additional stop per week		
Rental Fees		

	Current 5 cubic yard container	Proposed
Weekly pickup	N/A	
Each additional stop per week		
Rental Fees		

	Current 6 cubic yard container	Proposed
Weekly pickup	N/A	
Each additional stop per week		
Rental Fees		

	Current 8 cubic yard container	Proposed
Weekly pickup	N/A	
Each additional stop per week		
Rental Fees		

	Current 2 yd Cardboard container	Proposed
Weekly pickup	\$3.55	\$3.75
Each additional stop per week	\$22.15	\$22.35
Rental Fees	\$18.60	\$18.60

**Roll-off/Drop Box containers (please list charges)**

10-15 yd drop boxes Current \$119.25 per hour proposed \$125.20 Drop Box Rent \$13 per day \$200 per month  
 20-30 yd drop boxes Current \$126.00 per hour proposed \$132.30 (Extra fees may apply for overloaded or damaged boxes)

**Extra/Additional charges (eg. Go Back, On Call, Extra Stop, NSF check, replacement, etc.): Please list!**

- 1 Medical Waste \$15 minimum charge \$15/gallon Large bins \$90 max weight 60 lbs
- 2 Minimum two weeks of no service before crediting account. On Call service current \$9.75 per can up to \$10.25/current \$27.30 per yard up to \$28.65
- 3 \$10 NSF fee, \$15 OTP Return to Service fee, \$15 Collections Credit Bureau Fee, \$25 cart return fee, \$5 refund processing fee,
- 4 Lost roll cart replacement fee \$65,
- 5 Distance charge of \$132.30 per hour for truck time if less than 3 customers per road mile or for unscheduled or extra pick ups
- 6 Hourly rate applies for accessing receptacles through gates and locks



Dear Tillamook County Customers,

City Sanitary Service will be increasing rates for garbage service in 2023. We will be increasing residential, commercial, and drop box service rates by approximately 5% starting July 1, 2023. The base rate for weekly roadside residential service for one can will go from \$21.00 per month to \$22.05 per month. The rate for a commercial one cubic yard container to be dumped weekly will go from \$119.60 per month to \$124.65. The hourly rate for a truck and driver will go from \$126 to \$132.30. We currently offer curbside commingle recycling to all county customers. Twice per month curbside recycling pick up is going up from \$9.30 per month to \$9.60 per month.

For those with regular service, if you aren't going to need trash collected for two consecutive weeks or more, you can contact us ahead of time to temporarily stop service and avoid being charged. You can do this up to five times throughout the year. If your can is not out but you did not call ahead, no credit will be extended. For on call service we must be notified by noon the day before your regular service day or your can will not be dumped.

For a full list of rates, go to our website at:  
**[citysanitaryservice.com](http://citysanitaryservice.com)** or call us at 503-842-6262.

## County Rates for 32 gallon cans

*Monthly can rates starting 7/1/23*

### In Yard Service Price per Month

Commercial/Residential	1 Can	2 Cans	3 Cans	4 Cans	5 Cans	6 Cans
Dumped once per week	\$27.55	\$50.25	\$72.95	\$95.65	\$118.35	\$141.05
Dumped twice per week	\$55.10	\$100.50	\$145.90	\$191.30	\$236.70	\$282.10
Each Additional Can	\$22.70	per month				

### At Curb Service Price per Month

Residential	1 Can	2 Cans	3 Cans	4 Cans	5 Cans	6 Cans
Dumped once per week	\$22.05	\$40.90	\$59.75	\$78.60	\$97.45	\$116.30
Dumped twice per week	\$44.10	\$81.80	\$119.50	\$157.20	\$194.90	\$232.60
Each Additional Can	\$16.60	per month				

Roll Carts - \$3.00 Rent, plus the price of service. Sizes: 35, 60, & 90 gallon = 1, 2 & 3 cans of trash

Extra Can (Weekly Customers) \$6.80 each can up to 32 gallons / 50 pounds

1 Can per Month \$10.25 curbside only, on 1st week of the month

On-call Temporary Service \$10.25 curbside only

1 Can Twice per Month \$20.50 curbside only, on 1st & 3rd weeks of the month (\$1.55 more gets you weekly service)

Each Additional Can \$10.25

**Curbside Commingle Recycle Service** \$6.60 per month + \$3.00 cart rent = \$9.60

### Roll-Off Drop Box Rates:

*Cost = dump fees + labor/hauling fees + rent (first hauling fee required as deposit)*

Labor/hauling fee: per load - price varies on box size and location

13 yard box \$125.20 per hour Rent = \$13 per day or \$200 per calendar month

20-30 yard boxes \$132.30 per hour Dump fee = \$94.25 per ton

## COUNTY CONTAINER RATES PER MONTH

### Monthly container rates starting 7/1/23

	\$28.65 PER YARD ON CALL		Rate	Rate
		Dumps per Week	Without Rent	With \$18.60 Rent
1 Yard Container		Once	\$106.05	\$124.65
		Twice	\$212.10	\$230.70
		Three	\$318.15	\$336.75
		Four	\$424.20	\$442.80
		Five	\$530.25	\$548.85
1 1/2 Yard Container		Once	\$153.45	\$172.05
		Twice	\$306.90	\$325.50
		Three	\$460.35	\$478.95
		Four	\$613.80	\$632.40
		Five	\$767.25	\$785.85
2 Yard Container		Once	\$195.30	\$213.90
		Twice	\$390.60	\$409.20
		Three	\$585.90	\$604.50
		Four	\$781.20	\$799.80
		Five	\$976.50	\$995.10
Containers must have a solid 10x10 concrete pad for placement.				
Containers must be easily accesible to the truck.				
Containers moved from pad or sunk in ground maybe charged extra service fees.				
Hourly rates (\$132.30) apply when extra service is required.				
Container Delivery Charge Regular Customer				\$25 MINIMUM
Container Delivery Charge Temporary Customers				\$40 MINIMUM
Temporary containers MUST be DUMPED WEEKLY				
Temporary requirements: minimum 2 weeks and within 2 miles of City Limits Only				



