

Tillamook County

4-H Extension Service District

Budget Document

FY 2025-2026

Tillamook County
4-H Extension Service District
Budget Document
FY 2025-2026

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Notice of Property Tax and Certification of Intent to Impose a
Tax, Fee, Assessment or Charge on Property

To assessor of Tillamook County

FORM OR-LB-50
2025-2026

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

☐ Check here if this is
an amended form.

The TC 4-H & Extension Service District has the responsibility and authority to place the following property tax, fee, charge or assessment
on the tax roll of Tillamook County. The property tax, fee, charge or assessment is categorized as stated by this form.

<u>4506 3rd St</u>	<u>Tillamook</u>	<u>OR</u>	<u>97141</u>	<u>6/25/2025</u>
Mailing Address of District	City	State	ZIP code	Date
<u>Shawn Blanchard</u>	<u>Budget Officer/Treasurer</u>	<u>503-842-3439</u>	<u>shawn.blanchard@tillamook</u>	
Contact Person	Title	Daytime Telephone	Contact Person E-Mail	

CERTIFICATION - You **must** check one box if your district is subject to Local Budget Law.

- ☒ The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
☐ The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

		Subject to General Government Limits Rate -or- Dollar Amount	Excluded from Measure 5 Limits Dollar Amount of Bond Levy
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . .	1	0.069	
2. Local option operating tax	2		
3. Local option capital project tax	3		
4. City of Portland Levy for pension and disability obligations	4		
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	5a.		0
5b. Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001	5b.		
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c.		

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000	6	0.069
7. Election date when your new district received voter approval for your permanent rate limit	7	
8. Estimated permanent rate limit for newly merged/consolidated district	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES*

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1			
2			

*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

**The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.

**AFFIDAVIT
OF
PUBLICATION**

COUNTY OF TILLAMOOK
STATE OF OREGON SS.

I, Joe Warren, being first duly sworn, depose and say that I am The Clerk of The Headlight Herald, a newspaper of general circulation, as defined by sections ORS 193.010 and 193.020, printed and published at Tillamook, in the aforesaid county and state; that the

OSU Ext Service-Tillamook Co
Budget Meeting
HH25-269

Was published 1 (one) successive and consecutive week(s) in the following issues:

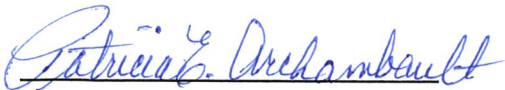
May 6, 2025

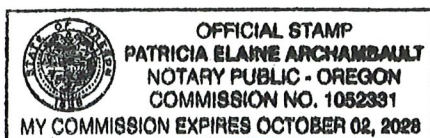


Joe Warren

Subscribed and sworn before me
this

9 day of May, 2025





HH25-269 NOTICE OF BUDGET COMMITTEE MEETING.
A public meeting of the Budget Committee of the 4-H & Extension

Service District, Tillamook County, State of Oregon, to discuss the budget for the fiscal year July 1, 2025 to June 30, 2026, will be held at 201 Laurel Ave, Tillamook Oregon in the BoCC Conference Room106. The meeting will take place on May 22nd, 2025 at 11:00 am. The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. A copy of the budget document may be inspected or obtained at <https://www.co.tillamook.or.us/treasurer/page/4h-extension-services-budget-documents-or-v2?v2?> or calling 503-842-3433 . This is a public meeting where deliberation of the Budget Committee will take place. If you would like a virtual link, please feel free to reach out to use my phone or email. Any person may appear at the virtual meeting and discuss the proposed programs with the Budget Committee.

5/6/25



TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Erin Skaar - Paul Fournier - Mary Faith Bell

BUDGET MEETING – 4-H/Extension Service **Tuesday, May 22, 2025, 11:00 AM**

Join In Person:

County Courthouse, Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook

Join Virtually:

tillamookcounty.gov/bocc/page/meetings-agendas-minutes or 1-971-254-3149, ID: 866 914 607#

More detailed [meeting instructions](#) are available at tillamookcounty.gov/bocc/page/meetings-agendas-minutes.
Call 503-842-1814 or send an email to helpdesk@tillamookcounty.gov regarding any meeting technical issues.