**Tillamook County**  
**PUBLIC WORKS DEPARTMENT**  
*Department of Solid Waste*  
*Waste Prevention and Recycling*



503 Marolf Loop Road  
Tillamook, Oregon 97141  
PH (503) 815-3975  
FAX (503) 842-6473

Email: [recycle@co.tillamook.or.us](mailto:recycle@co.tillamook.or.us)  
[www.co.tillamook.or.us/solid-waste](http://www.co.tillamook.or.us/solid-waste)

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*Land of Cheese, Trees and Ocean Breeze*

May 3, 2023

TO: Solid Waste Advisory Committee (SWAC)

RE: Rate Review – City Sanitary Service (Oceanside franchise area)

Appendix “C” of the Franchise Agreement, approved by the Board of County Commissioners in January 2018, included the agreed upon reporting policy and requirements.

I have received and reviewed the information submitted by City Sanitary Service with regard to their Oceanside franchise area.

With regard to the reporting submitted by City Sanitary:

- The report shows an increase in both regular customers and volumes/tons hauled, consistent with increases over the past several years.
- CSS took over this franchise effective January 1, 2021, and has been attempting to merge services in this franchise area with services in their other franchise areas. Rates are not yet in line with other areas, but reporting is becoming more aligned. Revenues are reported based on actuals for the franchise area. Some expenses are not relevant to this franchise area, and are therefore excluded, whereas most expenses are shown as an allocated percentage of the total.
- The accepted Reporting Policy includes an 8-12% Return on Revenue. CSS’ report shows a 6.0% return, which is slightly lower than the accepted rate of return.

CSS has complied with the reporting requirements and provided answers to address my questions and concerns. It is my opinion that their rate increase request is justified, and falls within the terms outlined in the accepted reporting policy.

I support their request, and recommend that SWAC also support their request.

Thank you,

David McCall  
Solid Waste Program Manager



3/31/23

Dear Tillamook County Commissioners,

City Sanitary Service took over operations of Oceanside Sanitary Service on 1/1/21. We have had an interesting few years serving the people of the Oceanside area. Our mission was to provide service exactly the same way the Zwald's had provided it. This, we thought, would create minimal impact and change to the citizens of that area and keep them very happy. A high level of positive customer feedback leads me to believe we accomplished this and have even offered them more services like curbside recycling and roll carts. We would like to increase some of the rates in the Oceanside area by 5%. This will make the base rate for in yard can service \$29.45 up from \$28.05. The monthly rate for twice a month curbside recycling service would go up to \$9.60 from \$9.30.

We plan to purchase at least one new truck in 2023 and after years of waiting, update the interior and exterior of our office space.

We continue to see an increase in customers choosing to pay bills online and opting to receive electronic bills. Close to half of our monthly revenue comes from online payments. We continue to make updates to our website, publish a quarterly newsletter called WastEd, and post to our Facebook page to communicate with the over 625 customers following us. This spring we also plan to run our Keep-it-Clean campaign to reduce contamination in our curbside commingled recycling. Thank you for allowing us to serve the citizens of Oceanside in 2022 and we look forward to a successful 2023. Thank you for your consideration in these matters. We hope to continue to serve the people of Oceanside with great service for many years to come.

Respectfully,

A handwritten signature in black ink, appearing to be "R. Poppe", with a long horizontal line extending to the right.

Robert Poppe  
Co-owner

Oceanside Franchise Hauler Rate Review Report

edited March 2023

Franchisee:

City Sanitary Service

REVENUE

	Total				Allocation method	Oceanside franchise				Allocation method/comments
	2022 actual	7/1/23-6/30/24 projected w/o rate change	7/1/23-6/30/24 projected w/ 5% rate change	% change		2022 actual	7/1/23-6/30/24 projected w/o rate change	7/1/23-6/30/24 projected w/ 5% rate change	% change	
Route collection Services (City,County,Oceanside)	\$2,960,060	\$3,000,000	\$3,150,000	6%	actual	\$163,194	\$166,000	\$174,300	7%	
Drop Box Services										
Rental revenue	\$102,681	\$104,000	\$104,000	1%	DB CC 1%	\$1,027	\$1,100	\$1,100	7%	drop box customers only
Non-franchised revenue & pass-through revenue (Dump Fees)	\$408,339	\$410,000	\$430,500	5%	DB Weights 1%	\$4,083	\$4,100	\$4,305	5%	drop box customers only
Recycling revenues	\$6,355	\$7,000	\$7,000	10%	actual	\$0	\$0	\$0		
Other revenue (BayCity,Interest,MedWaste,SCCR,TruckLease)	\$62,057	\$60,000	\$63,000	2%		\$0	\$0	\$0		
<b>Total revenue</b>	<b>\$3,539,492</b>	<b>\$3,581,000</b>	<b>\$3,754,500</b>	<b>6%</b>		<b>\$168,304</b>	<b>\$171,200</b>	<b>\$179,705</b>	<b>7%</b>	
Number of regular route customers as of January 1, 2022*	3887					341				
Number of regular route customers as of July 1, 2022*	3993					371				
Number of regular route customers as of January 1, 2023*	3986					364				
Regular route tonnage for 2022:	6257 tons				truck weights 2%	125.14 tons				
<i>*Regular route customers are usually cans, carts, dumpsters, based on service listings.</i>										
Number of drop box pulls in 2022:	1858				DB CC 1%	19				
Drop box tonnage for 2022:	4531 tons				DB Weights 1%	45.31 tons				