Oregon State University
Extension Service
Tillamook County

Extension Service – Tillamook County
Oregon State University
4506 3rd Street
Tillamook, Oregon, 97141

P 503-842-3433 | **F** 503-842-7741
extension.oregonstate.edu/tillamook

FOR IMMEDIATE RELEASE

April 29, 2025

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the 4-H & Extension Service District, Tillamook County, State of Oregon, to discuss the budget for the fiscal year July 1, 2025 to June 30, 2026, will be held at 201 Laural Ave, Tillamook Oregon in the BoCC Conference Room- 106

The meeting will take place on May 22nd, 2025 at 11:00 am. The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. A copy of the budget document may be inspected or obtained at <https://www.co.tillamook.or.us/treasurer/page/4h-extension-services-budget-documents> or ☎ or calling 503-842-3433 . This is a public meeting where deliberation of the Budget Committee will take place. If you would like a virtual link, please feel free to reach out to use my phone or email. Any person may appear at the virtual meeting and discuss the proposed programs with the Budget Committee.

About OSU Extension: The Oregon State University Extension Service shares research-based knowledge with people and communities in Oregon's 36 counties. OSU Extension addresses issues that matter to urban and rural Oregonians. OSU Extension's partnerships and programs contribute to a healthy, prosperous and sustainable future for Oregon.

AGENDA

TILLAMOOK COUNTY 4-H and EXTENSION SERVICE DISTRICT BUDGET COMMITTEE MEETING

Virtual/Commissioners Room 106

May 22, 2025

11:00 a.m. – 12:00 p.m.

1. Call to Order
2. Nomination and Motion for Chair
3. Approval of June 7, 2024 Minutes
4. Budget Presentation
5. Budget Officer Budget Detail
6. Motion to Approve the Budget and Levy the Ad Valorem Rate of 6.9 Cents Per \$1,000 Valuation

AFFIDAVIT OF PUBLICATION


COUNTY OF TILLAMOOK
STATE OF OREGON SS.

I, Joe Warren, being first duly sworn, depose and say that I am The Clerk of The Headlight Herald, a newspaper of general circulation, as defined by sections ORS 193.010 and 193.020, printed and published at Tillamook, in the aforesaid county and state; that the

OSU Extension Service-Till Co
LB-1 Budget
HH25-367

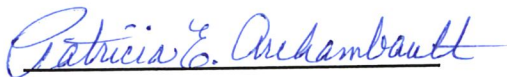
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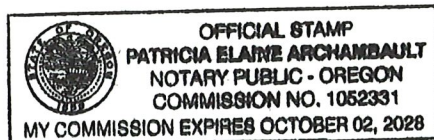
June 17, 2025


Joe Warren

Subscribed and sworn before me this

20 day of June, 2025





FORM LB-1

NOTICE OF BUDGET HEARING

HH25-367

A public meeting of the Tillamook County 4-H & Extension Service will be held on June 25th at 9:50 am at the Courthouse in the Commissioner Room 106, 201 Laurel Avenue, Tillamook, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2025, as approved by the Tillamook County 4-H & Extension Budget Committee.