EXPENSES

Operational expenses

Disposal expense (franchised) 10788 tons up 173	\$946,107	\$950,000	\$997,500	5%	truck weights 2%	\$18,922	\$19,000	\$19,950	5%	semi annual weight surveys
Disposal expense (other) med waste/yard debris	\$673	\$1,000	\$1,000	49%	all city	\$0	\$0	\$0		
Recycling collection expense										
Recycling processing expense	\$11,699	\$13,000	\$13,000	11%	CCR CC 6%	\$702	\$750	\$750	7%	CCR customers only
Labor-related expenses										
Labor expense	\$661,135	\$680,000	\$680,000	3%	Labor Hours 6%	\$39,668	\$40,800	\$40,800	3%	
Taxes, insurance	\$261,199	\$280,000	\$280,000	7%	Labor Hours 6%	\$15,672	\$16,800	\$16,800	7%	
Other labor-related expense	\$159,818	\$180,000	\$180,000	13%	Labor Hours 6%	\$9,589	\$10,800	\$10,800	13%	
Operations-related expenses										
Fuel	\$146,499	\$150,000	\$150,000	2%	Labor Hours 6%	\$8,790	\$9,000	\$9,000	2%	
Repairs and Maintenance	\$32,245	\$60,000	\$60,000	86%	Labor Hours 6%	\$1,935	\$3,600	\$3,600	86%	
Depreciation and Amortization	\$227,098	\$230,000	\$230,000	1%	Labor Hours 6%	\$13,626	\$13,800	\$13,800	1%	
Equipment Lease and/or Rent	\$0	\$0	\$0							
Property Lease and/or Rent	\$41,494	\$43,000	\$43,000	4%	Labor Hours 6%	\$2,490	\$2,580	\$2,580	4%	
Equipment expense (eg. short-term rental)	\$140,353	\$150,000	\$150,000	7%	Labor Hours 6%	\$8,421	\$9,000	\$9,000	7%	
Insurance expense	\$85,245	\$89,000	\$89,000	4%	Labor Hours 6%	\$5,115	\$5,340	\$5,340	4%	
Other operational expense (incl. franchise fees)	\$63,308	\$66,000	\$66,000	4%	actual	\$0	\$0	\$0		
<b>Total operational expenses</b>	<b>\$2,776,873</b>	<b>\$2,892,000</b>	<b>\$2,939,500</b>	<b>6%</b>		<b>\$124,929</b>	<b>\$131,470</b>	<b>\$132,420</b>	<b>6%</b>	
Number of route collection trucks as of January 1, 2022	17					17				
Number of route collection trucks as of January 1, 2023	17					17				
Number of drop box collection trucks as of January 1, 2022	5					5				
Number of drop box collection trucks as of January 1, 2023	6					6				

Administrative expense

Management services	\$192,000	\$192,000	\$192,000	0%	Route CC 9%	\$17,280	\$17,280	\$17,280	0%	imputed wages Bob/Ron
Administrative services	\$10,755	\$11,000	\$11,000	2%	Route CC 9%	\$968	\$990	\$990	2%	
Postage, phones, office supplies, utilities, etc.	\$67,416	\$70,000	\$70,000	4%	Route CC 9%	\$6,067	\$6,300	\$6,300	4%	
Advertising and outreach expenses	\$10,551	\$12,000	\$12,000	14%	Route CC 9%	\$950	\$1,080	\$1,080	14%	
Education, Training, Publications, dues	\$8,301	\$7,000	\$7,000	-16%	Route CC 9%	\$747	\$630	\$630	-16%	
Bad debts	\$17,581	\$12,000	\$12,000	-32%	actual	\$0	\$0	\$0		refunds for prepaid service
Other admin. Expenses	\$81,618	\$84,000	\$84,000	3%	Route CC 9%	\$7,346	\$7,560	\$7,560	3%	
<b>Total administrative expenses</b>	<b>\$388,222</b>	<b>\$388,000</b>	<b>\$388,000</b>	<b>0%</b>		<b>\$33,358</b>	<b>\$33,840</b>	<b>\$33,840</b>	<b>1%</b>	
Return on income before taxes (revenue - allowable costs)	\$374,398	\$301,000	\$427,000	14%		\$10,017	\$5,890	\$13,445	34%	
<b>Operating margin</b>	<b>10.6%</b>	<b>8.4%</b>	<b>11.4%</b>	<b>8%</b>		<b>6.0%</b>	<b>3.4%</b>	<b>7.5%</b>	<b>26%</b>	

**Oceanside franchise data only!**

**Current and Proposed Rates**

**Trash Cans/Rollcarts**

	Current (32-36 gallon cans/rollcarts)	Proposed	Current (60-65 gallon cans/rollcarts)	Proposed	Current (90-95 gallon cans/rollcarts)	Proposed
Curbside weekly pickup	\$26.25	\$27.55	N/A	N/A	N/A	N/A
Curbside twice weekly pickup	\$52.50	\$55.10	N/A	N/A	N/A	N/A
Curbside every Other Week pickup	N/A	N/A	N/A	N/A	N/A	N/A
Curbside Once a Month pickup	N/A	N/A	N/A	N/A	N/A	N/A
Each Additional Can	\$6.65	\$6.80	N/A	N/A	N/A	N/A
In Yard weekly pickup	\$28.05	\$29.45	\$47.85	\$50.25	\$69.45	\$72.95
In Yard twice weekly pickup	\$56.10	\$58.90	\$95.70	\$100.50	\$138.90	\$145.90
In Yard every Other Week pickup	\$23.35	\$24.60	N/A	N/A	N/A	N/A
In Yard Once a Month pickup	\$11.70	\$12.30	N/A	N/A	N/A	N/A
Each Additional Can	\$6.65	\$6.80	N/A	N/A	N/A	N/A

**Rental Fees**

	Current	Proposed	Current	Proposed	Current	Proposed
Trash Cans/Rollcarts (per month)	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$6.60

**Containers**

	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed
Weekly pickup	\$105.25	\$106.05	\$146.15	\$153.45	\$195.15	\$195.30
Each additional stop per week	\$105.25	\$106.05	\$146.15	\$153.45	\$195.15	\$195.30
Rental Fees	\$14.00	\$18.60	\$18.60	\$18.60	\$17.55	\$18.60

	3 cubic yard container	4 cubic yard container	2 yard cardboard container
Weekly pickup			
Each additional stop per week			
Rental Fees			

	6 cubic yard container	8 cubic yard container	2 yard cardboard container
Weekly pickup			N/A
Each additional stop per week			N/A
Rental Fees			N/A

**Roll-off/Drop Box containers (please list charges)**

- 10-15 yd drop boxes Current \$119.25 per hour proposed \$125.20 Drop Box Rent \$13 per day \$200 per month
- 20-30 yd drop boxes Current \$126.00 per hour proposed \$132.30 (Extra fees may apply for overloaded or damaged boxes)

**Extra/Additional charges (eg. Go Back, On Call, Extra Stop, NSF check, replacement, etc.): Please list!**

- 1 Medical Waste \$15 minimum charge \$15/gallon Large bins \$90 max weight 60 lbs
- 2 On call service current \$14 per can up to \$14.70/current \$51.45 per yard up to \$54. Minimum two weeks of no service before crediting account.
- 3 \$10 NSF fee, \$15 OTP Return to Service fee, \$15 Collections Credit Bureau Fee, \$25 cart return fee, \$5 refund processing fee
- 4 Lost roll cart replacement fee \$65
- 5 Distance charge of \$132.30 per hour for truck time if less than 3 customers per road mile or for unscheduled or extra pick ups



Dear Oceanside Customers,

City Sanitary Service will be increasing rates for garbage service in 2023. We will be increasing residential, commercial, and drop box service rates by approximately 5% starting July 1, 2023. The base rate for weekly service for one 32 gallon can will increase from \$28.05 per month to \$29.45. The rate for 35 gallon roll cart will go from \$29.25 per month to \$30.55. A one cubic yard commercial container to be dumped weekly will increase from \$119.25 per month to 124.65. The hourly rate for a truck and driver will go from \$126 to \$132.30. We currently offer curbside commingle recycling to all Oceanside customers. Twice per month recycle pick up is going up from \$9.30 per month to \$9.60 per month. Customer owned cans over 32 gallons are not allowed for new customers. Existing customers with cans over 32 gallons are strongly urged to switch to roll cart service for the health, safety and longevity of our workers. Customer owned cans cannot weigh over 50 pounds.

For those with regular service, if you do not need trash picked up for two consecutive weeks or more, you can contact us ahead of time to temporarily stop service and avoid being charged. You can do this up to five times per year. We will continue to offer weekly can checks for customers in part time residences paying for regular service. If your can is not out but you did not call ahead, no credit will be extended. For on-call service we must be notified by noon the day before your regular service day or your can will not be dumped.

For a full list of rates, go to our website at:  
**[citysanitaryservice.com](http://citysanitaryservice.com)** or call us at 503-842-6262.



## Garbage Removal Services for Oceanside

Billed Monthly - Rate includes roll cart rent where applicable	Monthly Rate	Day of Service
(1) 30 gal can checked weekly	\$29.45	Every Tuesday
(1) 35 gal roll cart checked weekly	\$30.55	Every Tuesday
(1) 60 gal roll cart checked weekly	\$53.25	Every Tuesday
(1) 90 gal roll cart checked weekly	\$75.95	Every Tuesday
(1) 30 gal can checked on 1st and 3rd weeks of the month	\$24.50	1st & 3rd Tuesdays
(1) 35 gal roll cart checked on 1st and 3rd weeks of the month	\$27.50	1st & 3rd Tuesdays
(1) 30 gal can checked once a month	\$14.00	First Tuesday of the Month
(1) 35 gal roll cart checked once a month	\$15.00	First Tuesday of the Month

### Additional Services / Fees

Billed Monthly	Rate	Schedule
Recycling - Commingled/Curbside Only - (no glass)	\$9.60	2nd and 4th Tuesdays
Extra can or roll cart up to 35 gallons	\$6.80	Each 35 gallons
Extra can or roll cart up to 40 gallons - Grandfathered accts only*	\$8.15	Each 40 gallons
Extra can or roll cart up to 50 gallons - Grandfathered accts only*	\$9.40	Each 50 gallons
On call Tuesday pickup up to 35 gallons	\$14.70	Call in Monday before Noon
On call Tuesday pickup up 40-50 gallons - Grandfathered accts only*	\$18.90	Call in Monday before Noon
On call Tuesday pickup up 65 gallons - Grandfathered accts only*	\$20.50	Call in Monday before Noon
(1) Yard Container emptied weekly - commercial use	\$124.65	Every Tuesday
(1) Yard Container emptied every other week - commercial use	\$93.45	1st, 3rd, 5th Tuesdays
On call Tuesday - 1 Yard emptied - commercial use	\$54.00	Call in Monday before Noon
Container Rental per month - 1 Yard size - commercial use	\$18.60	Every Month
(2) Yard Container emptied weekly - commercial use	\$213.90	Every Tuesday
Container Rental per month - 2 Yard size - commercial use	\$18.60	Every Month
Return Service Fee	\$10.00	On Occurrence
Extra Service-Cleanup - Includes "Raccoon Cleanup"	\$10.00	On Occurrence

\* New customers - customer owned can must be no larger than 32 gallons. Ask about our roll cart with attached



**Tillamook County**  
**PUBLIC WORKS DEPARTMENT**  
*Department of Solid Waste*  
*Waste Prevention and Recycling*



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Email: [recycle@co.tillamook.or.us](mailto:recycle@co.tillamook.or.us)  
[www.co.tillamook.or.us/solid-waste](http://www.co.tillamook.or.us/solid-waste)

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*Land of Cheese, Trees and Ocean Breeze*

May 3, 2023

TO: Solid Waste Advisory Committee (SWAC)

RE: Rate Review – Nestucca Valley Sanitary Service (South County franchise area)

Appendix “C” of the Franchise Agreement, approved by the Board of County Commissioners in January 2018, included the agreed upon reporting policy and requirements.