A summary of the budget is presented below or online at <https://www.tillamookcounty.gov/treasurer/page/4h-extension-services-budget-documents>. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are:

Contact: Shawn Blanchard	Telephone: 503-842-3439	Email: Shawn.Blanchard@tillamookcounty.gov	
FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2023-2024	Adopted Budget This Year 2024-2025	Approved Budget Next Year 2025-2026
Beginning Fund Balance/Net Working Capital	1,005,221	1,124,929	1,179,667
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	0	0	0
Federal, State and all Other Grants, Gifts, Allocations and Donations	0	0	0
Revenue from Bonds and Other Debt	0	0	15,000
Interfund Transfers / Internal Service Reimbursements	25,000	25,000	26,254
All Other Resources Except Current Year Property Taxes	65,000	73,692	407,689
Current Year Property Taxes Estimated to be Received	378,020	393,660	1,628,610
Total Resources	1,473,241	1,617,281	1,628,610
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	322,387	318,686	316,564
Materials and Services	358,625	361,400	278,300
Capital Outlay	11,000	11,000	11,000
Debt Service	0	0	0
Interfund Transfers	25,000	25,000	15,000
Contingencies	75,000	75,000	25,000
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	681,229	826,195	982,746
Total Requirements	1,473,241	1,617,281	1,628,610
FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
4-H Extension Service District	1,016,941	1,042,281	1,053,610
FTE for that unit or program	4	4	4
4-H Building Reserve	456,300	575,000	575,000
FTE	4	4	4
Not Allocated to Organizational Unit or Program			
FTE			
Total Requirements	1,473,241	1,617,281	1,628,610
Total FTE	4	4	4
STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *			
PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2023-2024	Rate or Amount Imposed This Year 2024-2025	Rate or Amount Approved Next Year 2025-2026
Permanent Rate Levy (rate limit .069 per \$1,000)	.069	.069	.069
Local Option Levy			
Levy For General Obligation Bonds			
STATEMENT OF INDEBTEDNESS			
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1	
General Obligation Bonds			
Other Bonds			
Other Borrowings			
Total			

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.



TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Erin Skaar - Paul Fournier - Mary Faith Bell

BOARD MEETING

Wednesday, June 25, 2025, 9:00 AM

Join In Person:

County Courthouse, Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook

Join Virtually:

tillamookcounty.gov/bocc/page/meetings-agendas-minutes or 1-971-254-3149, ID: 866 914 607#

Additional viewing options are available at tctvonline.com. Closed captioning and translation options are available for recorded videos at www.youtube.com/@tillamookcounty1434.

More detailed [meeting instructions](#) are available at tillamookcounty.gov/bocc/page/meetings-agendas-minutes. Call 503-842-1814 or send an email to helpdesk@tillamookcounty.gov regarding any meeting technical issues.

CALL TO ORDER

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items

LEGISLATIVE - ADMINISTRATIVE

5. Consideration of an Order in the Matter of the Appointment and Reappointment of Members to the Tillamook County Wellness Advisory Committee/Michelle Jenck, Director, Well Being, Adventist Health
6. Consideration of a Personal Services Agreement with Liftoff, LLC for Office 365 Licensing/Jeff Underwood, Operations Manager
7. Consideration of an Order in the Matter of the Reappointment of Members to the Tillamook Public Safety Coordinating Council/Commissioner Mary Faith Bell
8. Consideration of a Grant Agreement with Travel Oregon for the Barview Jetty Campground Traffic Rerouting Engineering and Design Project/Dan Keyes, Parks Director
9. Consideration of Modification #4 to Personal Services Agreement #4558 with the Port of Tillamook Bay Industrial Park, Tillamook, Oregon/Isabel Gilda, Administrative Analyst