I have received and reviewed the information submitted by Nestucca Valley Sanitary Service with regard to their franchise area.

With regard to the reporting submitted by NVSS:

- The report shows a steady number of both regular customers and volumes/tons hauled, consistent with increases over the past several years.
- Although NVSS did not increase rates last year, their revenues increased, contrary to their projection of a 5% decrease.
- Due to various issues, NVSS’ operational expenses decreased last year. Their administrative expenses increased by about 20%.
- The increase in revenues and decrease in expenses resulted in an increase in the Return on Revenue, rather than the decrease that was projected.
- The accepted Reporting Policy includes an 8-12% Return on Revenue. NVSS’ report shows a 22.4% return, which is significantly higher than the accepted rate of return.

NVSS has complied with the reporting requirements and provided answers to address my questions and concerns.

NVSS is not requesting a rate increase this year.

Thank you,

David McCall  
Solid Waste Program Manager



March 27, 2023

Tillamook County  
Solid Waste Manager  
David McCall  
503 Marolf Loop Rd  
Tillamook, OR 97141

Dear David,

As you know, our service area is a combination of rural towns and dairy farms within the Nestucca Valley, with only two heavy pockets of population density. However, these areas of density consist of residential vacation rental houses, second homes, and tourist areas with transient customers.

While no one is back to “normal” and we don’t know what “normal” will ever be, I predicted last year my service area in South Tillamook County would see a decline in transient customers.

Remote work and closed schools brought opportunities to move and reside at a greater distance pushing people to live rurally and escape the cities. This change impacted our services as customers changed from On Call Service to weekly collection. I speculate that the COVID lockdown pushed second homeowners to early retirement or remote work in these homes in 2022.

In 2021, vacation rental homes (VRH) allowed families and groups to isolate themselves and take a vacation safely. However, this change increased the need for multiple weekly stops, as housekeeping rules require empty carts when guests turnover during the week. 2022 continued this practice.

Following a similar pattern as second homes, COVID restrictions for housekeeping and maintenance have discouraged owners of vacation rentals and their desire to continue in the industry. Many have sold their homes, taken early retirement, or are remotely working and fulfilling their original plan to use the vacation rental home as an investment for retirement. In some cases, owners are placing their homes on the market to take advantage of a seller’s market when available housing is at a premium.

I categorize “transient” as recreational tourism, such as RV parks and campgrounds. Our franchise territory has a uniquely high concentration of tourism in Tillamook County. This starts in Neskowin and takes the following route:

Neskowin Creek RV Park, Cape Kiawanda RV Park, Hart’s Camp Airstream Hotel & RV Park, Webb and Whalen (Tillamook County), to Pacific City Trailer Park, and then to the “little city” Sandbeach Campground and day use (Forestry).

There are also more remote campgrounds, such as USDA Mt Hebo, a small county park on Blaine Road above Beaver, and Camper Cove in Hemlock. Day-use areas include the Turnaround, Cape Kiwanda, Bob Straub State Park, and Tierra Del Mar Wayside. Also, there are the Boy Scout camps at Camp Clark and Camp Meriweather.

The collection frequency and tonnage volumes dropped in 2022 for all transient locations due to schools reopening and people returning to work. The campgrounds have generated significant waste volumes in the previous years, but the weights in 2022 were lower than expected.

Dropbox service is another variable throughout the year. NVSS has only three regular accounts where commercial customers employ a drop box on location throughout the year. Most drop box service is temporary for one-time use; however, there have been extended use for major building projects such as the Nestucca Valley School District, demolitions, or similar projects such as the Tillamook County Solid Waste cleanup up on Sandlake Road.

NVSS was "under budget" in 2022 from reduced spending in the following areas:

Disposal expenses that were primarily associated with tourism.

Truck expense from a one-year delay in delivering our 2022 collection truck. This truck was ordered from a dealer lot in Alabama in October 2021. We received it in December 2022 and put it into service in January.

Driver wages from employee turnover and an unfilled operations manager decreased our labor costs in 2022. In addition, NVSS is experiencing the challenge of attracting younger drivers. Our drivers are over 45 years old, and the labor shortage has increased the overtime we had to pay in 2022 to maintain services.

While costs were lower than expected in 2022, we will increase spending in the current year on the following:

We have hired a very qualified Operations Manager starting in April.

Our new truck is on-route, which allowed us to remove an older, fully depreciated truck from our service fleet.

We have increased employee wages and are establishing a 401(k)-retirement plan with a company match.

We will be ordering a collection truck and dropbox truck in the third quarter of 2023.

While there have been significant changes to our operations in 2022, Nestucca Valley Sanitary Service will not request a rate increase for any of the services provided in our territory in 2023.

I look forward to continuing in my parents' tradition of the past 74 years serving the residents and visitors to South Tillamook County!

Best Regards,  
Sandra (Sandy) Dye  
NVRGS, Inc  
Owner/General Manager  
[sandy@nvssgarbage.com](mailto:sandy@nvssgarbage.com)

## Tillamook County Franchise Hauler Rate Review Report

Franchisee:

**Nestucca Valley Sanitary Service**

Line		Total		
		2022 actual	7/1/23-6/30/24 projected w/o rate change	% change
<b>REVENUE</b>				
1	Route collection Services	\$ 1,532,048	\$ 1,532,013	0%
2	Drop Box Services	\$ 100,450	\$ 95,726	-5%
3	Drop Box disposal pass-through revenue	\$ 80,361	\$ 85,174	6%
4	Recycling revenues	\$ 11,073	\$ 11,100	0%
5	Roll Cart / Container Sales revenue	\$ 5,402	\$ 11,145	106%
	<b>Total revenue</b>	<b>\$1,729,334</b>	<b>\$1,735,158</b>	<b>0%</b>
	Number of regular route customers as of January 1, 2022*	2,014		
	Number of regular route customers as of July 1, 2022*	2,191		
	Number of regular route customers as of January 1, 2023*	2,043		
	Regular route tonnage for 2022:	2,005.8	tons	
	<i>*Regular route customers are usually cans, carts, dumpsters, based on service listings.</i>			
	Number of drop box pulls in 2022:	380		
	Drop box tonnage for 2022:	762.6	tons	
<b>EXPENSES</b>				
<b>Operational expenses</b>				
6	Disposal expense (franchised)	\$ 291,718	\$ 304,271	4.3%
7	Disposal expense (other)	\$ -	\$ -	
8	Recycling collection expense	\$ 12,299	\$ 13,775	12.0%
9	Recycling processing expense	\$ 294	\$ 323	10.0%
10	Labor-related expenses			
11	Labor expense	\$ 279,579	\$ 350,688	25.4%
12	Taxes, insurance	\$ 48,894	\$ 59,681	22.1%
13	Other labor-related expense	\$ 70,558	\$ 85,846	21.7%
14	Operations-related expenses			
15	Fuel	\$ 64,768	\$ 69,626	7.5%
16	Repairs and Maintenance	\$ 48,398	\$ 49,629	2.5%
17	Depreciation & Lease Expense (schedules included)	\$ 133,155	\$ 148,555	11.6%
18	Facility Lease	\$ 36,806	\$ 37,708	2.4%
19	Equipment expense	\$ 13,588	\$ 9,795	-27.9%
20	Insurance expense	\$ 32,175	\$ 36,322	12.9%
21	Other operational expense (incl. franchise fees)	\$ 8,324	\$ 9,289	11.6%
	<b>Total operational expenses</b>	<b>\$ 1,040,556</b>	<b>\$ 1,175,506</b>	<b>13.0%</b>
	Number of route collection trucks as of January 1, 2022	3		
	Number of route collection trucks as of January 1, 2023	3		
	Number of drop box collection trucks as of January 1, 2022	2		
	Number of drop box collection trucks as of January 1, 2023	2		
<b>Administrative expense</b>				
21	Management services	105,000	105,000	0.0%
22	Administrative services	100,025	113,236	13.2%
23	Postage, phones, office supplies, utilities, etc.	30,669	38,205	24.6%
24	Advertising and outreach expenses	413	750	81.7%
25	Education, Training, Publications, dues	-	-	
26	Employee Retirement	-	22,596	
27	Other admin. Expenses	65,355	66,013	1.0%
28	<b>Total administrative expenses</b>	<b>\$301,462</b>	<b>\$345,800</b>	<b>14.7%</b>
	Return on income before taxes (revenue - allowable costs)	\$387,315	\$213,852	-44.8%
	<b>Operating margin</b>	<b>22.4%</b>	<b>12.3%</b>	<b>-10.1%</b>



**Tillamook County**  
**PUBLIC WORKS DEPARTMENT**  
*Department of Solid Waste*  
*Waste Prevention and Recycling*



503 Marolf Loop Road  
Tillamook, Oregon 97141  
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Email: [recycle@co.tillamook.or.us](mailto:recycle@co.tillamook.or.us)  
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*Land of Cheese, Trees and Ocean Breeze*

May 3, 2023

TO: Solid Waste Advisory Committee (SWAC)

RE: Rate Review – R-Sanitary Service (unincorporated franchise area)

Appendix “C” of the Franchise Agreement, approved by the Board of County Commissioners in January 2018, included the agreed upon reporting policy and requirements.

R-Sanitary submitted a request to increase rates this year. This is their first request since 2018. The rate increases range from 3.2% to 15%. They submitted a letter to this effect, including a list of current and proposed rates. R-Sanitary has not submitted the standard Tillamook County reporting form. I spoke with Mr. Reding several times and provided them with extra time to complete and submit their report. Unfortunately, as of this time I have not received their report.

Because they have not submitted their report, I have not been able to review it.

Without the ability to review their report, I cannot support this rate increase request at this time.

Thank you,

David McCall  
Solid Waste Program Manager

R Sanitary Service  
PO BOX 198  
Garibaldi OR 97118

We are requesting a rate increase this year. Our last increase was in 2018. Fuel prices, Transfer station fees, Insurance, Tip carts, Containers, Truck Maintenance have all gone up. We also started using a credit card processor and upgraded to a new system.

Thank you  
Mike Reding

R Sanitary Service  
Current Rates-County

CANS

1CWR-23.50  
2CWR-41.85  
3CWR-60.15

YARD

1CWY-24.75  
2CWY-43.25  
3CWY-61.75

CONTAINERS

1YD 1XW-81.90  
1YD2XW-163.80

1.5YD 1XW-119.50

2YD 1XW-154.25  
2YD 2XW-303.90

R sanitary Service  
PO BOX 198  
Garibaldi OR 97118

County Roadside Weekly

1 Can a week- 25.00  
2 Cans a week-45.00  
3 Cans a week-65.00  
Each additional weekly can- 20.00  
Extra can -10.00  
1 Can a month -12.00

County Yard Weekly

1 Can a week- 27.00  
2 Cans a week-49.00  
3 Cans a week -71.00  
Each additional weekly can-22.00  
Extra can-10.00  
1 can a month -13.00

Clean Out  
2 YD- 92.00

R Sanitary Service  
PO BOX 198  
Garibaldi OR 97118

1 YARD

1x Week-89.00  
2x Week-169.00  
3x Week-249.00  
Extra PU-80.00

1.5 YARD

1x Week-129.00  
2x Week-249.00  
3x Week-368.00  
Extra PU-120.00

2 YARD

1x Week-170.00  
2x Week-330.00  
3x Week-490.00  
Extra PU-160.00



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May 3, 2023

TO: Solid Waste Advisory Committee (SWAC)

RE: Rate Review – Recology Western Oregon (unincorporated franchise area)

Appendix “C” of the Franchise Agreement, approved by the Board of County Commissioners in January 2018, included the agreed upon reporting policy and requirements.