10. Consideration of a Professional Services Agreement with William K. Sargent for Legal Services/Rachel Hagerty, Chief Administrative Officer
11. Consideration of a Professional Services Agreement with SingerLewak LLP for Auditing Services/Shawn Blanchard, Treasurer
12. Consideration of an Order in the Matter of Transferring Funds Between Budgeted Line Items/Shawn Blanchard, Treasurer
13. Consideration of an Order in the Matter of Adopting a Supplemental Budget for Fiscal Year 2024-2025 and Appropriating Funds/Shawn Blanchard, Treasurer
14. Consideration of an Order in the Matter of Adopting a Supplemental Budget for Fiscal Year 2024-2025 and Appropriating Funds/Shawn Blanchard, Treasurer
15. Consideration of an Order in the Matter of Transferring Funds Between Budgeted Line Items for the Solid Waste Service District/Shawn Blanchard, Treasurer
16. **9:45 a.m.**
Public Hearing: Concerning the Proposed Budget, Appropriating Funds, Levying and Categorizing Ad Valorem Taxes for the Fiscal Year 2025-2026/Shawn Blanchard, Treasurer
17. Consideration of an Order in the Matter of Adopting the Budget, Appropriating Funds, Levying and Categorizing Ad Valorem Taxes for Fiscal Year 2025-2026/Shawn Blanchard, Treasurer
18. **9:50 a.m.**
Public Hearing: Concerning the Proposed Budget, Appropriating Funds, and Categorizing Taxes for the Solid Waste Service District for Fiscal Year 2025-2026/Shawn Blanchard, Treasurer
19. Consideration of an Order in the Matter of Adopting the Budget, Appropriating Funds, and Categorizing Taxes for the Solid Waste Service District for Fiscal Year 2025-2026/Shawn Blanchard, Treasurer
20. **9:55 a.m.**
Public Hearing: Concerning Adopting the Budget Appropriating Funds, Imposing Ad Valorem Taxes, and Categorizing Taxes for the 4-H and Extension Service District for Fiscal Year 2025-2026/Shawn Blanchard, Treasurer
21. Consideration of an Order in the Matter of Adopting the Budget, Appropriating Funds, Imposing Ad Valorem Taxes, and Categorizing Taxes for the 4-H and Extension Service District for Fiscal Year 2025-2026/Shawn Blanchard, Treasurer
22. Board Concerns

OTHER MEETINGS AND ANNOUNCEMENTS

There is **NO** Community Update teleconference scheduled for **July 1, 2025.**

There is **NO** Board of Commissioners' meeting or Board Briefing scheduled for **July 2, 2025.**

The Commissioners will hold a Board Briefing on **Wednesday, July 9, 2025** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is 1-971-254-3149, Conference ID: 866 914 607#.

ADJOURN

Tillamook County 4-H & Extension Service District

Budget Calendar

FY 2025-2026

April 29th, 2025 Public notice of Budget Committee Sent to Headlight Herald

April 29th, 2025 Public notice of Budget Committee Meeting Press release

May 6th, 2025 Public notice of Budget Committee Meeting Published in Headlight Herald

May 22nd, 2025 11am Budget Committee Meeting

June 11th 2025 Budget Adoption Hearing sent to paper

June 16th, 2025 Budget Adoption Hearing published in Headlight Herald

June 25th, 2025 9:50am Budget Adoption Hearing, make Appropriation, Declare Tax Levy, and Categorize Tax Levy

BUDGET MESSAGE
Tillamook County 4-H and Extension Service District Fiscal Year
2025-2026

This budget portrays the expected financial performance of the Tillamook County 4-H and Extension Service District for fiscal year 2025-2026 and shows the operations of the District. The Extension Service for Tillamook County is operated in conjunction with Oregon State University and the Extension Advisory Committee. The District was approved by the voters in February 1986 and has a tax rate of \$0.069/\$1,000 of assessed value. The proposed budget is a balanced between total resources and requirements as required by Oregon Budget Law. The budget contains a **General Fund** for operations and a **Building Reserve Fund** to maintain the capacity to support facility maintenance and improvement. The budget proposes that the district's full permanent tax rate be imposed to obtain property taxes necessary to balance the budget.

GENERAL FUND RESOURCES

The proposed "cash on hand" is important to our budget to allow us to operate for the first part of the year before fall tax revenues are received. Other significant resources include prior year taxes, interest and timber sales. The "taxes necessary to balance" or taxes to be collected, assumes 90 percent of the taxes levied will be collected in the budget year.

GENERAL FUND EXPENDITURES

Personnel Services

As proposed, personnel services decreased by 1% percent from the previous year. This proposed budget includes operating with an Administrative Office Manager (1.0 FTE), one Office Specialist 2 position (1.0 FTE), one 4-H Administrative Program Specialist (1.0 FTE), one shared expense Juntos Program Outreach Program Coordinator (.09FTE), (.05 FTE) Family and Community Health FTE on a Snap Education Program Assistant, and \$6,000 for summer internship support.

Materials and Services

Materials and services are budgeted to be \$178,300. This is a decrease from the previous year due to looking at ways to cut the budget and not draw from the reserved funds.

| Capital Outlay

This year we propose to expend \$15,000 for future vehicle purchase. With the plan to roll it over and add to \$15,000 this fund for the next 4 years.

Transfers

There is a proposed transfer of \$15,000 into our district building reserve fund to continue to build our reserves.

General Operating Contingency

The budget proposes a contingency of approximately 10% of the total budget.

Unappropriated Ending Fund Balance

An unappropriated ending balance of \$503,746 is proposed to ensure an adequate cash balance in FY2025-26.

BUILDING RESERVE FUND

The estimated balance of \$575,000 in our building reserve fund is to support facility maintenance and improvement.

Respectfully submitted,

Chrissy Dixon, Administrative Office Manager

Shawn Blanchard, Budget Officer
Tillamook County Treasurer

BEFORE THE BOARD OF COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON
SITTING AS THE BOARD OF THE 4-H & EXTENSION SERVICE DISTRICT

In the Matter of Adopting the Budget)	ORDER #25- <u>043</u>
Appropriating Funds, Imposing Ad)	
Valorem Taxes, and Categorizing)	4-H & ESD Order #25- <u>002</u>
Taxes for the 4-H and Extension)	
Service District for Fiscal Year 2025-)	
2026)	

WHEREAS, the Tillamook County 4-H and Extension Service District Budget Committee has approved the budget for the 2025-2026 fiscal year.

NOW, THEREFORE, BE IT ORDERED that the Tillamook County Board of Commissioners, sitting as the Directors of the Tillamook County 4-H and Extension Service District, hereby adopts the budget approved by the Budget Committee for 2025-2026 in the total sum of \$1,628,610 (*aggregate sum of budget requirements for all funds).

BE IT FURTHER ORDERED that the amounts for the fiscal year beginning July 1, 2025, and for the purposes shown, on the attached sheet and incorporated by reference herein, are hereby appropriated.

BE IT FURTHER ORDERED that the Tillamook County Board of Commissioners hereby imposes the taxes provided for in the adopted budget at a rate of \$0.0690/\$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2025-2026 upon the assessed value of all taxable property within the District.

///

///

///

	Subject to the General Government Limitation	Excluded from the Limitation
General Fund	\$0.0690/\$1,000	\$0.00
Building Reserve Fund	\$0.00	\$0.00

General Fund

Personal Services	\$316,564
Materials and Services	\$178,300
Capital Outlay	\$ 0
General Operating Contingency	\$ 25,000
Transfer to Building Reserve Fund	<u>\$ 15,000</u>
Fund Total	\$534,864

Building Reserve Fund

Materials and Services	<u>\$100,000</u>
Fund Total	\$100,000

Total Appropriations **\$634,864**

****Unappropriated Budget Funds Requirements**

General Fund	\$518,746
Building Reserve Fund	<u>\$475,000</u>

Total Unappropriated Funds **\$993,746**

Total Sum **\$1,628,610**

***Not included in the appropriation but may be included in the accounting records for balance purposes. By definition, an unappropriated ending fund balance is not appropriated.*

///

///

ADOPTED BY THE TILLAMOOK COUNTY BOARD OF COMMISSIONERS, sitting
as the Directors of the Tillamook County 4-H and Extension Service District, on this
25th day of June, 2025.