RWO submitted a request to increase rates by 5% this year. They submitted a letter to this effect, as well as a Cost of Services Report with regard to their franchise area. RWO has not submitted the standard Tillamook County reporting form. Because of a staffing transition, I provided them with extra time to complete and submit their report. I also discussed aspects of the report with them multiple times during the past month. Unfortunately, as of this time I have not received their report.

Because they have not submitted their report, I have not been able to review it.

Without the ability to review their report, I cannot support this rate increase request at this time.

Thank you,

David McCall  
Solid Waste Program Manager



Mr. David McCall  
Solid Waste Program Manager  
Tillamook County  
503 Marolf Loop  
Tillamook, OR 97141

April 1, 2023

Dear David:

In compliance with the terms of our franchise agreement, please find enclosed the following documents that make up the Rate Review Report and Annual Financial Report:

1. Rate Review Report, which includes the following:
  - a. All the actual expenses incurred in the preceding calendar year, and all allowable expenses that we reasonably anticipate will be incurred in the upcoming rate year,
  - b. The allocation factors and percentages used to allocate shared expenses, and
  - c. The Operating Margin and Ratio for the preceding calendar year and the upcoming rate year.
2. Reviewed Financial Statement for RWO – North Coast Collections for calendar year 2022. This report will be forthcoming in the next few days
3. Rate Sheets showing the current and proposed changes to all collection rates. This sheet will be forthcoming in the next few days

2022 was a challenging year for our company and the customers we serve. Supply chain issues affected our ability to get carts, containers, and truck parts in a timely manner. We also dealt with staff shortages due to the tight workforce competition for CDL drivers.

Based on our projections for the upcoming rate year (July 1, 2023 – June 30, 2024), we expect to be outside the range of what we consider to be a reasonable return. As a result, we are proposing to adjust rates by 5.0% to get us back into the range. This increase is necessary to cover increases in our labor, fuel, disposal and other operational costs.

We appreciate the opportunity to provide these essential services to our neighbors in Tillamook County. We take this obligation seriously and are committed to keeping our operations running as expected. We look forward to attending an upcoming council meeting, either in person or via computer.

Please let us know if you have any questions or need any additional information. You can reach me at (503) 803-4984 or by email at [ccarey@recology.com](mailto:ccarey@recology.com)

Respectfully,

A handwritten signature in black ink, appearing to read 'Chris Carey', written in a cursive style.

Chris Carey  
General Manager





		RWO - North Coast Collection Total			Tillamook County		
		2022 Calendar Year Actual	2023-24 Projected Rate Year	Allocation Method	2022 Calendar Year Actual	Adjustments and Projected Changes	2023-24 Projected Rate Year
Revenue		\$ 13,207,263	\$ 13,629,893		\$ 690,668		\$ 762,160
Revenue Percent		100.00%	100.00%		5.08%		5.37%
2022	All Labor %	98%	98%		7.60%		7.60%
2022	Franchised Labor %	100%	100%		7.96%		7.96%
2022	Outside Source (O/S) Disposal %	100%	100%		21.96%		21.96%
2022	Inter-Company (I/C) Disposal %	100%	100%		0.00%		0.00%
2022	Medical Waste %	100%	100%		0.62%		0.62%
2022	Yard Debris (I/C) %	100%	100%		0.00%		0.00%
2022	Recycling %	100%	100%		0.09%		0.09%
2022	Customer Count %	100%	100%		4.70%		4.70%
<b>Operating Ratio Calculation:</b>							
Total Expenses:							
	Total Labor	\$ 2,005,345	\$ 2,337,162		\$ 159,650		\$ 179,680
	Total Disposal	\$ 3,487,855	\$ 4,076,970		\$ 122,447		\$ 129,474
	Total Operational	\$ 3,819,743	\$ 4,094,426		\$ 251,094		\$ 269,149
	Total Administrative	\$ 1,982,798	\$ 2,040,735		\$ 100,841		\$ 110,511
	Total	\$ 11,295,740	\$ 12,549,294		\$ 634,032		\$ 688,814
Less Non Allowable Expenses:							
	Interest on Purchase of routes	\$ -	\$ -		\$ -		\$ -
	Non-Franchised Ops Costs	\$ (155,278)	\$ (159,124)		\$ -		\$ -
	Amortization	\$ -	\$ -		\$ -		\$ -
	Contributions	\$ (11,113)	\$ (11,752)		\$ (523)		\$ (553)
	Allowable Expenses	\$ 11,129,349	\$ 12,378,418		\$ 633,509		\$ 688,261
Revenue							
	Revenue w/o Franchise Fees	\$ 12,612,705	\$ 13,017,152		\$ 690,668		\$ 762,160
	Less Non-Franchised Revenue	\$ (141,839)	\$ (164,902)		\$ -		\$ -
	Revenue (w/o Non-Franchised Revenue)	\$ 12,470,866	\$ 12,852,250		\$ 690,668		\$ 762,160
Operating Ratio:							
	Allowable Expenses	\$ 11,129,349	\$ 12,378,418		\$ 633,509		\$ 688,261
	divided by						
	Revenue (net of Pass Through)	\$ 12,470,866	\$ 12,852,250		\$ 690,668		\$ 762,160
<b>Calculated Operating Ratio</b>		<b>89.2%</b>	<b>96.3%</b>		<b>91.7%</b>		<b>90.3%</b>



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May 3, 2023

**Staff Report**

To the Solid Waste Advisory Committee

**I. Sharps (and Drugs) Takeback Event**

We collected sharps from 15 unique customers at this event, which was held 10 am – 2 pm at the Health Clinic, as part of the nationwide DEA Drug Takeback Day. (The Sheriff's Office took care of the drug takeback part.) We had four Master Recyclers participate in this event.