THE BOARD OF COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON


Erin D. Skaar, Chair

Aye Nay Abstain/Absent

☒ ☐ ☐ / ☐

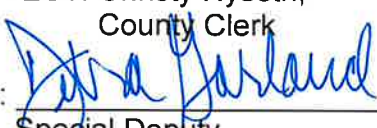

Paul Fournier, Vice-Chair

☒ ☐ ☐ / ☐


Mary Faith Bell, Commissioner

☒ ☐ ☐ / ☐

ATTEST: Christy Nyseth,
County Clerk

By: 
Special Deputy

APPROVED AS TO FORM:


William Sargent, County Counsel



FORM LB-1

NOTICE OF BUDGET HEARING

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Contact: Shawn Blanchard

Telephone: 503-842-3439

Email: Shawn.Blanchard@tillamookcounty.gov

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2023-2024	Adopted Budget This Year 2024-2025	Approved Budget Next Year 2025-2026
Beginning Fund Balance/Net Working Capital	1,005,221	1,124,929	1,179,667
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	0		0
Federal, State and all Other Grants, Gifts, Allocations and Donations	0		0
Revenue from Bonds and Other Debt	0		0
Interfund Transfers / Internal Service Reimbursements	25,000	25,000	15,000
All Other Resources Except Current Year Property Taxes	65,000	73,692	26,254
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Contingencies	75,000	75,000	25,000
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	681,229	826,195	982,746
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4-H Extension Service District	1,016,941	1,042,281	1,053,610
FTE for that unit or program	4	4	4
4-H Building Rserve	456,300	575,000	575,000
FTE	4	4	4
Not Allocated to Organizational Unit or Program			
FTE			
Total Requirements	1,473,241	1,617,281	1,628,610
Total FTE	4	4	4

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

--

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2023-2024	Rate or Amount Imposed This Year 2024-2025	Rate or Amount Approved Next Year 2025-2026
Permanent Rate Levy (rate limit .069 per \$1,000)	.069	.069	.069
Local Option Levy			
Levy For General Obligation Bonds			

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings		
Total		

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

**FORM
LB-20**

LB-20 RESOURCES

**TILLAMOOK COUNTY 4-H and
EXTENSION SERVICE DISTRICT**

GENERAL

Fund

(Name of Municipal Corporation)

	Historical Data								
	Actual		Adopted Budget			Budget for Next Year 2025-2026			
	Year 2022-2023	Year 2023-2024	Year 2024-2025		RESOURCE DESCRIPTION	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
					Beginning Fund Balance:				
1	659,921	816,418	574,921	1	4000 - Available cash on hand * (cash basis) or	574,921	574,921	574,921	1
2				2	Net working capital* (accrual basis)				2
3	9,933	9,902	11,000	3	4011 - Previously levied taxes estimated to be received	11,000	11,000	11,000	3
4	13,299	41,447	3,000	4	4699 - Interest	5,000	5,000	5,000	4
5				5	OTHER RESOURCES				5
6	78,557	99,338	60,000	6	4230 - STATE TIMBER SALES	55,000	55,000	55,000	6
7				7	4550 - COUNTY LAND SALES				7
8				8	4690 - MISCELLANEOUS				8
9				9					9
10				10					10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	761,710	967,105	648,921	29	Total resources, except taxes to be levied	645,921	645,921	645,921	29
30	391,757	407,415	393,960	30	4010 - Taxes necessary to balance	407,689	407,689	407,689	30
31				31	Taxes collected in year levied				31
32	1,153,467	1,374,520	1,042,881	32	TOTAL RESOURCES	1,053,610	1,053,610	1,053,610	32

*Includes ending balance from prior year

**FORM
LB-31**

LB-31 DETAILED REQUIREMENTS

**TILLAMOOK COUNTY 4-H and
EXTENSION SERVICE DISTRICT**

GENERAL

Fund

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employ- ees	Range*	Budget for Next Year 2025-2026			
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Year 2022-2023	Year 2023-2024	Year 2024-2025							
1				1 PERSONAL SERVICES						1
2	117,041	85,798	186,382	2 5910 Non 941 4-H & Extension Staff	4.00		191,000	191,000	191,000	2
3	71,124	50,767	132,304	3 5949 Non 941 4-H & Extension Taxes/Benefits			125,564	125,564	125,564	3
4				4						4
5	188,164	136,564	318,686	5 TOTAL PERSONAL SERVICES			316,564	316,564	316,564	5
6				6						6
7				7 MATERIALS & SERVICES						7
8	4,197	4,328	15,000	8 6001 - Office Supplies			12,000	12,000	12,000	8
9	200	0	8,000	9 6004 - Non-Capital Office Equipment			8,000	8,000	8,000	9
10	2,589	2,282	18,000	10 6005 - Operating Supplies (Demo)			10,000	10,000	10,000	10
11	126	656	8,000	11 6009 - Computer & Software Licensing			8,000	8,000	8,000	11
12	0	0	2,000	12 6011 - Computer Supplies			3,000	3,000	3,000	12
13	440	285	1,000	13 6030- Fuels & Lubricants			2,500	2,500	2,500	13
14	4,341	3,552	5,000	14 7001 - Printing & Advertising			5,000	5,000	5,000	14
15	208	619	4,000	15 7003 - Books & Publications			4,000	4,000	4,000	15
16	1,230	246	3,000	16 7005 - Postage & Shipping			3,000	3,000	3,000	16
17	7,207	1,927	4,500	17 7007 - Telephone			3,000	3,000	3,000	17
18	0	960	14,500	18 7012 - Network fees			13,500	13,500	13,500	18
19	1,809	1,769	-	19 7020 - Insurance & Deductables			500	500	500	19
20	211	0	6,000	20 7022 - Public Relations			5,000	5,000	5,000	20
21	0	472	2,500	21 7050 - Membership Dues & Fees			2,000	2,000	2,000	21
22	12,226	8,054	55,000	22 7080 - Travel & Mileage			30,000	30,000	30,000	22
23	18,669	5,561	8,000	23 7101 - Professional Services			5,000	5,000	5,000	23
24	329	945		24 7105 - Contracted Services						24
25	0	0	0	25 7401 - Rent			0	0	0	25
26	4,169	2,686	8,000	26 7410 - Utilities			6,000	6,000	6,000	26
27	2,629	525	1,500	27 7415 - Water Fees			1,000	1,000	1,000	27
28	0	0	1,500	28 7416 - Sewer Fees			1,000	1,000	1,000	28
29	1,465	1,025	1,500	29 7420 - Garbage Collection			2,500	2,500	2,500	29
30	3,435	1,976	8,000	30 7430 - Janitorial Services			5,000	5,000	5,000	30
31	229	1,097	2,500	31 7431 - Janitorial Supplies			2,000	2,000	2,000	31
32				32						32
33				33						33
34	Continued	Continued	Continued	34						34
35				35						35
36				36 TOTAL REQUIREMENTS						36