**II. Home & Garden Show**

We had a good turnout for the Home & Garden Show, which we co-sponsored this year. We had a lot of people come through and talk to us, including 42 unique participants in the Calculate the Costs of a Recycling System survey that I put together. It was very interesting to see how some people changed their minds as they saw the costs come together, and gauge the level at which most people felt it was an affordable for different collection options.



**III. Transfer Station Improvements**

Our applications for the Clean Water State Revolving Fund (SRF) were submitted and are currently awaiting "publication" in the lists of projects – for both Manzanita and Pacific City. Publication was delayed, but once publication occurs, there is a public comment

period, which would be followed by formal decisions and contracting. We will hopefully enter into that final stage in July. I have included funding from SRF in the FY2024 budget, with both sites having construction in the winter months (2023-2024), and both projects completed by end of FY2024.

### **Manzanita Transfer Station** improvements.

As previously reported, the project was divided into two parts:

The West Wall Project expanded the existing Z-walls to include an additional four new Z-walls, each staggered to allow more access. Two of them will be covered (for MSW), with covers 4' higher than the current canopies; and two will be uncovered, for use for Yard Debris or Scrap Metal. Construction is essentially complete – we are waiting on the posts to mount the closure “nets” on the top sides of the Z-walls.

The East Wall project included removing the failing timber wall and replacing it with three staggered Z-walls. This project cannot begin until the West Wall project is complete, so that capacity remains for operations. (We have moved Yard Debris to the new project area, so now only Scrap Metal is currently collected on the East Wall.)

Once funding is secured, we will be able to proceed with the East Wall project, which is essentially shovel-ready, and can be picked up when we have funding available. Until then, it can be used as an overflow area, avoiding traffic use as much as possible.

### **Pacific City Transfer Station** improvements

The engineering contracts have been signed, and design work is underway. We should have 60% design by May 15<sup>th</sup>. This project will not only perform repairs to the existing Z-walls, which are in dire need for repair, but will also bring a level of convenience, as well as additional capacity for the upcoming decade or more. It includes a building in which recycling is collected and stored, a small baler is housed, a canopy under which MSW can be accepted and equipment stored out of the elements, and the addition of two more Z-walls, for a total of 5. I have begun the Planning Permit activities, coordinated with Community Development, and are planning on being at the June 2023 Planning Commission meeting for approval. 3-phase electricity will be brought into the site, replacing the current crossing of overhead wires with underground connections. We will also be including additional preparations for stormwater monitoring and control, in anticipation that at some point our No Exposure Certification (up for renewal in 2023) may need to be replaced with an NPDES 1200-Z permit.

### **Tillamook Transfer Station**

We are close to putting out a bid for concrete repairs near the Metals Building, which will also address runoff and some stormwater contamination. We completed installation of berms around the outside area there, to ensure that process water does not mix with stormwater. Or we may consider waiting and including this in our SWIFR project (see below).

We have seen e-coli contamination at this site, and research and further testing have led us to believe that we may have a damaged wastewater pipe that is causing the issue, though some experiences we had at the end of summer lead to doubt about this. Investigations and additional information lead us to believe we are receiving contamination from an additional source, which I am trying to address through an expended recycling opportunity.

We paved an additional 2100 sq.ft. as expansion for yard debris, but paving the area between the Franchise Building and the Scalehouse, including a concrete-treated base (which has worked out very well where it was used previously), has been pushed off until next summer.

We lost the “seagull protection net” during the unexpected heavy snowfall. I have procured the materials to replace it, and will get a new one up now that the weather has improved.

In FY 2023-2024 I have allocated \$250k for engineering work for the alternate access road (around the west side of the closed landfill). This promises to be a LARGE project, and we will certainly need to procure additional funding to realize this project. I hope to prepare this project for an EPA SWIFR grant application (max. \$4 million), which will likely be due in January 2024.

We should also be eligible for a SRF loan (including partially forgivable parts) for this project, which could also include provisions for dealing with Emerging Contaminants (PFAS, etc.), and keeping them out of our stormwater.

#### IV. ODF Yard Debris Voucher Program

ODF would like to expand the dates for the voucher program this year. Due to construction at MTS, I requested that we use April 1<sup>st</sup> as the start date. We are scheduling the program to last through October 31<sup>st</sup> this year.

	VOUCHERS ARE WORTH 9 CUBIC YARDS OF YARD DEBRIS APRIL 1 — OCTOBER 31 PRESENTED BY THE OREGON DEPARTMENT OF FORESTRY	<b>NO COMMERCIAL USE</b>	
		NAME: _____	PHYSICAL ADDRESS: _____ _____ _____
		VEHICLE LICENSE NUMBER: _____	DATE: _____
Safety Message: Please cover your yard debris load with a tarp.			

ODF is also applying for funding to not only maintain this program all year long, so that it would be able to be used for storm debris, but also to expand it to commercial contractors performing firesafe activities along or near wooded areas. This is an exciting opportunity, and one we should embrace.

## V. Upcoming events

- a. Household Hazardous Waste Collection Event  
May 6<sup>th</sup>
- b. Rate Reviews come before the County Commissioners  
May 24<sup>th</sup>
- c. Memorial Day – MTS, PCTS & offices closed  
May 29<sup>th</sup>
- d. Small Business (CEG) Hazardous Waste Collection Event  
June 9<sup>th</sup>
- e. Household Hazardous Waste Collection Event  
June 10<sup>th</sup>
- f. Juneteenth – MTS, PCTS & offices closed  
June 19<sup>th</sup>
- g. July 4<sup>th</sup> – All transfer stations closed  
July 4<sup>th</sup>
- h. July SWAC meeting  
July 11<sup>th</sup>
- i. Household Hazardous Waste Collection Event  
July 15<sup>th</sup>

David McCall  
Solid Waste Program Manager