**FORM
LB-31**

LB-31 DETAILED REQUIREMENTS

GENERAL

Fund

**TILLAMOOK COUNTY 4-H and
EXTENSION SERVICE DISTRICT**

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employ- ees	Range*	Budget for Next Year 2025-2026			
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Year 2022-2023	Year 2023-2024	Year 2024-2025							
37				37 MATERIALS & SERVICES (Continued)						37
38				38						38
39	1,181	497	4,000	39 7450 - Repair & Maint. /Building & Grounds			5,000	5,000	5,000	39
40	0	0	8,000	40 7601 - Repair & Maint. /Office Equipment			4,000	4,000	4,000	40
41	0	-		41 7605 - R&M/Equipment			0	0	0	41
42	1,071	990	2,000	42 7611 - Storage Rental			1,400	1,400	1,400	42
43	0	-		43 7847 - JUNTOS program support			0	0	0	43
44	2,723	9,668	8,000	44 7899 - Misc. Materials & Services			8,000	8,000	8,000	44
45	0	0	52,000	45 7848 - Program Support			18,000	18,000	18,000	45
46	3,000	5,475	5,500	46 8001 - Intercounty/Administration			5,500	5,500	5,500	46
47	200	0	4,400	47 8002 - Insurance & Deductibles			4,400	4,400	4,400	47
48	73,884	55,596	261,400	48 TOTAL MATERIALS AND SERVICES			178,300	178,300	178,300	48
49				49						49
50	-	0	3,000	50 9015 - Furniture/Fixtures			0	0	0	50
51	-	1,550	0	51 9020 - Computers/Office Equipment						51
52	0	0	8,000	52 9030 - Vehicles			0	0	0	52
53	0	-		53 9040 - Building/Improvements			0	0	0	53
54	-	1,550	11,000	54 TOTAL CAPITAL OUTLAY						54
55				55						55
56				56						56
57				57						57
58	-	-	75,000	58 9900 - GENERAL OPERATING CONTINGENCY			25,000	25,000	25,000	58
59				59						59
60	75,000	25,000	25,000	60 9882 - TRANSFER TO BUILDING RESERVE FUND			-	15,000	15,000	60
61				61 Transfer to Vehicle Reserve			15,000	-	-	61
62				62						62
63				63						63
64	337,049	218,710	691,086	64 TOTAL			519,864	534,864	534,864	64
65				65						65
66				66						66
67				67						67
68				68						68
69				69						69
70				70						70
71				71						71
72				72						72
73				73 Ending balance (prior years)						73
74	816,418	1,155,809	351,195	74 9995 - UNAPPROPRIATED ENDING FUND BALANCE			533,746	518,746	518,746	74
75	1,153,467	1,374,520	1,042,281	75 TOTAL REQUIREMENTS			1,053,610	1,053,610	1,053,610	75

FORM LB-11

LB-11 RESERVE FUND

This fund is authorized and established by resolution/ordinance number 98-71, on
(date) May 20, 1998 for the following specified purposes:

To accumulate money for purchasing or constructing office, meeting,
and educational facilities

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.

Review Year 2027

**TILLAMOOK COUNTY 4-H and
EXTENSION SERVICE DISTRICT**

BUILDING RESERVE

Fund

(Name of Municipal Corporation)

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2025-2026			
	Actual		Adopted Budget Year 2024-2025		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Year 2022-2023	Year 2023-2024						
				RESOURCES				
1	430,300	430,300	550,000	1. Cash on hand * (cash basis), or	560,000	560,000	560,000	1
2				2. Working capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	7,215	21,972		4. Interest				4
5	75,000	25,000	25,000	5. Transferred IN, from other funds: GENERAL FUND	15,000	15,000	15,000	5
6				6. Miscellaneous (4690)				6
7				7. Sale of Assets				7
8				8.				8
9	512,515	477,272	575,000	9. Total Resources, except taxes to be levied	575,000	575,000	575,000	9
10	-			10. Taxes estimated to be received				10
11				11. Taxes collected in year levied				11
12	512,515	477,272	575,000	12. TOTAL RESOURCES	575,000	575,000	575,000	12
				REQUIREMENTS				
1				1. CAPITAL OUTLAY				1
2	-			2. Building purchases/construction (including cost of				2
3				3. architect and attorney)				3
4				4.				4
5	-	-	100,000	5. MATERIALS & SERVICES	100,000	100,000	100,000	5
6				6. Miscellaneous (4690)				6
7				7.				7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14. RESERVED FOR VEHICLE EXPENDITURES				14
15	512,515	477,272	475,000	15. RESERVED FOR FUTURE EXPENDITURES	475,000	475,000	475,000	15
16	512,515	477,272	575,000	16. TOTAL REQUIREMENTS	575,000	575,000	575,000	16

*Includes Unappropriated Balance budgeted last year